MINUTES
CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
SEPTEMBER 11, 2023

CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Richard Hughes, Alderman David Emery, Alderman Michael Rodriguez, and Alderman Charles Cate were present.

Alderman Miguel Aguirre was absent.

Staff Present: City Administrator Matthew Dear, City Secretary Paola Rios, Finance Director LaNet Hester, Animal Control Director Santiago Morantez, Police Chief Richard Priest, Public Works Director James McGrath, Library Director Cassandra Cortez, and City Attorney Jessie Lopez.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez, Mayor asked for a moment of silence in remembrance to 9-11.

CITIZENS TO BE HEARD
There were no citizens to be heard.

CONSENT AGENDA

Approval of Minutes
i. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the minutes of August 14, 2023, with the suggested amendments. A vote was taken (4:0 all ayes) the motion carried by all present.

ii. Alderman Michael Rodriguez made the motion, seconded by Alderman Charles Cate to approve the minutes of August 28, 2023, with the suggested amendments. A vote was taken (4:0 all ayes) the motion carried by all present.
Approval of Payment of Bills

i. Alderman Charles Cate made the motion, seconded by Alderman David Emery to table the item. A vote was taken (4:0 all ayes) the motion carried by all present.

OPEN SESSION – ACTION ITEMS

a. Consider and Act upon the approval and execution of the CPS Gas Operations and Maintenance Contract.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

b. Consider and Act upon approval of forms and procedures for the City of Lytle Annual Citizenship Awards Committee.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman David Emery to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

c. Consider and Act upon request to revise the speed limit on Magnolia Street to 25 mph.
   i. A motion was made by Alderman Richard Hughes, seconded by Alderman Michael Rodriguez to place the speed trap by the Police Department and collect data to come up with options to improve the street speed and traffic. A vote was taken (4:0 all ayes) the motion carried by all present.

d. Consider and Act upon approving Task Order #23-09 with TRC Engineers in the amount of $1,815.00, for Utility Pole Installation Floodplain Review and Engineering Services for property located at 15319 Lake Street.
   i. A motion was made by Alderman Charles, seconded by Alderman Michael Rodriguez to approve the item contingent to price approval from the property owner. A vote was taken (4:0 all ayes) the motion carried by all present.

e. Consider and Act upon establishing standard municipal fees for animal adoption and other services at the city’s Animal Control Facility.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Richard Hughes to have the Animal Control Director to get with the City Administrator and Legal on establishing standard municipal fees for animal adoption and other services for the city Animal Control Facility. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.

f. Consider and Act upon Ordinance No. 23-10 Repealing the Curfew for Minors.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman David Emery to approve the item. After further discussion, a vote was taken (4:0 all ayes) the motion was carried by all present.

g. Consider and Act upon the adoption of the 2023-2024 Proposed Tax Rate.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michale Rodriguez to approve the item. A vote was taken Alderman Richard Hughes aye, Alderman David Emery aye, Alderman Michael Rodriguez aye, Alderman Charles Cate nay, Alderman Miguel Aguirre was absent, the motion carried by all present.

h. Consider and Act upon the appointment of Samantha Sanchez to the City of Lytle Mobile Home Commission.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman David Emery to approve the item. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.
DEPARTMENT REPORTS

a. Santiago Morantez reviewed his Animal Control’s Report in a power point presentation.
b. Cassandra Cortez reviewed her Library Director’s Report in a power point presentation.
c. James McGrath reviewed his Public Works Director’s Report in a power point presentation.
d. Richard Priest reviewed his Police Chief’s Report in a power point presentation.

EXECUTIVE SESSION

City Council went into close session at 7:05 p.m.

City Council reconvened at 8:23 p.m.

a. Update and discussion with city’s bond counsel regarding Lytle Farms PID #2.
   i. No action taken.
b. Update regarding purchase of real property in the southeast corner.
   i. No action taken.
c. Update and discussion on Administrative Leave for Public Works Director.
   i. No action taken.

ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. TCEQ letter received regarding the 40 samples that were taken at the beginning of the year, TCEQ did not receive.
2. Thanked PD and Fire Department with the Freedom Walk and thanked VFW for putting it together.
3. Check out Chef Mandy at 8 o’clock tonight on the Food Network.
4. Reminder public hearing next Monday at 6:30 pm.
5. Reminder paper shred on September 30th from 8:30 am to 11 am.
6. Update on street paving will be the last week of September, still waiting for a timeline.
7. Possibility the last week of September TXDOT will be working on the changing lane in front of City Hall.
8. National Night Out at 6:30 pm at the Community Center
10. Support the Pirates, Volleyball, Football at Natalia for the Legacy Bowl on Friday, and Cross Country on Saturday.
11. Reminder for today extra prayers for the loss on today’s day and their families.

ADJOURNMENT

Alderman David Emery made the motion, seconded by Alderman Charles Cate to adjourn the meeting at 8:31 p.m. A vote was taken (4:0 all ayes) the motion carried by all present.
ATTEST:

Signature

Ruben Gonzalez Mayor
Name / Title
10/10/25
Date

Signature

Paola L. Rico City Secretary
Name / Title
10/10/28
Date