MINUTES
CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
JULY 10, 2023

CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Miguel Aguirre, Alderman Richard Hughes, Alderman David Emery, Alderman Michael Rodriguez and Alderman Charles Cate were present.

Staff Present: City Administrator Matthew Dear, City Secretary Paola Rios, Finance Director LaNet Hester, Animal Control Director Santiago Morantez, Police Chief Richard Priest, Public Works Director James McGrath, Library Director Cassandra Cortez and City Attorney Richard Linder.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
No citizens to be heard.

CONSENT AGENDA

Approval of Minutes
   i. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the minutes of June 12, 2023. A vote was taken (5:0 all ayes) the motion carried by all present.
   ii. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the minutes of June 26, 2023. A vote was taken (5:0 all ayes) the motion carried by all present.

Approval of Payment of Bills
   i. Alderman Michael Rodriguez made the motion, seconded by Alderman Charles Cate to approve the item. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.
OPEN SESSION – ACTION ITEMS

a. Consider and Act upon selection and awarding of the removal of the wellhead and pump from water well #1 to Advanced Water Well Technologies in the amount of $5,046.00.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

b. Consider and Act upon setting a date for a council workshop on proposed Tax Abatement Program.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to set the date of July 25, 2023, at 6:30 p.m. A vote was taken (5:0 all ayes) the motion carried by all present.

c. Update and Discuss city’s response to the Violation Notice from Texas Commission for Environmental Quality Parameters.
   i. City Administrator Matthew Dear updated council regarding a violation on a test that was not completed. Public Works Director James McGrath told council that the testing was part of the copper lead, they will be able to do five (5) sample tests every quarter, but they skipped one either the end of the year or the beginning of the year. City Administrator told council he talked to TCEQ and when the city put their new water well online, this testing was triggered, and you are required to do the testing quarterly for the first year. City Administrator Matthew Dear was able to get a schedule of all tests required for the year and when they are due. This will help getting all tests done and avoid any violations in the future.

d. Discuss and Act upon a property tax freeze for all city residents who are 65 or older and/or disabled; pursuant to Texas Const. Art. VIII, Section 1-b(h) and Texas Tax Code, Section 11.261 (b).
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to direct city personnel to get the required numbers for property freeze and get back to city council as soon as he can. A vote was taken (4 ayes, 1 no) the motion carried by all present.

e. Discuss and Act upon developing plan(s) for replacement and/or upgrade to the city’s water distribution lines.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Michael Rodriguez to authorize City Administrator to speak with TRC to update the Capital Improvements plans and get a cost on updating the water distribution system throughout the city. A vote was taken (5:0 all ayes) the motion carried by all present.

f. Discuss and Act upon developing plan(s) for upgrading and improving the city’s roads and streets to accommodate future development.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Michael Rodriguez to table the item for a month to allow City Administrator to research for more money. A vote was taken (5:0 all ayes) the motion was carried by all present.

DEPARTMENT REPORTS

a. Santiago Morantez reviewed his Animal Control’s Report in a power point presentation.

b. Cassandra Cortez reviewed her Library Director’s Report in a power point presentation.

c. James McGrath reviewed his Public Works Director’s Report in a power point presentation.

d. Richard Priest reviewed his Police Chief’s Report in a power point presentation.
ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. City Administrator will be looking at electronic devices for city council members, please get with him and let him know if you would like one.
2. Richard Hughes asked about lights at the baseball fields.
3. Special thanks to city employees and Chamber of Commerce for the 4th of July event. Thanked Matt for being a big part of the event.
4. Heads up on CPS flyers that went out to a lot of home residents, they are having a Community Fair on July 12, 2023, at the Community Center from 5:30 – 7:30 p.m.
5. July 13, 2023, the Stripes will have a soft opening and on the 13th of July and on the 3rd of August, they will have the official Grand Opening.
6. July 19th Gilbert Meyers will be celebrating his 100th Birthday, he is a Pearl Harbor survivor.
7. August 3rd Community Outreach will have a free haircut for all students in the City of Lytle.
8. Finally got the Emergency Management Approved by the State. (Watch Video)
9. TxDOT update, they will be doing all the stripping under 3175 and the road will be shut down. The rail will be replaced.
10. Birthdays for Michael on the 14th, Cassandra the 21st, and Richard was on the 19th, everyone joined the mayor to sing Happy Birthday.

ADJOURNMENT
Alderman David Emery made the motion, seconded by Alderman Charles Cate to adjourn the meeting at 8:19 p.m. A vote was taken (5:0 all ayes) the motion carried by all present.

ATTEST:

Signature
Name / Title
Date

Signature
Name / Title
Date