

Minutes of Special Meeting, September 21, 1998

Special meeting with the following present: Mayor Horace Fincher; Aldermen Mark Bowen, Juan J. Garcia and Gerry Elias; City Secretary Josie Campa; Director of Public Works Alfredo Aguinaga. Aldermen Bennie Evans and Louis Trouart were absent.

Visitors: Jeremy Gebo, Henry Soto, Daniel Lopez, James Bradley.

CONSIDER STREET IMPROVEMENTS FOR NEWTON DRIVE AND ELISA STREET

After discussion, Alderman Elias made the motion that Council approve the price quote from REL Construction for \$5,232.00 for a layer of chat on Newton Drive and Elisa Street for now. Seconded by Alderman Garcia. Passed unanimously.

Minutes of Special Meeting, September 21, 1998 (cont.)

CONSIDER PAY FOR LICENSES OBTAINED BY EMPLOYEES

After discussion, Alderman Elias made the motion that Council change the amount paid for licenses from \$.10 per hour to \$.25 per hour for a "D" license and from \$.25 per hour to \$.50 per hour for a "C" license effective October 1st. Seconded by Alderman Bowen. Passed unanimously.

CONSIDER EMPLOYMENT STATUS OF JAMES BRADLEY

Director of Public Works Alfredo Aguinaga recommended to Council that James Bradley be hired as a regular employee and be given a \$.50 per hour increase and full benefits. Alderman Bowen made the motion that Council accept Alfredo Aguinaga's recommendation and hire James Bradley as a regular employee with a \$.50 per hour salary increase and full benefits. Seconded by Alderman Garcia. Passed unanimously.

CONSIDER EMPLOYMENT STATUS OF DANIEL LOPEZ

Public Works Director Alfredo Aguinaga recommended to Council that Daniel Lopez be hired as a regular employee and be given full benefits and a \$.50 per hour salary increase. Alderman Garcia made the motion that Council hire Daniel Lopez as per the Director's recommendation. Seconded by Alderman Elias. Passed unanimously.

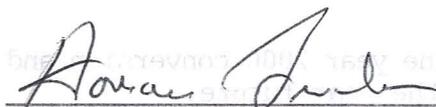
CONSIDER EMPLOYMENT STATUS OF ALFREDO AGUINAGA

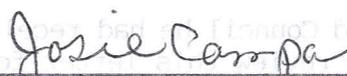
City Council, Mayor Fincher and the City Secretary discussed several things with Director of Public Works Alfredo Aguinaga. Council members emphasized the need for sending Public Works' employees to schools for water and sewer and getting them licensed; teaching employees where valves and utility lines are located; sketching lines and valves on maps for making job easier; training personnel to work leaks and other important things, so that when they are on-call, they can handle problems that arise; needing a training chart for each employee; having checklists of items needed for a particular job; vehicles being stocked to make jobs easier; and need for standard operating procedures. The City Secretary told the Council and Director of Public Works that she was concerned with lack of training and the Director putting off things such as repair of equipment and vehicles. She offered her assistance to seeing that the equipment gets repaired and maintained. Mayor Fincher stressed the need for checklist and gave Council and Mr. Aguinaga copies of a training schedule he had drawn up for training personnel on equipment, and offered his assistance to Mr. Aguinaga. Director of Public Works Alfredo Aguinaga told Council that he was trying to get things more organized. Council stressed the need for being more structured and organized to Mr. Aguinaga. Alderman Elias made the motion that no action be taken on this item. Seconded by Alderman Bowen. Passed unanimously.

CONSIDER SALARY INCREASES FOR REGULAR CITY EMPLOYEES

Alderman Bowen made the motion that Council approve the salary increases as proposed in the 1998-1999 budget for regular employees. Seconded by Alderman Elias. Passed unanimously.

Meeting adjourned at 8:15 p.m.


Mayor


City Secretary