REGULAR MEETING
CITY OF LYLTE CITY COUNCIL
FEBRUARY 12, 2024

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Lytle will be held February 12, 2024, at 6:30 p.m. in the City Council Chambers, City Hall at 14916 Main Street, Lytle, Texas, for the purpose of discussing matters incident and related to the City of Lytle. One or more of the Council Members may participate via video conference call. The presiding officer of the meeting will be physically present at the City Hall.

Meetings will be streamed live and can be viewed on the City of Lytle's YouTube page.

The following items to be considered:

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance to the United States Flag
4. Citizens to be Heard:
   This is the opportunity for citizens, visitors, and guests to address the City Council on any issue or any item of the agenda, in compliance with LGC Section 551.007. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. Citizens to be heard are limited to three (3) minutes each. (Attorney General Opinion – JC-0169)

5. Consent Agenda
   a. Consider Approval of Minutes
      i. January 8, 2024
      ii. January 22, 2024
   b. Consider Approval of Payment of Bills

6. Public Hearing
   a. Conduct a Public Hearing Concerning an Ordinance Amending Section 46-303, Use Regulations, of Division 6, B-2 Secondary Business District, of Article V, Districts and District Regulations of Chapter 46, Zoning, of the Code of Ordinances by removing Trailer Camp or Mobile Home Park from the Allowable Uses of B-2 Secondary Business District. (City Administrator Meadows) Citizens to be heard are limited to three (3) minutes each. (Attorney General Opinion – JC-0169)

7. Open session – Take Action on Item(s) Discussed
   a. Consider and Act Upon Ordinance #24-04, an Ordinance Amending Section 46-303, Use Regulations, of Division 6, B-2 Secondary Business District, of Article V, Districts and District Regulations of Chapter 46,
Zoning, of the Code of Ordinances by removing Trailer Camp or Mobile Home Park from the Allowable Uses of B-2 Secondary Business District; Providing for Severability; Providing a Savings Clause and an Effective Date; and Providing a Penalty of an Amount Not to Exceed $2,000 Per Day with Each Day Constituting a New Violation. (City Administrator Meadows)

b. Consider and Act Upon a Request from Zabrina Silva for a Variance from Section 46-276(2), Use Regulations, of Division 5, B-1 Neighborhood Business District, of Chapter 46, Zoning of the City of Lytle Code of Ordinances, to allow the installation of wall signage larger than 12 square feet and to extend more than one foot from face of building wall on property located at 19790 IH-35 Access Road. (City Administrator Meadows)

c. Consider and Act Upon a Request from Murtaza Doctor and Rafik Amaan for a Variance from Section 46-276(2), Use Regulations, of Division 5, B-1 Neighborhood Business District, of Chapter 46, Zoning of the City of Lytle Code of Ordinances, to allow the installation of wall signage larger than 12 square feet and to allow an additional freestanding sign and such sign exceeds 24 square feet in area on property located at 20204 IH-35. (City Administrator Meadows)

d. Consider and Act Upon Request from Cathy Garcia Regarding Charges Owed on the January 2024 Utility Bill for property located at 18545 Hwy 132. (Ms. Garcia)

e. Consider and Act Upon Resolution #24-03, a Resolution of the City Council of the City of Lytle, Texas, approving a proposal for engineering services for the review of Saddle Ridge Subdivision Phase 4 by and between the City of Lytle, Texas and TRC; Providing for Incorporation of Preamble; Authorizing the City Administrator to Execute Any and All Documents Necessary to Effectuate Such Agreement; And Providing an Effective Date. (City Administrator Meadows)

f. Consider and Act Upon Resolution #24-04, a Resolution of the City Council of the City of Lytle, Texas, Authorizing the Submission of a Grant to the Office of the Governor for Criminal Justice JAG Grant. (City Administrator Meadows)

g. Consider and Act Upon Resolution #24-05, a Resolution of the City Council of the City of Lytle, Texas, Authorizing the Submission of a Grant to the Office of the Governor for Project Safe Neighborhood. (City Administrator Meadows)

h. Consider and Act Upon Resolution Number #24-06, a Resolution of the City Council of the City of Lytle, Texas, Approving the Terms and Conditions of a Contract by and between the City of Lytle, Texas and SC Lawn Services for Mowing Services and Grounds Maintenance for City Facilities; Providing for Incorporation of Preamble; Authorizing the Mayor to execute any and all documents necessary to effectuate such Contract; And Providing an Effective Date. (City Administrator Meadows)

i. Consider and Act Upon Ordinance #24-05, an Ordinance of the City Council of the City of Lytle, Texas, Ordering a General Municipal Election to be Held on May 4, 2024; Authorizing the Mayor to enter into a Joint Election Agreement with Medina County to conduct the General Municipal Election on behalf of the City of Lytle; Designating the Places and Manner of Holding the Election; Providing for the Posting and Publication of Notice; Providing a Savings Clause; Providing an Open Meetings Clause; And, Providing an Effective Date. (City Administrator Meadows)

j. Consider and Act upon calling a Special Council Meeting for the purpose of interviewing applicants and filling the position of the Animal Control Director and/or authorizing the City Administrator to appoint an Interim Animal Control Director until a new Animal Control Director is selected. (City Administrator Meadows)

k. Discussion and Possible Action Regarding Closing of City Hall for Employee Workday on February 28, 2024. (City Administrator Meadows)

l. Consider and Act Upon 2023 Racial Profiling Report by the City of Lytle Police Department. (Police Chief Priest)
m. Discussion and Possible Action Regarding Establishing a Railroad Quiet Zone within the City of Lytle. (Councilmember Cate)

8. Executive Session – The City Council of the City of Lytle may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney); Section 551.086 (Meeting concerning municipally owned utility-competitive matters); to Discuss & Consider the Following Item(s):
   a. Discuss options regarding the operation and maintenance of the City Natural Gas Utility.

9. Discussion and Possible Action Regarding Matters Discussed in Executive Session:
   a. A Ordinance Of The City Council Of The City Of Lytle, Texas Providing Notice And Ordering An Election And Establishing Procedures For Said Election To Be Held On Saturday, May 4, 2024; Authorizing The Mayor To Enter Into A Joint Election Agreement With Medina County To Conduct The Election Shall Be For The Purpose Of Submitting To The Qualified Voters Of The City Of Lytle, Texas A Proposition To Approve Or Reject Giving Authorization To The City Council Of The City To Sell The Natural Gas Utility Distribution System Owned By The City; Providing Other Matters Related To The Election; Providing A Severability Clause; And Providing An Effective Date.

10. Department Reports
   a. Animal Control Department Report: review monthly data on animals housed in shelter; animal adoptions; fundraising activities and other upcoming departmental events.
   b. Library Director’s Report: review monthly data on library circulation and recent events
   c. Public Works Director’s Report: review monthly data on utility repairs, meter readings, and service ticket work/activity.
   d. Police Chief’s Report: review monthly crime statistics and data; update on other recent departmental activities; review monthly date on permit inspection and review status of pending projects for Fire Marshal.
   e. City Administrator’s Report: update status of certificates of obligation; residential development; open projects; city projects; miscellaneous updates; training and vacation; code compliance report; and parks department

11. Informational Items: Pursuant to Texas Government Code Section 551.0415, the City Council may report on any of the following items: a. Expression of thanks, gratitude, and condolences; b. Information regarding holiday schedules; c. Recognition of individuals, i.e. Proclamations; d. Reminders regarding City Council events; e. Reminders regarding community events; and f. Health and safety announcements.

12. Adjournment

The City Council of the City of Lytle, Texas may go into executive session on any posted item(s) under the Texas Government Code Chapter 551, subchapter D; and if it does so after taking a vote in open session, it will then go into executive session the City Council will reconvene in open session to take action.

Posted on this the 9th day of February 2024 at the City Hall, @ 3:00 P.M.
NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Lytle is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at 830-709-3692 at least 48 hours in advance.