MINUTES
CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
DECEMBER 11, 2023

CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Miguel Aguirre, Alderman Richard Hughes, Alderman David Emery, Alderman Michael Rodriguez, and Alderman Charles Cate were present.

Staff Present: City Administrator Matthew Dear, Finance Director LaNet Hester, Animal Control Director Santiago Morantez, Police Chief Richard Priest, Interim Public Works Director Robert Hernandez, Library Director Cassandra Cortez, and City Attorney Jessie Lopez.

City Secretary Paola Rios was absent.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
There were no citizens to be heard.

CONSENT AGENDA

a. Approval of Minutes
   i. Alderman Michael Rodriguez made the motion, seconded by Alderman Richard Hughes to approve the minutes of November 13, 2023. A vote was taken (5:0 all ayes) the motion carried by all present.
   ii. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the minutes of November 23, 2023, and to state the names of the people that were heard on the open items. A vote was taken (5:0 all ayes) the motion carried by all present.

b. Approval of Payment of Bills and Authorization to pay future December bills due to cancellation of 2nd meeting.
   i. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.
PUBLIC HEARING

a. Public Hearing regarding Tax Abatement Policy
   i. Mayor Gonzalez opened the public hearing at 6:36 p.m. Mayor closed the meeting at 6:37 p.m.

OPEN SESSION – ACTION ITEMS

a. Consider and Act upon approval of Annual Citizenship Award Committee recommendations for Daniel J. McGrath Citizenship Awards.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Richard Hughes to approve the item. Honorable Mention was awarded to Gabriel Garcia, Youth 18 or under was awarded to Fatima Montes, Adult 19 or over was awarded to Jeanice Jacques and Lifetime was awarded to Betty Kroger. A vote was taken (5:0 all ayes) the motion carried by all present.

b. Consider and Act upon request for streetlights at 180 McCoy Lane.
   i. A motion was made by Alderman David Emery, seconded by Alderman Charles Cate to approve the item. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.

c. Consider and Act upon request from Southwest ISD to hold a joint election on May 4, 2024, with the City of Lytle.
   i. A motion was made by Alderman Charles Cate, Seconded by Alderman David Emery to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

   i. A motion was made by Alderman David Emery, seconded by Alderman Miguel Aguirre to approve the item. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.

e. Consider and Act upon revision to City of Lytle Rules of Procedure Governing City Council Meetings.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Charles Cate to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

f. Consider and Act upon how to proceed with 0.67 acres of land out of the J. Matter Survey No. 442, Abstract No. 573, Atascosa County Texas (Property ID# 57704, 14400 blk. Railroad St.) in which the City of Lytle is the Trustee.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Michel Rodriguez to direct the City’s delinquent tax attorney to go before the Atascosa County Commissioner’s Court and the Lytle ISD School Board on our behalf to ask them to convey their interest in Property ID #57704 to the City of Lytle for the sum of $1.00 each, so that the City may incorporate this property into the City’s flood management program. After further discussion, Alderman Charles Cate amended his motion, seconded by Alderman Michael Rodriguez to have TRC concurrently look at the prospective uses of the property in question for public use. A vote was taken (5:0 all ayes) the motion carried by all present.

g. Update and Discuss recent Texas Commission on Environmental Quality complaint inspection regarding City Water Wells.
   i. City Administrator Matthew Dear stated the city had an unannounced visit from an investigator with TCEQ and informed the city that they had received a complaint from an anonymous citizen regarding the water wells in the city of Lytle and he was here to investigate that. He asked to driven to each water well site and asked for documentation. They documents are being prepared to be sent, once received he will send a report back to the city by the end of the month. The mayor stated that the information on the investigation was conveyed from withing the city and it is a discredit to our city employees who had
been working hard trying to figure out what needed to be done to a well that got neglected and none of them knew about until this investigation was done. This complaint is also trying to discredit council.

DEPARTMENT REPORTS

a. Santiago Morantez reviewed his Animal Control’s Report in a power point presentation.
b. Cassandra Cortez reviewed her Library Director’s Report in a power point presentation.
c. Roberto Hernandez reviewed his Public Works Director’s Report in a power point presentation.
d. Richard Priest reviewed his Police Chief’s Report in a power point presentation.
e. LaNet Hester reviewed her Finance Director’s Report in a power point presentation.
f. Matthew Dear reviewed his City Administrator’s Report in a power point presentation.

ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Alderman David Emery wanted to let everyone know how they did at City Hall during the Hayride; the band came and provided the music. The ladies at city hall heard that the kids suffered a little in the previous years and provided cookies, candy bags, hot chocolate, hot water heaters, juice boxes and water. They band kids said to tell them Thank You and they really appreciate it. Mr. Cheshir and Mrs. Robles pass their big thanks.
2. Mayor thanked Alderman Richar Hughes who was out by the Veteran Memorial Park with music entertainment for the hayride.
3. Thanked Public Works and Matt for all the hard work getting through the boil notice.
4. Thanked City Hall, LaNet, Rosario, Ashley, Brianna, Virginia for Santa’s help.
5. Thanked Matt for getting all the trailers and Public Works for all the help on decorations, unloading, loading set up.
6. Thanked PD for keeping the route safe and the Fire Department for helping out.
7. Thanked the Band, National Honor Society, the drivers, and family volunteers from our employees.
8. Special thanks to our residents and our businesses that participated decorating.
10. Thanked City Hall employees for putting on a great Christmas Holiday Meal.
11. Special thanks to Richie for helping a family in need.
12. Congratulated St. Andrews for celebrating their 75th Anniversary.
13. Great band performance on the holiday concert. The band had Area Regional tryout the Saturday of the Hayride and they had 14 kids advance to the region concert and their 14 was the highest number of any of the schools that were in a concert. They have some students going on in January trying out for State.
15. Thanked the Lytle Primary School for the Christmas Caroling at City Hall.
16. Birthdays we have Liza’s today, tomorrow is Wayne then David and Anthony on the 21st.
17. Reminder Charles, Financial Disclosure forms do not forget to turn them in.
18. Once gain the mayor welcomed Zach to the City of Lytle Family.
19. Lastly, just to remind you that we do not have another meeting until the new year so Happy Holidays and Merry Christmas to you all. Personally, he would like to thank city council, staff employees, and our city attorney for all the work in this past year.

ADJOURNMENT
Alderman David Emery made the motion, seconded by Alderman Richard Hughes to adjourn the meeting at 8:10 p.m. A vote was taken (5:0 all ayes) the motion carried by all present.
ATTEST:

Signature

Name / Title

Date

Signature

Name / Title

Date