MINUTES
CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
NOVEMBER 14, 2022

CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Sam Cortez, Alderman David Emery, and Alderman Michael Rodriguez were present.

Alderman Charles Cate join the meeting via video conference.

Alderman Joseph Morrow was absent.

Staff Present: City Administrator Matthew Dear, Finance Director LaNet Hester, Police Fire Marshal David Lopez, Public Works Director James McGrath, Code Compliance Officer Skip Traeger, Library Director Cassandra Cortez, Animal Control Director Santiago Morantez and City Attorney Jessie Lopez.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
No Citizens to be heard.

PROCLAMATION

1. Mayor Ruben Gonzalez recognized the Lytle ISD High School Marching Band for their achievement.

CONSENT AGENDA

Approval of Minutes
1. Alderman David Emery made the motion, seconded by Alderman Sam Cortez to approve the minutes of October 11, 2022. A vote was taken (3 ayes, 1 abstained) the motion carried by all present.
Approval of Payment of Bills

i. Alderman Michael Rodriguez made the motion, seconded by Alderman Sam Cortez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

OPEN SESSION – ACTION ITEMS

a. Public Hearing on proposed Ordinance No. 22-13 amending Chapter 8 of the Lytle City Code to adopt current editions of the National Electric Code and the following International Code Council publications: the International Building Code, the International Plumbing Code, the International Residential Code, the International Mechanical Code, the International Existing Building Code, and the International Fuel Gas Code; creating new code sections to adopt the 2021 International Property Maintenance Code and the 2021 International Swimming Pool and Spa Code; and making certain local amendments to such codes.

i. Mayor Gonzalez opened the hearing at 6:44 p.m. He closed the meeting at 6:45 p.m.

b. Consider and Act upon Ordinance No. 22-13 Amending Chapter 8 – Buildings and Building Regulations, Article iii – Technical Codes and Standards to adopt current editions of the National Electrical Code and the following International Code Council publications: the International Building Code, the International Plumbing Code, the International Residential Code, and the International Fuel Gas Code; creating new code sections to adopt the 2021 International Property Maintenance Code and the 2021 International Swimming Pool and Spa Code; making certain local amendments to such codes; providing for penalties for the violation of this ordinance; providing for repeal of all ordinances in conflict; and providing cumulative, continuation, and severability clauses.

i. A motion was made by Alderman David Emery, seconded by Alderman Charles Cate to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

c. Consider and Act upon awarding an Administrative Services Agreement to GrantWorks in the amount not to exceed $34,900 for the 2023-2024 Texas Community Development Block Grant Program (TxCDBG) Grant.

i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

d. Consider and Act upon allocating Hotel Occupancy Tax monies to the Lytle Chamber of Commerce in the amount of $35,000 for visitor development services.

i. A motion was made by Alderman David Emery, Seconded by Alderman Michael Rodriguez to approve the item. After further discussion, a vote was taken (3 ayes, 1 no) the motion carried by all present.

e. Consider and Act upon the selection of Kimley Horn and authorizing city administrator to negotiate a consulting engineering services agreement for establishment of a municipal storm water utility.

i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

f. Discuss, Consider and Possible Action upon the selection of Kimley Horn and authorizing city administrator to negotiate a consultant engineering services agreement for development of a Drainage Master Plan for the Lake Shore Estates Subdivision.

i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.

g. Discuss, Consider and Possible Action on whether to proceed with an amendment to the Lytle Zoning Code Restricting the use of Recreational Vehicles in Business Zoning Districts of the City of Lytle.

i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Sam Cortez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.
h. Consider and Act upon renewal of Certificate of Deposit at Lytle State Bank.
   i. A motion was made by Alderman David Emery, seconded by Alderman Sam Cortez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

i. Consider and Possible Action on whether to proceed with an amendment to the Lytle Zoning Code to include a prohibition on locating modular homes and modular buildings in certain residential and commercial zoning districts.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item. A vote was taken (3 ayes: 1 no) the motion carried by all present.

j. Discuss, Consider and Possible Action on whether to proceed with an amendment to the Lytle Zoning and Subdivision codes to establish on-site parking and garage requirements.
   i. A motion was made by Alderman David Emery, seconded by Alderman Sam Cortez to approve the item. After further discussion, a vote was taken (3 ayes: 1 no) the motion carried by all present.

k. Consider and Act upon probationary employment status of City Administrator Matthew Dear.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

Mayor Gonzalez recognized Matthew Dear for his 20 years of service to the City of Lytle and presented him with a plaque.

l. Consider and Act upon extending the nominations for all outstanding Citizenship Awards to November 30th.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Sam Cortez to have the nominations processed as it was allowed in the past, council will present the nominations, they will be forward to the nomination committee for review, the nomination committee then return to city council their suggested candidate for city council to accept and extend the deadline to November 30th. After further discussion, a vote was taken (4:0 all ayes) the motion carried by all present.

Before taking a break, Mayor Gonzalez congratulated James McGrath on his 17th year Anniversary of service to the city.

City Council took a break at 8:07 p.m.

City Council reconvened at 8:20 p.m.

EXECUTE SESSION

City Council went into executive session at 8:21 p.m.

City Council reconvened at 8:41 p.m. no action was taken.

   a. Update/Report on pending city litigation
   b. Purchase of real property
      i. Alderman Michael Rodriguez made to motion, seconded by Alderman David Emery to allow City Administrator to acquire about the properties as discussed in the executive session.
1. Mayor Ruben Gonzalez told council about the TxDOT update on the roads.
2. Water well, still working on final stages.
4. Talked about bailouts, in case illegal immigrants come through town we should be ready to tackle down.
5. Waste Management took over starting this month. Any complaints will be received by waste management.
6. Calendar in December, meals for Seniors to be brought back.
7. Matthew stated Frank Reyes will be retiring, the last work cycle he will take time off. There will be a luncheon for him.
8. Please let us know if there are any residents who are turning 90 so they can be recognized.
9. Hayride is just around the corner, looking for trailers.
10. We may have the opportunity to recognize others like cross country to include them on the hayride.
11. Matthew spoke to the new 7-11 and they will be using the Annex to host a hiring event to employ 60 people in the city.
12. For the holidays, please shop locally to help the locals.
13. Thanked PD for escorting different events.
14. Thanked to the clean-up, Alderman Emery stated they had 4 roll off filled.
15. Birthdays, Melinda the 25th, Molly was on the 11th, Charles on the 30th, 23 other folks that would need a box.
16. Stay in tuned with the Lytle Pirates, Basketball teams are doing great boys and girls. They got an invitation to go play in Dallas.
17. Charles stated he would see us soon and to have a Happy Thanksgiving.

ADJOURNMENT
Alderman David Emery made the motion, seconded by Alderman Sam Cortez to adjourn the meeting at 8:58 p.m. A vote was taken (4:0 all ayes) the motion carried by all present.

ATTEST:

Signature
Name / Title
Date

Signature
Name / Title
Date