CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Sam Cortez, Alderman David Emery and Alderman Michael Rodriguez and Alderman Charles Cate were.

Alderman Joseph Morrow was absent.

Staff Present: City Administrator Matthew Dear, City Secretary Paola Rios, Finance Director LaNet Hester, Animal Control Director Santiago Morantez, Police Chief Richard Priest, Public Works Director James McGrath, and City Attorney Jesse Lopez.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
No citizens to be heard.

PROCLAMATION
Mayor Ruben Gonzalez presented the Lytle Boys Basketball Team and the Lytle Lady Pirates Basketball Team with a proclamation.

CONSENT AGENDA

Approval of Payments of Bills
  i. Alderman David Emery made the motion, seconded by Alderman Sam Cortez to take no action. A vote was taken (4:0 all ayes) the motion carried by all present.
PUBLIC HEARING

I. Mayor Ruben Gonzalez opened the public hearing at 6:49 pm. No one was here to contest. Mayor
Ruben Gonzalez closed the public hearing at 6:50 pm.

OPEN SESSION – ACTION ITEMS

a. Consider and Act upon broken water adjustment of bill at 15015 Gate Street.
   i. A motion was made by Alderman Sam Cortez, seconded by Alderman David Emery to take no action. A
      vote was taken (4:0 all ayes) the motion carried by all present.

b. Consider and Act upon Resolution No. 23-04 authorizing the imposition of a 15% penalty for collection costs on
delinquent city property tax accounts for Tax Year 2022 and subsequent tax years.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Charles Cate to approve
      the item, vote was taken (4:0 all ayes) the motion carried by all present.

b. Consider and Act upon Contract with the firm for Delinquent Property Tax Collection Services with Linebarger
Goggan Blair & Sampson, LLP
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Sam Cortez to approve the item.
      A vote was taken (4:0 all ayes) the motion carried by all present.

d. Consider and Act upon Scope and Fee Proposal from Kimley-Horn and Associates for phase two of sidewalk
   projects.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Charles Cate to approve
      the item. After further discussion, vote was taken (4:0 all ayes) the motion carried by all present.

e. Consider and Act upon approval of city’s 2023 travel and meal per diem rates.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve
      the item at $20 for each meal. A vote was taken (4:0 all ayes) the motion carried by all present.

f. Discuss and Act upon the establishment of a City Online Message Board on the City’s website in accordance with
   Texas Government Code 551.006 for members of the governmental body to communicate or exchange
   information about public business or public policy.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Sam Cortez to approve the item. After further discussion, Alderman Charles Cate amended his motion to table the item for the next council meeting in May to establish rules and decorum. A vote was taken (4:0 all ayes) the motion carried by all present.

g. Consider and Act upon establishing Social Media pages for City Departments.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve
      the item. After further discussion, Alderman David Emery amended his motion, seconded by Alderman
      Michael Rodriguez to table the item until the last meeting of the month of May. A vote was taken (4:0 all ayes) the motion carried by all present.

h. Discuss, Consider and Act upon establishing a utility discount program for elderly and/or disabled residents.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman David Emery to table the item
      until we receive the study rate. After further discussion, a vote was taken (4:0 all ayes) the motion
      carried by all present.

i. Update and Act upon obtaining city’s files from the previous City Attorney.
   i. City Administrator Matthew Dear told council that the previous City Attorney would be turning over files
      once he was ready to retire. City Administrator talked about maybe digitize all old files to be able to get
      those soon. City Attorney Jessie Lopez stated that the original documents belong to the client, the client
      being in this case the city. A motion was made by Alderman David Emery, seconded by Alderman
Michael Rodriguez to direct City Attorney to get with former City Attorney to try and obtain the city files. A vote was taken (3 ayes, 1 abstained) the motion carried by all present.

j. Consider and Act upon declaring city administrator’s recommended list of personal property items as surplus, authorizing auction sale, and setting date for sale.
   i. A motion was made by Alderman David Emery, seconded by Alderman Sam Cortez to accept the list and date of June 3rd, 2023 for the auction date minus the decorations that Alderman Michael Rodriguez is asking for to refurbish. A vote was taken (4:0 all ayes) the motion carried by all present.

k. Consider and Act upon Task Order No. 23-05 and Engineering Services Contract Amendments No. 1 in the amount of $9,600 for Lytle MHC Mobile Park Phase 1 & 2 Review.
   i. A motion was made by Alderman David Emery, seconded by Alderman Charles Cate to approve the item. After further discussion, vote was taken (4:0 all ayes) the motion carried by all present.

   i. A motion was made by Alderman Charles Cate, seconded by Alderman David Emery to approve the date of May 15, 2023. A vote was taken (4:0 all ayes) the motion was carried by all present.

DEPARTMENT REPORTS

a. LaNet Hester reviewed her Finance Report with Council in a power point presentation.

b. Paola Rios reviewed her City Secretary’s Report in a power point presentation.

c. Matthew Dear reviewed his City Administrator’s report in a power point presentation.

d. LaNet Hester reviewed the City’s Quarterly Investment Report.

EXECUTIVE SESSION

      i. No action taken.

ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Charles Cate talked about city sewer, state will pass an annexation bill 369 in regards to the sewer. Alderman Cate asked about having the city residents sign a petition form. Most of all Alderman are on septic and will affect everyone here in Lytle since not everyone is on sewer.

2. Alderman David Emery reminded everyone that May 6th is clean-up day for Keep Lytle Beautiful.

3. Thanked Matt, Wayne, and Danny from PD for helping out at the Outreach Program.

4. Thanked PD on a great job done on the bailouts.

5. Community Center WIFI has been installed.

6. TXDOT update, everything has been pushed a week. Starting at 3175 S will be one way.

7. Bill Miller BBQ will have two driveways, one driveway will be closed for five (5) days then closed to open the other driveway for another five (5) days.

8. SB Lane 3175 in front of Hacienda Jaliscience, they will do a temporary ramp and then swap back to a two lane.

9. Stripes stay tuned, HEB started after they did, and they will be all online soon.

10. Please visit shops of Lytle and Antique vendors.

11. Mayor reminded council members that we still have one outstanding financial disclosure report that needs to be turned in by this week.

12. School UIL Academics State Finals, Track 3A Area going to Regionals the end of the week, Boys Baseball Team won District. Girls Softball were 2nd in District.

13. May birthdays, Ashlee on the 6th, Matt the 25th, and James the 30th.
ADJOURNMENT
Alderman David Emery made the motion, seconded by Alderman Charles Cate to adjourn the meeting at 10:01 p.m. A vote was taken (4:0 all ayes) the motion carried by all present.

ATTEST:

[Signature]
Signature

Ruben Gonzalez
Name / Title

5/8/23
Date

[Signature]
Signature

Paul L. Rice
City Secretary

5/8/23
Date