REGULAR MEETING
CITY OF LYTLE CITY COUNCIL
DECEMBER 11, 2023

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Lytle will be held December 11, 2023, at 6:30 p.m. in the City Council Chambers, City Hall at 14916 Main Street, Lytle, Texas, for the purpose of discussing matters incident and related to the City of Lytle. One or more of the Council Members may participate via video conference call. The presiding officer of the meeting will be physically present at the City Hall.

Meetings will be streamed live and can be viewed on the City of Lytle’s YouTube page.

The following items to be considered:

1. Call meeting to order
2. Roll Call
3. Pledge of Allegiance to the United States Flag
4. Citizens to be heard:
   This is the opportunity for citizens, visitors, and guests to address the City Council on any issue or any item of the agenda, in compliance with LGC Section 551.007. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. Citizens to be heard are limited to three (3) minutes each. (Attorney General Opinion – JC-0169)

5. Consent Agenda
   a. Consider Approval of Minutes
      i. November 13, 2023
      ii. November 27, 2023
   b. Consider Approval of Payment of Bills and Authorization to pay future December bills due to cancellation of 2nd Meeting.


7. Open session – Take action on item(s) discussed
   a. Consider and Act upon approval of Annual Citizenship Award Committee recommendations for Daniel J. McGrath Citizenship Awards. (Alderman Rodriguez)
   b. Consider and Act upon request for streetlights at 180 McCoy Lane. (City Administrator Dear)
   c. Consider and Act upon request from Southwest ISD to hold a joint election on May 4, 2024, with the City of Lytle. (City Administrator Dear)
d. Consider and Act upon adoption of City Ordinance #23-15 adopting a Tax Abatement Policy of Guidelines and Criteria for Governing Tax Abatement Incentives Pursuant to Chapter 312 of the Texas Tax Code within the City Limits of Lytle and its Extraterritorial Jurisdiction. (City Administrator Dear)

e. Consider and Act upon revision to City of Lytle Rules of Procedure Governing City Council Meetings. (Mayor Gonzalez)

f. Consider and Act upon how to proceed with 0.67 acres of land out of the J. Matter Survey No. 442, Abstract No. 573, Atascosa County Texas (Property ID# 57704, 14400 blk. Railroad St.) in which the City of Lytle is the Trustee. (City Administrator Dear)

g. Update and Discuss recent Texas Commission on Environmental Quality complainant inspection regarding City Water Wells. (City Administrator Dear)

8. Department Reports

a. Animal Control Director’s Report: review monthly data on animals housed in shelter; animal adoptions; fundraising activities and other upcoming departmental events.

b. Library Director’s Report: review monthly data on library circulation and recent events

c. Public Works Director’s Report: review monthly data on utility repairs, meter readings, and service ticket work/activity.

d. Police Chief’s Report: review monthly crime statistics and data; update on other recent departmental activities; review monthly date on permit inspection and review status of pending projects for Fire Marshal.

e. Finance Director’s Report: update status on utility billing, impact/tapping acquisition, donations and miscellaneous income, residential garbage collection; city sales tax; hotel tax; franchise tax; court fines; internal updates; and upcoming deadlines.

f. City Administrator’s Report: update status certificates of obligation; residential development; open projects; city contracts; miscellaneous updates; training and vacation; code compliance report; and parks department.

9. Informational Items: Pursuant to Texas Government Code Section 551.0415, the City Council may report on any of the following items: a. Expression of thanks, gratitude, and condolences; b. Information regarding holiday schedules; c. Recognition of individuals, i.e. Proclamations; d. Reminders regarding City Council events; e. Reminders regarding community events; and f. Health and safety announcements.

10. Adjournment

The City Council of the City of Lytle, Texas may go into executive session on any posted item(s) under the Texas Government Code Chapter 551, subchapter D; and if it does so after taking a vote in open session, it will then go into executive session the City Council will reconvene in open session to take action.

Posted on this the 8th day of December 2023 at the City Hall, @ 3:00 P.M.

Matthew Dear, City Administrator

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Lytle is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at 830-709-3692 at least 48 hours in advance.