MINUTES
CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
MAY 9, 2022

CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman David Emery, Alderman Sam Cortez, Alderman Joseph Morrow and Alderman Charles Cate were present.

Alderman Jerry Stone was absent

Staff Present: City Secretary Josie Campa, Asst. City Secretary Paola Rios, Animal Control Director Santiago Morantez, Finance Director LaNet Hester, Public Works Director James McGrath, Police Chief Richard Priest, Fire Marshal Matthew Dear, Library Director Cassandra Cortez, Code Compliance Officer Skip Traeger and City Attorney Tom Cate.

PLEDGE OF ALLEGIANCE
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
Will Vaughn expressed his concern about a sign that was placed in front of his property and requested the sign to be relocated about 100 feet away. Chief of Police Richard Priest and Fire Marshal Matthew Dear explained how the locations are chosen and it did not block Mr. Vaughn’s driveway. Both the Chief of Police and the Fire Marshal will get with Mr. Vaughn for the relocation of the sign.
CONSENT AGENDA

Approval of Minutes
Mayor Ruben Gonzalez asked for a few changes to be made that were left out on the minutes. A motion was made by Alderman Joseph Morrow, seconded by Alderman David Emery to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

Approval of Attorney Fees
A motion was made by Alderman Sam Cortez, Seconded by Alderman Joseph Morrow to approve the item. A vote was taken (3:0 all ayes) Alderman Charles Cate abstained the motion carried by all present.

Approval of Payment of Bills
A motion was made by Alderman Emery, Seconded by Alderman Charles Cate to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

OPEN SECCION – ACTION ITEMS

Consider and Act Upon request for variance for height of gas station sing off of IH 35 and FM 3175 Intersection for Victory Signs
A motion was made by Alderman Sam Cortez, Seconded by Alderman David Emery to approve the item. After further discussion, a vote was taken (3 ayes: 1 nay) the motion carried by all present.

Consider and Act upon proposal from TRC for Re-Plat review for Josie Garcia property on D’Hanis Street
A motion was made by Alderman Charles Cate, Seconded by Alderman Sam Cortez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

Consider and Act upon proposal from TRC for Re-Plat of Eddie Garcia property at South Benton Street
A motion was made by Alderman Charles Cate, Seconded by Alderman Sam Cortez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

Consider and Act upon approval of proposed Eagle Scout project
A motion was made by Alderman David Emery, Seconded by Alderman Charles Cate to approve to fund the project contingent upon the Gidley Family approval and not to exceed $2,000. A vote was taken (4:0 all ayes) the motion carried by all present.

Consider and Act upon approval of Final Plat for GGG Subdivision located on South Somerset Street
A motion was made by Alderman David Emery, Seconded by Alderman Charles Cate to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

Discuss and Consider removal of existing BMA Drainage Piping to install “Flow-Over” floodway in its place at Lake Shore Estates
Trace Joyce discussed with Council about BMA installing the drainage pipes and wants to know how to follow recommendation from Mr. Sullivan from BMA on the drainage. A $20-$30K estimate was provided to redo the drainage. Mayor Ruben Gonzales recommended to study the drainage area. A motion was made by Alderman Charles Cate, Seconded by Alderman Sam Cortez to remove BMA piping to install overflow, and start negotiations for engineer study. A vote was taken (4:0 all eyes) the motion was carried by all present.

Update on Monitoring of Lytle-Somerset Street 25 MPH Speed Zone
Chief of Police Richard Priest and Fire Marshal Matthew Dear discussed with council that the monitoring of Lytle-Somerset Street resulted in the volume of vehicle being the issue more than the speeding. Mayor Ruben Gonzalez asked for an estimate to be put together for the speed bumps.

City Council Took a Break at 8:08 p.m.
City Council Reconvene at 8:20 p.m.

Consider and Act upon the issue of permits for Mobile Home Park at 19851 FM 31475 and 15216 Rodeo Drive
A motion was made by Alderman David Emery, Seconded by Alderman Joseph Morrow to table the item until everything is submitted for review. After further discussion a vote was taken (4:0 all ayes) the motion was carried by all present.

Consider and Act upon advertising for vacant Utility Clerk position
A motion was made by Alderman Charles Cate, Seconded by Alderman Emery to approve item. After further discussion, a vote was taken (4:0 all ayes) the motion was carried by all present.

Consider and Act upon City’s Emergency Management Plan
After discussion over the plan, no action was taken on this item.

Update on Traffic Impact Analysis Ordinance
City Secretary Josie Campa discussed with council that she was not able to provide an update due to not being able to get enough time to work on the report.
Consider and Act upon City Administrator’s Job Description and Ordinance
A motion was made by Alderman David Emery, Seconded by Alderman Joseph Morrow to approve the ordinance to establish a position of City Administrator as presented. Alderman David Emery amended the motion to establish a workshop finalized city job description for people that will be affected by this ordinance. A vote was taken (4:0 all ayes) the motion was carried by all present.

Consider and Act upon establishing a “Pet Poop” Ordinance
A motion was made by Alderman David Emery, Seconded by Alderman Sam Cortez to pass the ordinance. A vote was taken (4:0 all ayes) the motion was carried by all present.

Update on Vandalism at John Lott Municipal Park
Chief Richard Priest discussed with council about vandalism throughout the years. A camera system was placed but is non-operational. Officers have been doing foot patrols. Incidents have been happening between the hours of 3:30 p.m. and 7 p.m.

Consider and Act upon having portable toilet(s) at John Lott Park
A motion was made by Alderman David Emery, Seconded by Alderman Sam Cortez to table this item, and see what the Police Department can do about the vandalism. A vote was taken (4:0 all ayes) the motion was carried by all present.

Update from City Staff on Financing Infrastructure Projects – Alderman Cate
Finance Director LaNet Hester discussed with council that nothing can be done for now until they get the audit report maybe they will have something ready next week. The Finance Director stated that the first phase will be $5.5 million dollars and that the Finance Committee needs to meet.

Discuss and Consider Resignation of City Attorney
A motion was made by Alderman Charles Cate, Seconded by Alderman Sam Cortez to accept the City Attorney’s resignation. After further discussion, a vote was taken (4:0 all ayes) the motion was carried by all present.

Discuss and Act upon establishing Budget Workshop dates for the new fiscal year
A motion was made by Alderman David Emery, Seconded by Alderman Charles Cate to table this item until the new City Administrator comes aboard. A vote was taken (4:0 all ayes) the motion was carried by all present.
ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

Alderman David Emery updated Council on the handbook draft he got back from CJ Perez, they had a two-hour meeting, and they are moving along. He will sit with them next week to get it all together and finalize it. Also, Jeanie Simmons who is on the Beautification Committee will no longer serve on the committee and she will have to be replaced.

City Secretary Josie Campa shared unofficial results from the election, 5 ballots by mail have not been returned, 3 provisional ballots were sent to Atascosa County, but they will not change the results. 548 ballots were used, 537 have been counted and there were some cancelled ballots out. Unofficially the Mayor has been re-elected with 363 votes, Mr. Cate had 174. Mr. Marshal Witter received 21 votes, Michael Rodriguez with 50 votes. Also, the voting system that was used for elections was worked well. Mr. Frank Carrillo stated it was very simple to use.

Mayor Ruben Gonzalez congratulate Mr. Rodriguez on winning the district election and will keep posted on swearing in. The Railroad Commission had a safety evaluation and there were no violations or write ups. Frontage road updates, modifications were made after receiving complaints. TxDOT reconfigured for the businesses that are on that area. Project to redo streets will be done after school is out. Thanked Josie on the report on the building code. Had a meeting with San Antonio, all Mayors met and talked about EPA guidance (air quality). Demographic study was done last year but the city never received the report. The school paid for one half and the city paid for the other half. He passed a copy of the review. Emergency Management Conference will be held in June. Two businesses by Naomi’s Diner will be relocating one next to the building that is located by the paltereria and the other next to the apron shop. An antique store is closing in Castroville and will relocate to Lytle by the back part of the pottery place along with additional vendors and a gym. Gave special thanks to the Police Department on the escorting of Army service member who was deployed for 400 days. He recognized the following people with upcoming birthdays, Matthew Dear and James McGrath. Lastly, he thanked Tom Cate for his services.

ADJOURNMENT

A motion was made by Alderman David Emery, seconded by Alderman Joseph Morrow to adjourn the meeting at 9:44 p.m. A vote was taken (4:0 all ayes) the motion was carried by all present.