Minutes of Regular Meeting held April 11, 2022

Regular meeting with the following present: Mayor Ruben Gonzalez; Aldermen Sam Cortez, Jerry Stone, David Emery, Joseph Morrow, Charles Cate; City Secretary Josie Campa; Finance Director LaNet Hester; Animal Control Director Santiago Morantez; Public Works Director James McGrath; Fire Marshal Matt Dear; Code Compliance Officer Scott Traeger; City Attorney Tom Cate; Library Director Cassandra Cortez; and Assistant City Secretary Paola Rios.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Ruben Gonzalez opened the meeting at 6:30 p.m. and led everyone in the pledge of the flag.

VISITORS'/CITIZENS' COMMENTS
Frank Carrillo told Council that Railroad Street needs maintenance, there are several pot holes on the road.

CONSIDE RAPPROVAL OF MINUTES
Alderman Emery made the motion that Council approve the minutes of the March 14th and 28th regular meeting and the March 31st be approved as presented. Seconded by Alderman Cortez. Passed unanimously.

CONSIDE RAPPROVAL OF CITY ATTORNEY'S MONTHLY BILL
Alderman Stone made the motion that the bill from Attorney Tom Cate be approved, as presented. Seconded by Alderman Cortez. VOTE: For motion, Aldermen Cortez, Morrow, Emery and Store. Alderman Cate abstained. Motion carried.

CONSIDE RAPPROVAL OF PAYMENT OF BILLS
City Secretary added the bills from Pollution Control Services for $150.00 for water testing, $530 for sewer analyses and Alderman Cate for $640.84 reimbursement for shadow boxes. Alderman Morrow made the motion that Council approve payment of bills with the addition. Seconded by Alderman Emery. VOTE: For motion – Alderman Cortez, Morrow, Emery and Stone. Alderman Cate abstained. Motion carried.

CONSIDE R AND ACT UPON ZONING COMMISSION RECOMMENDATIONS ON (1) SADDLE RIDGE PHASE 6 PLAT (2) DUNFORD PLAT
Alderman Cate made the motion that the Council accept the Zoning Commission recommendations on Saddle Ridge Phase 6 plat and the Dunford plat. Seconded by Alderman Stone. Passed unanimously.

CONSIDE R AND ACT UPON APPROVING NAMES FOR SADDLE RIDGE ESTATES
Alderman Emery made the motion that the Council approve the names for Saddle Ridge Estates. Seconded by Alderman Cortez. Passed unanimously.

CONSIDE R AND ACT UPON EMPLOYMENT STATUS OF JOHN CORTEZ
Alderman Emery made the motion that the Council approve the employment of John Cortez. Seconded by Alderman Cortez. Passed unanimously.
CONSIDER AND ACT UPON ADOPTING ORDINANCE APPROVING RE-ZONING OF 40.4 ACRE TRACT OF LYTLE FARMS PROPERTY FROM R-1 TO B-2 FOR THE PURPOSE OF DEVELOPING MULTIPLE COMMERCIAL PADS ALONG FM 2790 EAST WITH A 99-LOT DUPLEX DEVELOPMENT
Alderman Stone made the motion that the Council adopt the ordinance approving re-zoning of 40.4 acre tract of Lytle Farms Property from R-1 to B-2 for the purpose of developing multiple commercial pads along FM 2790 East with a 99.lot duplex development. Seconded by Alderman Morrow. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FOR VARIANCE FOR HEIGHT OF GAS STATION SIGN OFF OF THE IH 35 AND FM 3175 INTERSECTION – VICTORY SIGNS
Alderman Emery made the motion that Council table this item for the May 9th council meeting. Seconded by Alderman Store. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM MEMBER OF THE GENE SMITH FAMILY FOR THE EASY STREET SIGNS NO LONGER NEEDED BY THE CITY
Alderman Stone made the motion that Council sell the signs for $2.00 per sign to be given to the Smith family. Seconded by Alderman Cortez. Discussion, Alderman Cate will donate the $8.00 for all signs. Passed unanimously.

UPDATE ON LYTLE-SOMERSET STREET SPEED LIMITS AND SPEED HUMPS
Fire Marshal Dear told Council that the trailer will be moved tomorrow April 12, 2022 for 30 days and update cost on speed humps.

UPDATE ON UPCOMING ELECTION
City Secretary told Council that election supplies in paper ballots were approved and turned in. She was waiting on SOS to approve the machines.

UPDATE ON COMPLAINT FILED AGAINST CITY SECRETARY
City Attorney told Council that he has been trying to get a hold of complainant’s Attorney. When he finally got a hold of the Attorney, he said that he would call back today but he did not call back.

CONSIDER AND ACT UPON ADOPTING RESOLUTION FINDING THAT AEP TEXAS INC’S APPLICATION TO AMEND ITS DISTRIBUTION COST RECOVERY FACTORS TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED
Alderman Cortez made the motion to adopt the resolution. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON HIRING A TEMPORARY CITY ADMINISTRATOR FOR SIX MONTHS
Alderman Emery made the motion that Council hire Matt Dear as the temporary City Administrator for six months. Seconded by Alderman Morrow. Discussion. Passed unanimously.

CONSIDER AND ACT UPON CREATED CITY ADMINISTRATOR’S JOB DESCRIPTION
Alderman Stone made the motion that Council allow City Attorney to review job description on and all duties. Seconded by Alderman Cortez. VOTE: For motion-Alderman Stone, Cortez, Emery and Morrow. Against—Alderman Cate. Motion carried.
CONSIDER AND ACT UPON APPOINTMENT OF ELECTION JUDGE
Alderman Cortez made the motion that Council appoint Margie Ellis as Election Judge. Seconded by Alderman Cate. Passed unanimously.

CONSIDER AND ACT UPON THE PROPOSED CONTRACT WITH HART INTERCIVIC FOR DUO STAND-ALONE ELECTION MACHINE
Alderman Stone made the motion that Council approved the contract for the election machine from Hart Intercivic. Seconded by Alderman Cate. Discussion. Passed unanimously.

CONSIDER AND ACT UPON HIRING PART-TIME KENNEL TECH – SANTIAGO MORANTEZ
Alderman Cortez made the motion that Anna Rodriguez be hired as a part-time Kennel Tech for $11.00 per hour. Seconded by Alderman Morrow. Passed unanimously.

INFORMATIONAL ITEMS
The following items were for informational purposes:
1 – Update on policy manual
2 – Approved to have committee email back on social media to be able to move forward;
3 – April clean-up is Saturday 9th was a fair turn out, 16 bags of trash were picked up;
4 – Bulk trash day will be the 23rd with 4 dumpsters and will have 3 by the school;
5 – Early voting starts on the 25th, it will be on this week’s paper;
6 – Easter egg hunt will be at the pavilion, registration will be at 12 p.m., the Easter Bunny will show up at 1 p.m. and the Egg Hunt will start at 2 p.m. Children 1-8 years old;
7 – Water well roof was fixed;
8 – Well #4 has been installed;
9 – CPS/TXDOT agreed to put up lights on the city with no charge the city will only be paying the power. The lights will be from Main St. all the way to Baby Huey’s;
10 – Mayor talked to the Medina Co. Commissioner who stated they will redo CR 681 this summer;
11 – Drainage work on frontage road;
12 – Animal Control appreciation week
13 – Mayor thanked Animal Control department for working hard on animal adoptions, so far six will be going to CoPet;
14 – Mayor thanked Finance Director for a 3 ½ day for audit review, also thanked Josie and Virginia;
15 – Mayor thanked Parks Director and Phillip Devaney for working on the awnings for the baseball fields;
16 – Mayor thanked Public Works for trimming trees;
17 – Mayor thanked City Secretary and Alderman Cate for the renaming of street event;
18 – Thanked P.D. for traffic control several events;
19 – Mayor announced that Alderman Emery, Judge Elias and employee Gordon Hanson have April birthdays;
20 – Mayor reminded everyone of Good Friday and to visit St. Andrew’s for the Fish Fry;
21 – Mayor announced the Passion will be at 12 p.m. from Coal Mine to St. Andrew’s Church; and
22 – Mayor announced that Judge Bradly passed away last week and to keep the family in prayers;

Alderman Cate made the motion that the meeting be adjourned. Seconded by Alderman Stone. Passed unanimously.

Meeting adjourned at 8:05 p.m.