MINUTES
CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
JANUARY 22, 2024

CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Miguel Aguirre, Alderman Richard Hughes, Alderman David Emery, Alderman Michael Rodriguez, and Alderman Charles Cate were present.

Staff Present: City Administrator Zachary Meadows, City Secretary Paola Rios, Finance Director LaNet Hester, Police Chief Richard Priest, Interim Public Works Director Robert Hernandez, Library Director Cassandra Cortez, and City Attorney Molly Solis.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
There were no citizens to be heard.

PROCLAMATION PRESENTATION
Mayor Gonzalez presented the Lytle High School Band with a Proclamation.

PRESENTATION OF POLICE CHIEF 5 ANNIVERSARY WITH THE CITY OF LYTLE OF POLICE OFFICER
Captain Dear presented Officer Sergio Pena with a 5 Year Anniversary plaque.

CONSENT AGENDA
a. Approval of Payments of Bills
   i. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.
OPEN SESSION – ACTION ITEMS

a. Consider and Act upon an application for variance from required setbacks to allow for the installation of two pre-built sheds on property located at 20036 Huckleberry Street. (Applicant Mark Harris)
   i. A motion was made by Alderman Charles Cate, seconded by Alderman David Emery to approve the item. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.

b. An Ordinance of the City Council of the City of Lytle, Texas, granting a petition for Annexation and providing for the extension of municipal boundary limits to incorporate such property into the City of Lytle, Texas with the Annexation of a 8.157 acre tract of land out of the 27.635 acre tract described in deed to San Antonio LD, LLC, recorded in document number 217149 the official Public Records of Atascosa County, Texas, which said territory lies adjacent to and adjoins the present boundary limits of the City of Lytle, Texas; providing a severability clause; and providing for an effective date.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Charles Cate to approve the item, vote was taken (5:0 all ayes) the motion carried by all present.

c. Consider and Act upon Adoption of Resolution #24-01, a resolution of the City Council of the City of Lytle, Texas, approving the terms and conditions by and between the City of Lytle, Texas and 8x8 Inc., for the purchase of VOIP phone system for all City of Lytle facilities; providing for incorporation of preamble; and providing an effective date.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Michael Rodriguez to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

d. Consider and Act upon Resolution #24-02 Designating Signers on City Bank and Financial Accounts.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

e. Consider and Act upon awarding the agreement for Mowing Services & Grounds Maintenance.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Charles Cate to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

f. Update of Water Well #2
   i. Mayor Gonzalez stated that the RR Commission came in and made another test on well #2, we are waiting on the results. Maybe a week or so to wait for the results to come in.

g. Update on Water Well #4
   i. Mayor Gonzalez stated that well #4 had stopped working last week, Interim Public Works Director saw that the pump motor had stopped working and the wires were caught on fire. Public Works worked for about 4 hours and were able to bring the well back to work. Mr. Brown was able to help with getting a new motor. Mr. Cate asked if the motor had any warranty, Mr. Gonzalez stated they are looking into that.

h. Consider and Act upon declaring some of the city owned holiday decorations as salvage or surplus property and specifying how the property is to be disposed.
   i. A motion was made by Alderman David Emery, seconded by Alderman Charles Cate to approve the item. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.

DEPARTMENT REPORTS

a. LaNet Hester reviewed her Finance Report with council in a power point presentation.

b. Paola Rios reviewed her City Secretary’s Report in a power point presentation.

c. Zachary Meadows reviewed his City Administrator’s report in a power point presentation.
ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Alderman Michael Rodriguez talked about Rise Broadband and stated he got his internet on Friday, and it is awesome. He noticed he was only achieving 100 megabits per second, and he got the second package with 500 down and up so he is at 350 now. There’s assistance for low-income families, they get up to a $30 discount for the smaller packages the monthly bill could be around $20. Alderman David Emery stated he got his on Thursday and he got the 250 package and routinely he gets 248 up and down and if you do autopay, it is $50 a month. Customer service is great.

2. City Administrator Zachary Meadows thanked the staff while being out last week on sick leave.

3. Alderman Miguel Aguirre stated that a resident called about a water break. He went two days without water and Mr. Aguirre would like a better kind of follow-up with the residents before turning off the water for residents.

4. Alderman Richard Hughes stated that Mr. Moreno had a ditch that the cable people did. Robby had gone over and put some base to cover it. There was another ditch by Alderman Hughes that was bigger than Mr. Moreno’s.

5. Mayor thanked Public Works with the weather prep, well #2, helping a lot of the elderly and the replacement of the water pump.

6. Thanked PD for finding leaks and taking care of monitoring the roads and monitoring the water equipment through the cold and distribution of information.

7. Thanked City Employees and Mayor Pro-Tem on the day the water well went down.

8. Asked the council to please call the Mayor Pro-Tem or the Mayor himself instead of the directors if you would like any updates on what is happening so the directors do not get distracted from what they are working on.

9. Texas DOT will continue working underneath IH 35 and FM 2790; they will not close lanes, but they will have flaggers diverting the traffic.

10. Texas DOT will be working on IH 35 putting an island there.

11. Elections are coming up we have packed being picked up two for District 5, one for District 4 and one for Mayor.

12. January 27th Shops of Lytle and the Pub will host a car show. The VFW will also have an event that same night be on the lookout for that.

13. Lytle HS Basketball is doing great, Calyssa is doing awesome and would like to highlight coach Wilson she is three wins from getting her 200’s.

14. Jo over at the Library February 5th and Pete from Public Works on the 15th.

ADJOURNMENT
Alderman David Emery made the motion, seconded by Alderman Richard Hughes to adjourn the meeting at 7:41 p.m. A vote was taken (5:0 all ayes) the motion carried by all present.

ATTEST:

[Signature]
Name / Title

2/12/24

[Signature]
Name / Title

2/12/24