MINUTES
CITY OF LYLTE
REGULAR CITY COUNCIL MEETING
SEPTEMBER 25, 2023

CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Miguel Aguirre, Alderman Richard Hughes, Alderman David Emery, Alderman Michael Rodriguez, and Alderman Charles Cate were present.

Staff Present: City Administrator Matthew Dear, City Secretary Paola Rios, Finance Director LaNet Hester, Animal Control Director Santiago Morantez, Police Chief Richard Priest, Library Director Cassandra Cortez, and City Attorney Jesse Lopez.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
Mr. Rodriguez told council he has been trying to get a vendor permit for his son to sell snacks around the city of Lytle. He came to the office on Friday and there was no permit, the city was looking into what kind of permit it is for a tricycle. Mr. Rodriguez stated he spoke with the County and was told no permit was required but he did obtain a food handlers permit and business insurance.

CONSENT AGENDA

Approval of Payments of Bills
  i. Alderman Michael Rodriguez made the motion, seconded by Alderman Charles Cate to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

PUBLIC HEARING

a. Consider and Act upon the application by Marin Espino to locate a mobile home on the property located at 205 CR 6842, Lytle, Texas (Lot 121, Twin Lake Ranch Estate, Lytle, Texas).
  i. Mayor opened the hearing at 6:36 p.m. and there were no comments made. The hearing closed at 6:37 p.m.
a. Consider and Act upon the application by Marin Espino to locate a mobile home on the property located at 205 CR 6842, Lytle, Texas, (Lot 121, Twin Lake Ranch Estate, Lytle, Texas).
   i. A motion was made by Alderman Charles Cate, seconded by Alderman David Emery to approve the item. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.

b. Consider and Act upon request from Lytle Youth Program for use of the large baseball field at Lytle City Park as soccer fields for practice and games from October 6, 2023, through December 10, 2023.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Richard Hughes to approve the item, vote was taken (5:0 all ayes) the motion carried by all present.

   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to deny the refund purchase price for the 2011 Ford Expedition sold at auction. After further discussion, a vote was taken (4 ayes, 1 no by Alderman Cate) the motion carried by all present.

d. Consider and Act upon consulting agreement with EMC Strategy Group, LLC Agreement for grant and fund development for a monthly fee of $5,550.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item with the caveat that Mr. Gonzales works with City Attorney to straighten out the two issues that were brought up. Alderman David Emery amended his motion, seconded by Alderman Michael Rodriguez to change the amount from $5,550 to $5,500. Alderman David Emery was reading off the agenda which had a typo. After further discussion, Alderman David Emery amended his motion, seconded by Alderman Michael Rodriguez to have legal report into the legality of the issues brought up by Alderman Charles Cate and the consultation with Mr. Gonzalez provides some clarification before approval. After further discussion, a vote was taken (4 ayes, 1 no by Alderman Cate) the motion carried by all present.

e. Consider and Act upon entering into a Depository Contract with Lytle State Bank for Fiscal Year 2023-2024.
   i. A motion was made by Alderman David Emery, seconded by Alderman Charles Cate to table the item until it can be brought back up to council. A vote was taken (5:0 all ayes) the motion carried by all present.

f. Consider and Act upon setting a hearing date on the application by San Antonion LD, LLC for the Voluntary Annexation of Saddle Ridge Subdivision, Phases 3 & 4 for October 10, 2023.
   i. A motion was made by Alderman David Emery, seconded by Alderman Charles Cate to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

g. Upgrade and Discuss on the Notice of Violation from the Texas Commission on Environmental Quality regarding the municipal collection systems and Sanitary Sewer Overflows.
   i. City Administrator Dear talked to council regarding TCEQ came to perform an inspection of the sewer plant and there were some findings of things that needed to be corrected prior to the report coming out. The violations were never corrected completely. The City Administrator will be working to fix this issues.

h. Consider and Act upon Amendments to the city budget for Fiscal Year 2022-2023.
   i. A motion was made by Alderman David Emery, seconded by Alderman Miguel Aguirre to approve the item. A vote was taken (4 ayes, 1 no Alderman Cate) the motion carried by all present.

i. Consider and Act upon Ordinance No. 23-08 adopting the city budget for Fiscal Year 2023-2024.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item. A vote was taken (4 ayes, 1 no by Alderman Cate) the motion carried by all present.
j. Consider and Act upon Ordinance No. 23-09 adopting the city tax rate for Tax Year 2023.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve
      the item. A vote was taken (4 ayes, 1 no by Alderman Cate) the motion carried by all present.

k. Consider and Act upon ratification of property tax increase reflected in the approved city budget.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Michael Rodriguez to approve
      the item. A vote was taken (5:0 all ayes) the motion carried by all present.

City Council took a break at 7:56 p.m.

Council reconvened at 8:10 p.m.

l. Consider and Act upon proposal from AEP for the installation of a streetlight at the intersection of Highway 132
   and Diaz Street in the amount of $180.71 and to authorize including the related monthly electrical costs to the
   city’s account and billing.
   i. A motion was made by Alderman David Emery, seconded by Alderman Richard Hughes to approve the
      item. A vote was taken (5:0 all ayes) the motion carried by all present.

m. Consider and Act upon rescheduling of the regular council meeting on Monday, October 9, 2023, to Tuesday,
   October 10, 2023, to avoid conflict with municipal holiday.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Charles Cate to approve
      the item. A vote was taken (5:0 all ayes) the motion carried by all present.

n. Consider and Act upon the cancellation of the regular council meeting on Monday, December 25, 2023, due to
   conflict with municipal holiday.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve
      the item. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.

DEPARTMENT REPORTS
a. LaNet Hester reviewed her Finance Report with council.

b. Paola Rios reviewed her City Secretary’s Report in a power point presentation.

c. Matthew Dear reviewed his City Administrator’s report in a power point presentation.

EXECUTIVE SESSION

Council went into executive session at 8:29 p.m.

Council reconvened at 8:47 p.m.

a. Discussion regarding City Administrator Application Review Process
   i. No action taken.
1. Alderman Rodriguez stated the Annual Citizenship Award Nomination Form will be sent out with the next month’s utility billing statement. We will be taking the forms October 1st – Oct 31st. Mail in forms, we ask that they be postmarked.
2. Chief Priest told council they have VIN number now and waiting on their Police vehicles.
3. Thanked Public Works crew making sure everything is operating.
4. Thanked PD for the meeting they attended at Lytle ISD safety meeting and assisting with radio communications issue they were having.
5. Congratulated VFW on the Grand Opening of their new facility, building is available for rent.
6. High School Fall Festival is this Friday August 29, 2023, please stop by and support 4:30 p.m. to 6:30 p.m.
7. Shredding event will be this coming Saturday from 8:30 a.m. to 11 a.m. here at City Hall.
8. National Night Out October 3, 2023, 6:30 p.m. to 8 p.m.
9. Atascosa County is doing a hazardous household pickup on the 14th of October, everything will need to be taken to Jourdanton.
10. TXDOT frontage road, project still going on.
11. Street paving project starting next week, Matt will post on the website the days they will be working on.
12. Rise Broadband working on the fiber.
13. One band competition in San Antonio and one on Fredericksburg. There will be a send-off for band on Saturday morning.
14. Cross Country High School and Jr. High are doing well. Football and Volleyball are doing great. Congratulated Coach Trevino for bringing the Legacy Bowl back to Lytle. It had been 8 years since Lytle had won.
15. Community Clean-up will be on October 21, 2023, from 8 a.m. to noon.

ADJOURNMENT
Alderman David Emery made the motion, seconded by Alderman Charles Cate to adjourn the meeting at 8:59 p.m. A vote was taken (5:0 all ayes) the motion carried by all present.

ATTEST:

[Signature]
Ruben Gonzalez Mayor
[Name / Title]
[Date: 101023]

[Signature]
Paola & Ria City Secretary
[Name / Title]
[Date: 101023]