Minutes of Regular Meeting held August 23, 2021

Regular meeting with the following present: Mayor Pro-tem Sam Cortez; Aldermen Joseph Morrow, David Emery, Charles Cate; City Secretary Josie Campa; Public Works’ Director James McGrath; City Attorney Tom Cate; Fire Marshal Matt Dear; Police Officer David Lopez; Finance Director Edward Eichelberger; Animal Control Director Santiago Morantez; Police Chief Richard Priest; Library Director Cassandra Cortez; Code Compliance Officer Scott Traeger. Mayor Ruben Gonzalez and Alderman Jerry Stone were absent.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Pro-tem Sam Cortez opened the regular meeting at 6:32 p.m. and led everyone in the Pledge of Allegiance.

VISITORS’/CITIZENS’ COMMENTS
Brad Boyd told Council that he feels the location for the proposed truck stop is terrible due to that intersection already being a problem. He asked Council to try and make it as difficult as possible for the developer and to try and keep them from getting TxDOT to approve their street cuts.

CONSIDER AND ACT UPON REQUEST FROM GRACE BIBLE CHURCH TO HAVE CITY STAFF MAIL OUT NOTICE OF FOOD BANK DISTRIBUTION WITH UTILITY BILLS
Alderman Emery made the motion that Council grant the request from Grace Bible Church to have the office staff enclose “FOOD Giveaway” flyers in with the utility bills. Seconded by Alderman Morrow. Discussion. Alderman Emery amended his motion to include the Church affiliation should not be included on these flyers, and Alderman Morrow seconded the amended motion. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FOR A NOISE VARIANCE FOR ST. ANDREW’S CATHOLIC CHURCH FESTIVAL
Alderman Cate made the motion that Council grant the request from St. Andrew’s Catholic Church for a noise variance for the church festival on October 10th. Seconded by Alderman Morrow. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM LYTLE VFW POST #12041 FOR POSTPONING SEPTEMBER 11TH FESTIVAL
Alderman Emery made the motion that Council accept the request from the VFW to postpone the festival on September 11th. Seconded by Alderman Cate. Passed unanimously.
CONSIDER AND ACT UPON CONTRACT RENEWAL WITH FRONTERA CONCEPTS
Alderman Emery made the motion that Council table this item until John Garza gets back with the City Attorney. Seconded by Alderman Cate. Passed unanimously.

CONSIDER AND ACT UPON GETTING ADDITIONAL CYBER LIABILITY INSURANCE COVERAGE
Alderman Emery made the motion that Council approve the additional cyber liability insurance for $48.00 a year. Seconded by Alderman Cate. Passed unanimously.

CONSIDER AND ACT UPON BROAD BAND POINT OF CONTACT
Alderman Cate made the motion that this item be tabled. Seconded by Alderman Emery. Passed unanimously.

CONSIDER AND ACT UPON ADOPTING PROPOSED IMPACT FEES
After a presentation by the engineer and consultant on the Impact Fee Study, Alderman Cate made the motion that Council adopt the maximum impact fees for water and sewer that total $5,509.51. Seconded by Alderman Emery. Alderman Cate amended his motion that the impact fees in Exhibit A be approved. The Amended motion was seconded by Alderman Emery. Passed unanimously.

CONSIDER AND ACT UPON APPROVING PROPOSAL FROM BROWN ELECTRICAL SERVICES FOR ELECTRIC SERVICE AT WELL #4
Alderman Emery made the motion that Council accept the proposal from Brown Electrical Services for electric service at Well #4 for a total of $10,420.00. Seconded by Alderman Morrow. Passed unanimously.

CONSIDER AND ACT UPON AUTHORIZING ENGINEER TO ADVERTISE FOR BIDS FOR WELL #4'S LAST PHASE CONTINGENT UPON TCEQ'S APPROVAL
Alderman Emery made the motion that Council authorize the engineers to advertise for bids for the last phase for Well #4 project. Seconded by Alderman Cate. Passed unanimously.

CONSIDER AND ACT UPON APPOINTING NEW MEMBER TO LYLTE BEAUTIFICATION COMMITTEE TO FILL VACANCY
Alderman Morrow made the motion that Philip Devaney be appointed to fill the unexpired term on the Beautification Committee. Seconded by Alderman Cate. Passed unanimously.

CONSIDER AND ACT UPON APPOINTING COUNCIL MEMBER TO SERVE AS LIAISON FOR THE LYLTE BEAUTIFICATION COMMITTEE
Alderman Cate made the motion that Alderman Emery be appointed as the liaison to the Beautification Committee. Seconded by Alderman Morrow. Passed unanimously.
DISCUSS AND CONSIDER ADOPTING POLICY FOR RUBBER SIGNATURE STAMP - ALDERMAN EMERY
Alderman Emery made the motion that Council adopt the policy the City Attorney had drawn up for the Rubber Signature Stamp. Seconded by Alderman Morrow. Passed unanimously.

CONSIDER AND ACT UPON APPROVAL OF INTERLOCAL AGREEMENT WITH MEDINA COUNTY
Alderman Cate made the motion that Council table this item. Seconded by Alderman Emery. Passed unanimously.

UPDATE ON SMART METERS
Public Works’ James McGrath told Council that the FCC license for the smart meters has been approved and the company is programming the 141 smart meters the City Council approved for purchase.

UPDATE ON SANITARY EASEMENT FOR WELL #4
City Attorney Tom Cate told Council that the Alfaro’s are wanting to be put in the BMA district as payment for the sanitary easement. Mr. Cate told Council that the consensus of other group that met with the engineer is to offer the Alfaro’s money for this easement. No action was taken on this item.

UPDATE ON STREETS TO BE CONSIDERED FOR STREET IMPROVEMENT PROJECT
James McGrath told Council of the streets that he wants Council to consider for the capital improvement project.

Alderman Cate suggested Council reviewed these streets for the next month’s meeting.

UPDATE ON N. SOMERSET STREET PROJECT FOR REPLACING BOLLARDS WITH GUARDRAILS
Public Works’ Director James McGrath told Council he will call for locates for this project and the construction people would be here next Monday. No action was taken.

Council took a short break at 8:02 p.m. and reconvened at 8:15 p.m.

ANIMAL CONTROL DIRECTOR’S REPORT
Santiago Morantez gave the monthly Animal Control Director’s report to Council.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez reviewed her report with Council.

Ms. Cortez also added that the Library was awarded a grant for $2,500.00 to purchase large print books.
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CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger reviewed his monthly report with Council.

PUBLIC WORKS’ DIRECTOR’S REPORT
Public Works’ Director James McGrath reviewed the report he had given Council copies of.

POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed his written report with Council with a power-point presentation.

FINANCE DIRECTOR’S REPORT
Edward Eichelberger reviewed his written Finance Director’s report with Council.

CITY SECRETARY’S REPORT
City Secretary Josie Campa gave a power-point presentation as her monthly report.

INFORMATION ITEMS
Mayor Pro-tem Sam Cortez didn’t have any information for the Council.

MAYOR’S REPORT
Mayor Pro-tem Sam Cortez reviewed the items that Mayor Gonzalez had listed for him. They were as follows:

1 - encourage everyone to wear masks;
2 - encourage everyone to wash their hands more;
3 - still waiting to see when the garbage in Twin Lakes will be picked up;
4 - reminded everyone of the October 16th clean-up day;
5 - once the siren is fixed, at the Pizza place, the Emergency Management team will start testing the sirens;
6 - talk to residents about the streets for the street improvement project;
7 - McDonald’s is remodeling;
8 - 9-1-1 memorial service will be held;
9 - school is now in session;
10 - thanked the City Secretary, Library Director and Police Department for attending the teachers’ convacation; and
11 - congratulated Chief Priest on the birth of his son.

Alderman Emery made the motion that Council adjourn the meeting. Seconded by Alderman Cate. Passed unanimously.

Meeting adjourned at 9:03 p.m.