MINUTES
CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
OCTOBER 10, 2023

CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Miguel Aguirre, Alderman Richard Hughes, Alderman David Emery, and Alderman Michael Rodriguez were present.

Alderman Charles Cate was absent.

Staff Present: City Administrator Matthew Dear, City Secretary Paola Rios, Finance Director LaNet Hester, Animal Control Director Santiago Morantez, Police Chief Richard Priest, Library Director Cassandra Cortez and City Attorney Richard Lindner.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
No citizens to be heard.

CONSENT AGENDA

Approval of Minutes
i. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the minutes of September 11, 2023. A vote was taken (4:0 all ayes) the motion carried by all present.

ii. Alderman Michael made the motion, seconded by Alderman Richard Hughes to approve the minutes of September 25, 2023. Alderman Rodrigues asked to have noted on the minutes who makes the nays. A vote was taken (4:0 all ayes) the motion carried by all present.

Approval of Payment of Bills
i. Alderman David Emery made the motion, seconded by Alderman Michael Rodriguez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.
PUBLIC HEARING

a. Public Hearing for the Proposed Extension of the Lytle municipal boundaries by Voluntary Annexation of the property located south of the intersection of Open Range Road and Wyatt Earp Way in the Saddle Ridge Subdivision, Lytle, Atascosa County, Texas and described as: Being a 4.00 acre (174,020 Sp. Ft.) tract more or less, being comprised of Lots 3 and 4, Earl S. Snively Subdivision, recorded in Document Number 200700007, Official Public Records of Atascosa County, Texas (O.P.R.A.C.T.), situated in the JB Goettleman Survey No. 512, Abstract 309, Atascosa County, Texas.

i. Mayor Gonzalez opened the Public Hearing at 6:35 p.m. There were no comments, the hearing was closed at 6:36 p.m.

OPEN SESSION – ACTION ITEMS

a. Consider and Act upon authorizing Task Order No. 23-10 with TRC Engineers in the amount of $14,520.00 for archeological work related to Wastewater Treatment Plant Expansion Engineering Services Amendment No. 1 and to amend the city’s FY 2023-24 by transferring $14,520.00 from line item 800-32-6700-6711-00 (Repairs & Maint. - System & Equip.) to line item 800-32-6200-6206-00 (Consulting Engineer).

i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

b. Consider and Act upon authorizing agreement with Kimley Horn in the amount of $8,500.00 for survey work related to Lake Shore Estates Field drainage study.

i. A motion was made by Alderman David Emery, seconded by Alderman Richard Hughes to approve the item. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.

c. Consider and Act upon Task Order No. 23-11 in the amount of $10,995.00 with TRC Engineers for engineering services related to Lytle Farms Public Improvements District No. 2 Updates Review.

i. A motion was made by Alderman David Emery, seconded by Alderman Miguel Aguirre to approve the item and to split the amount in half with the developer in the amount of $5,497.50. A vote was taken (4:0 all ayes) the motion carried by all present.

d. Consider and Act upon Task Order No. 23-12 in the amount of $4,600.00 with TRC Engineers for engineering services related to Rosewood Estates LOMR Application.

i. A motion was made by Alderman David Emery, seconded by Alderman Richard Hughes to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

e. Consider and Act upon temporarily reducing city’s adoption fee to $50 for the Animal Control Department’s pet adoption event to be held on October 21, 2023.

i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.

f. Consider and Act upon authorizing the City Administrator to renew the Certificate of Deposit (Account No. ending in 2358) at Lytle State Bank with the funds totaling $142,115.00.

i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item. A vote was taken (4:0 all ayes) the motion was carried by all present.

g. Consider and Act on scheduling Special Council Meeting on October 24, 2023.

i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item and to start at 6:10 p.m. A vote was taken (4:0 all ayes) the motion carried by all present.
h. Discuss and consider the appointment of representatives to the Lytle ISD Ambassador program.
   i. A motion was made by Alderman David Emery, seconded by Alderman Miguel Aguirre to approve the 
      item. After further discussion, Alderman David Emery amended his motion, seconded by Alderman 
      Miguel Aguirre to add that Alderman Charles Cate get an opportunity to volunteer and if he does not 
      wish to volunteer to have Alderman Michael Rodriguez volunteer in his replacement. A vote was taken 
      (4:0 all ayes) the motion carried by all present.

i. Discuss and consider approval of Ordinance No. 23-11 amending Section 8.429(g) of the Lytle Code to prohibit 
   industrialized buildings under 1,500 sq. ft. in non-residential zoning districts, except for ongoing construction, 
   schools or for religious activities.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve 
      the item. A vote was taken (4:0 all ayes) the motion carried by all present.

j. Consider and Act upon authorizing City Administrator to purchase 11 acre-feet of EAA Water Rights from 
   Johnathon and Mary Blomstedt for purchase price of $107,000.00, and to amend the city’s FY 2023-24 Budget to 
   include such purchase and approving the transfer of funds from the Water Acquisition Account (7326) to the 
   General Fund Account (0465) to pay for this purchase.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve 
      the item. A vote was taken (4:0 all ayes) the motion carried by all present.

DEPARTMENT REPORTS

   a. Santiago Morantez reviewed his Animal Control’s Report in a power point presentation.
   b. Cassandra Cortez reviewed her Library Director’s Report in a power point presentation.
   c. James McGrath reviewed his Public Works Director’s Report in a power point presentation.
   d. Richard Priest reviewed his Police Chief’s Report in a power point presentation.

City Council went into Executive Session at 7:35 p.m.

City Council reconvened at 7:43 p.m.

EXECUTIVE SESSION

      i. No action taken.

ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Alderman Michale Rodriguez reminded that nomination period is now open thru October 31.
2. Alderman Miguel Aguirre reminded that October 21 will be the Animal Shelter Adoption.
3. David Emery reminded that October 21 will be the City-Wide Clean-Up from 8am-11am.
4. Mayor thanked PD for the great outcome of the National Night Out. Rausch Coleman Homes paid for the snow 
   cones.
5. Thanked PD for keeping everyone safe during the October Festival.
6. Thanked Public Works for taking care of a lot of open items.
7. Thanked Matt for setting up the shredding day.
8. Thanked Paola for stepping up for taking care of stuff while staff were out.
9. Thanked LaNet on the Budget.
10. Thanked CPS and AEP for the quick response. Thanked a CPS worker who lives here in Lytle and assisted to get help quickly.
11. Rise Broadband is at 50% ready.
12. Update on TXDOT turning lane, we have delay of a month before it opens.
13. Saturday 14th is the Solar Eclipse.
14. Reminder on the 19th Community Outreach and a Senior Luncheon.
15. Heads up on Operation Green Light, between 6th -12th in honor of the Veteran’s and current military.
16. Congrats both Lytle Band and Color Guard who got 1st Division.
17. Congrats to the Lytle Football Team.
18. Congrats to Chef Stewart who won the competition.
19. Congrats to the Lytel Cross Country Team, the placed 1st and 2nd at meets.
20. Birthdays for the month Danny, Diana 24th, and Richey on the 31st.

ADJOURNMENT
Alderman David Emery made the motion, seconded by Alderman Richard Hughes to adjourn the meeting at 8:02 p.m. A vote was taken (4:0 all ayes) the motion carried by all present.

ATTEST:

[Signatures and dates]