



**MINUTES
CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
JANUARY 9, 2023**

CALL TO ORDER

Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL

Mayor Ruben Gonzalez, Alderman Sam Cortez, Alderman David Emery and Alderman Michael Rodriguez were present.

Aldermen Joseph Morrow and Charles Cate were absent.

Staff Present: City Administrator Matthew Dear, City Secretary Paola Rios, Finance Director LaNet Hester, Animal Control Director Santiago Morantez, Police Chief Richard Priest, Public Works Director James McGrath, Code Compliance Officer Skip Traeger, Library Director Cassandra Cortez and City Attorney Jessie Lopez.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG

Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD

No citizens to be heard.

CITIZENSHIP AWAYD PRESENTATION

Mayor Ruben Gonzalez presented the Lytle Volunteer Fire Department with the Daniel James McGrath DMV Annual Citizenship Award.

CONSENT AGENDA

Approval of Minutes

- i. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the minutes of December 12, 2022. A vote was taken (3:0 all ayes) the motion carried by all present.

Approval of Payment of Bills

- i. Alderman David Emery made the motion, seconded by Alderman Sam Cortez to approve the item. A vote was taken (3:0 all ayes) the motion carried by all present.

PUBLIC HEARING

- i. Mayor Gonzalez opened the public hearing at 6:40 p.m. and closed the meeting at 6:41 p.m. No one was there to contest.

OPEN SESSION – ACTION ITEMS

- a. Consider and Act upon the publication by Armando Esquivel to locate a mobile home on the property located at 18827 Wisdom Road, Lytle, Texas (Lots 18 & 19, S G Cross Subdivision, Lytle, Texas).
 - i. A motion was made by Alderman David Emery, seconded by Alderman Sam Cortez to approve the item. A vote was taken (3:0 all ayes) the motion carried by all present.
- b. Consider and Act upon request by Lytle Little League to renew its annual contract for the use of the tee ball, baseball and softball fields and concession stand at John Lott Municipal Park for the 2023 Little League Season.
 - i. A motion was made by Alderman Sam Cortez, seconded by Alderman David Emery to approve the item. After further discussion, a vote was taken (3:0 all ayes) the motion carried by all present.
- c. Consider and Act upon request by Lytle Little League for a non-charge use permit for use of the Horace Fincher Center for Little League registration and coaches meeting on January 21st, 28th, and February 13th, 2023.
 - i. A motion was made by Alderman David Emery, Seconded by Alderman Sam Cortez to approve the item. After further discussion, a vote was taken (3:0 all ayes) the motion carried by all present.
- d. Consider and Act upon request from Southwest ISD to hold a joint election on May 6, 2023, with the City of Lytle.
 - i. A motion was made by Alderman Sam Cortez, seconded by Alderman David Emery to approve the item. A vote was taken (3:0 all ayes) the motion carried by all present.
- e. Consider and Act upon the approval of Final Plat application by CDS Muery Engineers for approval of Lytle Farms, Unit 1 Final Plat & Construction Plans (Resubmittal No. 2). The Planning & Zoning Commission has recommended approval.
 - i. A motion was made by Alderman David Emery, seconded by Alderman Sam Cortez to approve the item contingent to TXDOT approval. A vote was taken (3:0 all ayes) the motion carried by all present.
- f. Consider and Act upon the bids received in response to city's solicitation for maintenance and upkeep of John Lott Municipal Park, Matias Galicia Park, Veterans Memorial Park, Public Library, Community Center, Animal Control Facility, City Hall, and Gidley House and to authorize the award of a Facility Maintenance Agreement to SC Lawn Service for an amount not to exceed \$28,500 and a 1-year term.
 - i. A motion was made by Alderman Sam Cortez, seconded by Alderman David Emery to approve the item. After further discussion a vote was taken (3:0 all ayes) the motion was carried by all present.
- g. Consider and Act upon whether to proceed with the city's application to the Texas Department of Transportation for a 2023 Transportation Alternative Grant.
 - i. A motion was made by Alderman David Emery, Seconded by Alderman Sam Cortez to approve the item. After further discussion a vote was taken (3:0 all ayes) the motion carried by all present.

EXECUTIVE SESSION

- a. Update/Report on pending city litigation.
 - i. Nothing to report by legal.

ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Matthew talked about DND starting work on the frontage road project. The mayor said that tonight will be closed and should be opened tomorrow morning.
2. LaNet said we started our Audit, and we are right on target.
3. Alderman Michael Rodriguez talked about the pet adoption for Saturday and asked how much was for the adoption.
4. Sam Cortes asked if there would be a bulk pick up, Matthew stated that we had an extra pick up in December but we will get our pick up in January. After January it will be every 3 months.
5. Mayor thanked Public Works TCEQ approved the input for the emergency preparedness plan. The city saved a few thousand dollars by doing it internally.
6. Thanked everyone in regard to the cold spell and the water leaks, thanked PD & Public Works and the volunteers.
7. Thanked everyone for the help on the Hayride, mayor is still getting positive feedback.
8. Thanked LaNet for providing coverage during the Christmas Holiday. She was also able to get us a return of overpayment on employees employment cost that we're getting back from TWC.
9. Thanked Matt, Public Works for getting the light back on at our water towers.
10. Talked about the adoption event along with a bake sale that's coming up over the weekend. Asked to get the word out not only on the adoption but on the fundraising.
11. Hiring fair in Castroville, not only veterans but also non-military.
12. Senior Luncheon for the 19th is still a go.
13. City council please submit the financial disclosure report and submit to Matt.
14. Birthdays, Sergio from PD January 3rd, Virginia coming up on the 13th here at City Hall and John at PD.

ADJOURNMENT


Alderman Sam Cortez made the motion, seconded by Alderman David Emery to adjourn the meeting at 7:20 p.m. A vote was taken (3:0 all ayes) the motion carried by all present.

ATTEST:


Signature

Paola L. Rios - City Secretary
Name / Title

2/23/23
Date


Signature

Ruben Gonzalez, Mayor
Name / Title

2/23/2023
Date