

Minutes of Regular Meeting held April 25, 2022

Regular meeting with the following present: Mayor Ruben Gonzalez; Aldermen Sam Cortez, Jerry Stone, David Emery, Charles Cate; City Secretary Josie Campa; Finance Director LaNet Hester; Animal Control Director Santiago Morantez; Public Works Director James McGrath; Police Chief Richard Priest; Fire Marshal Matt Dear; Code Compliance Officer Scott Traeger; City Attorney Tom Cate; Library Director Cassandra Cortez; and Assistant City Secretary Paola Rios.

Alderman Morrow was absent.

Visitors: Adalia Gonzalez, Lori Wilson, Bryan Crowell, Samantha and Sippy Martinez, Matt & Tracey Martinez, Tamara Tilley, Ivan Mason, Kaylee Diaz, Calyssa Sevier, Candee Martinez, Arianna Garcia, Katara Whitfield, Nicole Godines, Amelia Martinez, Fizz Hutton, Rose Scotello, Sofia Hutton, Lunna Reyes, Lola Patino, Luke Priest, Esequiel Campos, Michael Rodriguez and Christopher Bowen.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Ruben Gonzalez opened the meeting at 6:30 p.m. and led everyone in the pledge of the flag.

VISITORS'/CITIZENS' COMMENTS

There were no visitor's or citizens' comments.

PRESENTATION OF PROCLAMATION FOR GIRL'S BASKETBALL TEAM

Mayor Gonzalez presented the Lytle Lady Pirates Basketball Team and their coaches with a proclamation on their many accomplishments during their season.

CONSIDER AND ACT UPON PROPSAL FROM TRC FOR PHASE 6 SADDLE RIDGE PRELIMINARY PLAT REVIEW AND ENGINEERING SERVICES

Alderman Cate made the motion that Council accept the proposal from TRC for preliminary plat review and engineering services not to exceed \$6,096 Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON PROPOSAL FROM TRC FOR C-STORE FINAL PLAT REVIEW AND ENGINEERING SERVICES

Alderman Emery made the motion that Council accept the proposal from TRC for C-Store final plat review and engineering services. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM CHRISTOPHER BOWEN FOR CITY TO PAY HIS EXPENSES TO KTB SEMINAR IN JUNE

Alderman Stone made the motion that Council pay expenses for KTB seminar for a total of \$813.15. Seconded by Alderman Emery. Alderman Stone amended to add mileage and meals for a total of \$1,000. Discussion. Passed unanimously.

CONSIDER AND ACT UPON HIRING NEW CITY HALL OFFICE EMPLOYEE

Alderman Emery made the motion that Council hire Liza Mola for \$15.50 per hour and be given a raise of \$1.00 after probation. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON EMPLOYMENT STATUS OF LAURA RODRIGUEZ

Alderman Emery made the motion that Council accept the resignation of Laura Rodriguez. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON CITY ADMINISTRATOR'S SALARY AND START DATE

Alderman Emery made the motion that Council approve the salary of \$40,000 for six months with a start date of May 19th. Seconded by Alderman Stone. Passed unanimously.

POLICE CHIEF'S EVALUATION

Mayor Gonzalez and the Council went into closed session at 6:57 p.m. as allowed by the Chapter 551.074 of the Government Code. Council reconvened at 7:07 p.m. and Mayor Gonzalez announced that no action had been taken on this item.

CONSIDER AND ACT UPON ACCEPTING EVALUATIONS OF THE DEPARTMENT HEADS

Alderman Stone made the motion that Council accept the evaluations of the department heads. Seconded by Alderman Emery. Passed unanimously.

CONSIDER AND ACT UPON PROVIDING NAMES FOR STREETS IN LYTLE FARMS SUBDIVISION

Alderman Stone made the motion that Council approve the list of street names and to add four names to the list. Seconded by Alderman Stone. Discussion. Passed unanimously.

CONSIDER AND ACT UPON DONATING CITY HALL TRANSMISSION TOWER TO KINNEY COUNTY SHERIFF'S DEPARTMENT

Alderman Emery made the motion that the transmission tower be donated to the Sheriff's Department. Alderman Emery told Council that they will take it apart and it will be taken to the Transitional Traffic Task Force. Seconded by Alderman Cate. Discussion. Passed unanimously.

CONSIDER AND ACT UPON RESOLUTION TO TXDOT FOR RECONFIGURING INTERSECTION OF N. PRAIRIE STREET, LAKE STREET AND FM 2790 N

City Attorney Tom Cate provided a copy of the resolution. Alderman Cortez made the motion that Council adopt the resolution. Seconded by Alderman Emery. Passed unanimously.

UPDATE ON COAL MINE EMERGENCY EXIT

Alderman Cate told Council that the real property was already sold. They will have to wait to speak with the new owners.

MID-YEAR BUDGET REVIEW

Finance Director LaNet Hester told Council that current revenue is \$2.5 million.

UPDATE ON FINANCIAL TRANSACTIONS IN BETWEEN FUNDS IN OUR BUDGET

Finance Director LaNet Hester tabled this item and let auditors take care of this.

CONSIDER AND ACT UPON CREATING A FINANCIAL COMMITTEE

Mayor Gonzalez recommended that Aldermen Emery and Cate be included in the committee. Alderman Stone made the motion that Council appoint Aldermen Cate and Emery be on the committee along with the new City Administrator Matt Dear. Seconded by Alderman Cortez. Discussion. Passed unanimously.

UPDATE FROM CITY STAFF OF 2021 AUDIT

Financial Director LaNet Hester told Council that 2021 Audit will be here at the next meeting.

UPDATE FROM CITY STAFF ON FINANCING INFRASTRUCTURE PROJECTS

Finance Director LaNet told Council that \$1.6 million was refunded. The \$5.5 million bond to be paid, \$420,000 a year payment. Fiscal year 23-24 will be best bet for fund cut.

DISCUSS AND CONSIDER HIRING LITTER ABATEMENT EMPLOYEE(S)

Alderman Cate told council to ideas to hire for part-time employees to clean up streets picking up litter. Maybe use tourism money or community service. Alderman Emery told council he would like to as the community. Alderman Emery made the motion that Council refer this item to the Keep Lytle Beautification Committee for ideas. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON PROPOSAL FOR FIREWORKS SHOW FOR 4TH OF JULY

Alderman Emery made the motion to amend the budget for \$10,500 for fireworks show for 4th of July. Seconded by Alderman Cortez. Discussion. Passed unanimously.

CONSIDER AND ACT UPON PROPOSAL FOR DEMOLITION OF OLD KENNELS AND INSTALLATION OF NEW ONES

Alderman Emery made the motion that the kennels be demolished. LaNet presented a proposal for demolition of kennels one bid for \$14,480 with a \$2,500 down payment and another bid for \$11,165. It would take 5-10 days for demolition and it was budgeted for \$10,000. Seconded by Alderman Cortez. Passed unanimously.

Council took a short break at 8:19 p.m. and reconvened at 8:29 p.m.

ANIMAL CONTROL DIRECTOR'S REPORT

Santiago Morantez reviewed his Animal Control Director's report in a power point presentation.

LIBRARY DIRECTOR'S REPORT

Library Director Cassandra Cortez reviewed her power point presentation.

CODE COMPLIANCE OFFICER'S REPORT

Code compliance Officer Scott Traeger reported on the following:

- 1 – removed brush from 10 locations;
- 2 – only 2 put out brush early already for this month;
- 3 – huge tree cut down at Wisdom Rd. and put on right away;
- 4 – 8 resident used sprinklers at the wrong times, gave them restrictions; and
- 5 – complaint out of Park Place 8 plus acre field was mowed.

PUBLIC WORKS' DIRECTOR'S REPORT

Public Works Director reviewed his report with Council

POLICE CHIEF'S REPORT

Richard Priest gave his Police Chief's report with a power point presentation.

FINANCE DIRECTOR'S REPORT

Finance Director LaNet Hester provided Council with copies of her report and reviewed the report with them.

INFO CITY SECRETARY'S REPORT

City Secretary Josie Campa gave a power point presentation as her monthly report.

INFORMATIONAL ITEMS

Mayor did not have any informational items.

MAYOR'S REPORT

Mayor Gonzalez reported the following to Council:

- 1 – FM 3175 north bound will be delayed for two months, it will be a one way only. The southbound will still be two-way;
- 2 – Building Code report to be completed every 5 years;
- 3 – Waste management had problems with new trucks, they have been using the old trucks and the workers have to pick up the trash cans by hand;
- 4 – Water well on schedule end of May
- 5 – Email accounts, everyone should be using the lytle.tx.org emails;
- 6 – TML Small Town Conference will be May 19-20, \$220.00 registration fee plus hotel and expenses;
- 7 – Emergency Management Conference;
- 8 – Vet Leaving for deployment for about a year;
- 9 – New Chick-Fil-A food truck will be coming through town on a weekly basis sometime in June;
- 10 – City Attorney had a birthday on the 23rd;
- 11 – Thanked Josie Campa, Public Works, City Staff and PD for the Easter event;
- 12 – Thanked Alderman Emery and Chris Bowen for a successful clean-up day;
- 13 – Gave everyone information on Wayne Hurl's recovery and contact info;
- 14 – Encourage everyone to go out and vote; and
- 15 – Encourage people to vote for 2 amendments for Ad Valorem taxes.

Alderman Cate made the motion that the meeting be adjourned. Seconded by Alderman Stone. Passed unanimously.

Meeting adjourned at 9:39 p.m.