CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:32 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Sam Cortez, Alderman David Emery, Alderman Joseph Morrow, and Alderman Michael Rodriguez were present.

Alderman Charles Cate was absent.

Staff Present: City Administrator Matthew Dear, City Secretary Paola Rios, Finance Director LaNet Hester, Animal Control Director Santiago Morantez, Police Chief Richard Priest, Public Works Director James McGrath, Code Compliance Officer Skip Traeger, Library Director Cassandra Cortez and City Attorney Jesse Lopez.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
No citizens to be heard

PRESENTATION OF PROCLAMATIONS
a. Mayor Gonzalez presented the Lytle ISD Girls Cross-Country Team with a proclamation.
b. Mayor Gonzalez presented the Lytle ISD Boys Cross-Country Team with a proclamation.

CONSENT AGENDA

Approval of Payments of Bills
i. Alderman David Emery made the motion, seconded by Sam Cortez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.
OPEN SESSION – ACTION ITEMS

a. Consider and Act upon Approval of Change Order #3 from TEC Water Well #4
   i. A motion was made by David Emery, seconded by Alderman Joseph Morrow to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

b. Consider and Act upon adoption of new employee handbook and set effective date
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the employee handbook with an effective date of December 1, 2022. A vote was taken (4:0 all ayes) the motion carried by all present.

c. Consider and Act upon Approval of AEP Franchise Agreement
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

d. Discuss, Consider and Possible Action on pet adoption program
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to take no action. A vote was taken (4:0 all ayes) the motion carried by all present.

e. Consider and Act upon cancellation of the second regular council meeting in December and allow bills to be paid
   i. A motion was made by Alderman Sam Cortez, seconded by Alderman Joseph Morrow to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

f. Update on transfer of files form previous city attorney
   i. City Administrator Matthew Dear told council he is still working with Austin trying to get a date with the previous attorney to start the transfer of files.

EXECUTIVE SESSION

   i. No update or changes by legal.

DEPARTMENT REPORTS

a. Santiago Morantez reviewed his Animal Control’s Report in a power point presentation.

b. Cassandra Cortez reviewed her Library Director’s Report in a power point presentation.

c. Code Compliance Officer Scott Traeger reviewed his report with council.
   1. Debris/bulk waste disposal at 31 locations.
   2. Brush out early, warnings at 22 locations.
   5. Found 4 Stage 3 watering violations.

d. James McGrath reviewed his Public Works Director’s Report in a power point presentation.

City Council took a break at 8:11 p.m. Everyone joined the mayor with singing Happy Birthday to Chief Priest.

Council reconvened at 8:29 p.m.
e. Richard Priest reviewed his Police Chief’s Report in a power point presentation.

f. LaNet Hester reviewed her Finance Report with council.

g. Paola Rios reviewed her City Secretary’s Report in a power point presentation.

h. Matthew Dear reviewed his City Administrator’s report in a power point presentation.

ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Alderman Michael Rodriguez stated he liked the sign outside, thanked the Chief of Police being able to communicate any news on his media.

2. Alderman David Emery stated that the community shares on Facebook media

3. Mayor Gonzalez thanked the Lytle Elementary for their donation to the Animal Shelter.


5. Starting tomorrow northbound I-35 will be closed, please let the word out it will be shut for about a week or so.

6. Calendar items, Christmas Holiday with the employees.

7. Testing sirens next week, thanked PD and James for all their help on getting the sirens ready to be tested.

8. Thanked LaNet for setting up the audit and the bond.

9. Senior meal on December 8th, please spread the word.

10. Please try to shop locally at the Market Place.

11. December 10th will be the Hayride, trailers needed.

12. Thanked Paola for the steps that were bought for the hayride.

13. Mayor asked if we had any nominations for the Citizenship Award.

14. Our Healthcare Professional will be here the next meeting to update us on COVID.

15. Charles’ birthday on November 30th and Wayne will be December 12th.

16. Keep an eye out for folks with financial problems, help with organizations. There will be a centralized place for all these organizations to set up once a month to help those in need.

17. Alderman David Emery stated this weekend will be UIL Band competition. The school will be very busy and full of vehicles.

ADJOURNMENT

Alderman David Emery made the motion, seconded by Alderman Sam Cortez to adjourn the meeting at 9:44 p.m. A vote was taken (4:0 all ayes) the motion carried by all present.