MINUTES  
CITY OF LYTLE  
REGULAR CITY COUNCIL MEETING  
AUGUST 28, 2023

CALL TO ORDER  
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL  
Mayor Ruben Gonzalez, Alderman Miguel Aguirre, Alderman Richard Hughes, Alderman David Emery, Alderman Michael Rodriguez, and Alderman Charles Cate were present.

Staff Present: City Administrator Matthew Dear, City Secretary Paola Rios, Finance Director LaNet Hester, Animal Control Director Santiago Morantez, Police Chief Richard Priest, Public Works Director James McGrath, Library Director Cassandra Cortez, and City Attorney Jesse Lopez.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG  
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD  
No citizens to be heard.

PROCLAMATION PRESENTATION TO LYTLE’S LITTLE LEAGUE GIRLS SOFTBALL 8-10 DIVISION TEAM

i. Mayor Ruben Gonzalez presented Lytle’s Little League Girls Softball Team with a proclamation.

CONSENT AGENDA

Approval of Payments of Bills

i. Alderman Michael Rodriguez made the motion, seconded by Alderman Charles Cate to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.
OPEN SESSION – ACTION ITEMS

a. Consider and Act upon a request for a temporary waiver to the City’s noise ordinance by St. Andrew’s Church for the church’s festival to be held at 14831 Main Street on October 8, 2023.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

b. Consider and Act upon approving and authorizing City Administrator to enter into an annual service contract with Lytle Volunteer Fire Department for Fire Protection Services.
   i. A motion was made by Alderman David Emery, seconded by Alderman Richard Rodriguez to approve the item, vote was taken (5:0 all ayes) the motion carried by all present.

c. Consider and Act upon amending the City Administrator Job Description to require council approval for the setting of city employee wages and salaries that have not established under the approved city budget.
   i. A motion was made by Alderman David Emery, seconded by Alderman Charles Cate to approve the item.
      A vote was taken (5:0 all ayes) the motion carried by all present.

d. Consider and Act upon setting date and time for city council workshop on Municipal Utility Rates.
   i. A motion was made by Alderman David Emery, seconded by Alderman Charles Cate to approve the item.
      A vote was taken (5:0 all ayes) the motion carried by all present.

e. Consider and Act upon approving September 18, 2023, as date for Public Hearing on Fiscal Year 2023-2024 Budget and Tax Rate.
   i. A motion was made by Alderman David Emery, seconded by Alderman Richard Hughes to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

f. Consider and Act upon Approval of City Council’s Top Three “Out of Budget” priorities for FY 2023-24 budget.
   i. A motion was made by Alderman David Emery, seconded by Alderman Richard Hughes to approve the item. A vote was taken (4 ayes; 1 no) the motion was carried by all present.

g. Consider and Act upon procedures for consideration and presentation of City Department and Director Reports submitted to city council.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Miguel Aguirre to have presentation of reports by city departments as it was done before, to include the reports on packet files and to be posted on the website on their individual page. After further discussion, Alderman Rodriguez amended his motion, seconded by Alderman Aguirre to add recommendation on 5 minutes per presentation. A vote was taken (5:0 all ayes) the motion carried by all present.

DEPARTMENT REPORTS

a. LaNet Hester reviewed her Finance Report with council.

b. Paola Rios reviewed her City Secretary’s Report in a power point presentation.

c. Matthew Dear reviewed his City Administrator’s report in a power point presentation.

EXECUTIVE SESSION

City Council went into executive session at 7:34 p.m.

City Council reconvened at 7:59 p.m.
a. Deliberation regarding purchase of real property in the southeast area of the City.
   i. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

a. Deliberation regarding purchase of real property in the southeast area of the City.
   i. A motion was made by Alderman Richard Hughes, seconded by Alderman David Emery to authorize City Administrator to proceed with negotiating for the city’s possible purchase of the land discussed in close session. A vote was taken (5:0 all ayes) the motion carried by all present.

ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Mayor Gonzalez thanked Paola the Senior Luncheon and the Outreach Program, turned out good.
2. Thanked PD for all the escorting.
3. Thanked PD for the Outreach Program who were also out there too and for assisting Lytle ISD Acts Program.
4. Thanked Anima Control, five (5) dogs were transported to Canada.
5. Special thanks to Gracie from Medina County she has done a great job with the Outreach Program, and she is the coordinator for WIC who is out here every week assisting.
6. October 19th will be our last Outreach for the year.
7. Thanked City Staff at City Hall, Public Works for working with Rise Broadband.
8. Mayor talked to Dr. Neal who mentioned that strep and Covid has been around, please make sure you sanitize.
9. TxDOT update FM 2790, working on one lane closures by Rosewood.
10. Labor Day weekend is coming up.
12. Special thanks to Chamber of Commerce for keeping up with the Shops of Lytle.

ADJOURNMENT

Alderman David Emery made the motion, seconded by Alderman Charles Cate to adjourn the meeting at 8:04 p.m. A vote was taken (5:0 all ayes) the motion carried by all present.

ATTEST:

[Signatures and names]

[Dates]