MINUTES
CITY OF LYTHE
REGULAR CITY COUNCIL MEETING
FEBRUARY 27, 2023

CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Sam Cortez, Alderman David Emery, Alderman Michael Rodriguez, and Alderman Charles Cate were present.

Alderman Joseph Morrow was absent.

Staff Present: City Administrator Matthew Dear, City Secretary Paola Rios, Finance Director LaNet Hester, Animal Control Director Santiago Morantez, Police Chief Richard Priest, Public Works Director James McGrath, Code Compliance Officer Skip Traeger, Library Director Cassandra Cortez and City Attorney Jesse Lopez.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
Rosemary Jones and Geraldine Haslacker told to council they have been handing out welcome bags to Granberg and Saddle Ridge new residents. So far, they have distribute 128 welcome bags.

CONSENT AGENDA

Approval of Payments of Bills
i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Sam Cortez to approve the item. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.
a. Consider and Act upon authorizing the City Administrator to close and liquidate the Certificate of Deposit (Account No. ending in 2469) at Lytle State Bank with funds totaling $250,000 and to transfer and deposit such monies into the city’s General Fund (Account no. ending in 0465).
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

b. Consider and Act upon authorizing the City Administrator to award and enter into Contract #23-02 to Kimley-Horn and Associates, Inc. in the amount of $127,000 for the Stormwater Utility Fee program.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Sam Cortez to approve the item, vote was taken (4:0 all ayes) the motion carried by all present.

c. Consider and Act upon authorizing the City Administrator to award and enter into Contract #23-03 to Kimley-Horn and Associates, Inc. in the amount of $27,900 to update the city’s Zoning Map.
   i. A motion was made by Alderman David Emery, seconded by Alderman Sam Cortez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

d. Discuss, consider, and adopt Resolution No. R23-02 designating Mayor Ruben Gonzalez and City Administrator Matthew Dear as the city’s authorized signatories for the Texas Community Development Block Grant Program.
   i. A motion was made by Alderman David Emery, seconded by Alderman Charles Cate to approve the item. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.

e. Discuss, consider, and adopt Resolution No. R23-03 authorizing the submission of the city’s application to the Texas Community Development Block Grant (CDBG) Program and adopting a CDBG Civil Rights policy.
   i. A motion was made by Alderman David Emery, seconded by Alderman Charles Cate to approve the item. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.

f. Discuss, consider, and adopt the city’s CDBG Citizen Participation Plan.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Sam Cortez to approve item. A vote was taken (4:0 all ayes) the motion carried by all present.

g. Discuss, consider and take possible action on community-wide housing analysis and report prepared by GrantWorks regarding impediments to fair housing for the City of Lytle.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item with the corrections. A vote was taken (4:0 all ayes) the motion carried by all present.

h. Discuss, consider and take possible action on staff presentation of the 2022 Racial Profiling Report.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Sam Cortez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

i. Consider and Act upon Ordinance No. 23-01 Amending Section 46 of the City Code of Ordinances regulating the parking and locating of Recreational Vehicles in Residential, Commercial, and Industrial Zoning Districts.
   i. A motion was made by Alderman Charles Cate, seconded by Alderman Sam Cortez to approve the item. A vote was taken (3 ayes: 1 no) the motion carried by all present.

j. Consider and Act upon Ordinance No. 23-02 Declaring the Unopposed Candidates for the offices of City Councilmember Place #1, City Councilmember #2, and City Councilmember #3 to be elected; incorporating recitals; canceling the election scheduled for May 6, 2023 and providing for the necessary posting of this ordinance.
   i. A motion was made by Alderman Sam Cortez, seconded by Alderman Charles Cate to approve the item. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.
k. Discuss and consider whether to proceed with revisions to city street light maintenance policies.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to task City Administrator reach out to other cities around to find out what they have in place and to put a workshop together. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.

l. Discuss, consider and possible action on amending the Truck Route Ordinance to designate certain streets for use by truck traffic.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Charles Cate to approve the item in addition to making the amendments as discussed. A vote was taken (4:0 all ayes) the motion carried by all present.

City Council took a break at 8:05 p.m.

Council reconvened at 8:18 p.m.

m. Discuss and consider Ordinance No. 23-03 Amending Section 46 of the City Code of Ordinances regulating the locating of modular buildings on land located in B-1 Neighborhood Commercial; B-2 Secondary Commercial; and B-3 Central Business zoning districts.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Charles Cate to approve the item and to include for modular buildings 1500 or less and the requirements that were spoken of. A vote was taken (4:0 all ayes) the motion carried by all present.

DEPARTMENT REPORTS

a. Santiago Morantez reviewed his Animal Control’s Report in a power point presentation.

b. Cassandra Cortez reviewed her Library Director’s Report in a power point presentation.

c. Code Compliance Officer Scott Traeger reviewed his report with council.
   1. Brush on right of way early at 4 locations, advised of proper timeline.
   2. Two properties maintained.
   3. Checked 10 new construction permits and locates.
   4. Removed bulky waste debris from fifty-four (54) locations and advised of the new quarterly schedule. Advised residents at several locations to use the city yard dumpster for small amounts of bulky waste.

d. James McGrath reviewed his Public Works Director’s Report in a power point presentation.

e. Richard Priest reviewed his Police Chief’s Report in a power point presentation.

f. LaNet Hester reviewed her Finance Report with council.

g. Paola Rios reviewed her City Secretary’s Report in a power point presentation.

h. Matthew Dear reviewed his City Administrator’s report in a power point presentation.

EXECUTIVE SESSION

   i. No action taken.

City Council went into Executive Session at 9:31 p.m.

City Council reconvened at 9:49 p.m.
b. Discussion regarding potential sale of property located at 15126 Oak Street, Lytle, Texas.
   i. No action taken.
   ii. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Mr. Cortez reminded everyone of the Fish Fry at St. Andrew’s.
2. Thanked PD, they have been busy with a lot of activities, covering for Chief and all the UIL participation with escorts.
3. Special thanks to Matt with helping Lytle Little League.
4. Thanked Matt and Wayne with the removal of the tree in front of City Hall.
5. Thanked Matt TXDOT Project frontage road.
6. Thanked Paola, Matt and James on the Community Outreach Program, it went well.
7. Congratulated Lytle ISD for boys winning State and the girls were short to move on to State.
8. Boys’ basketball team sendoff will be tomorrow at 4 o’clock.
9. Power lifting is doing good too, few students will be going to state. Stay on track on baseball and softball, everyone is doing well.
10. Reminder to Santi, Yard Sale is still going on, please pass the word on collecting stuff.
11. Seniors get together on the 16th and April will be the next meal.
12. Music Festival just around the corner, festival will be on the 24th and 25th for March, spread the word.
13. Matt already took care of the fireworks show.
14. Please help on hiring for Animal Control and Public Works, spread the word.
15. Frank on the 7th or March, LaNet and Rachel on the 12th of March.

ADJOURNMENT

Alderman David Emery made the motion, seconded by Alderman Charles Cate to adjourn the meeting at 9:57 p.m. A vote was taken (4:0 all ayes) the motion carried by all present.

ATTEST:

[Signatures]

Name / Title

3/29/23

Name / Title

3/29/23