Minutes of Regular Meeting held June 10, 2019

Regular meeting with the following present: Mayor Mark Bowen; Alderman Ruble Farmer, Laura Reyna, Ruben Gonzalez, Sam Cortez; City Secretary Josie Campa; Director of Public Works James McGrath; Code Compliance Officer Scott Traeger; Police Chief Richard Priest; Fire Marshal Matt Dear; City Attorney Tom Cate; Library Director Cassandra Cortez. Alderman Jerry Stone and Animal Control Director Santiago Morantez were absent.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Mark Bowen opened the regular meeting at 6:30 p.m. and asked Tom Cate to lead everyone in the pledge of allegiance.

VISITORS’/CITIZENS’ COMMENTS
Mayor Bowen welcomed Alderman Farmer back after his surgery, and told Council Alderman Stone was absent because his wife had surgery. He asked that we keep them in our thoughts and prayers. Mayor Bowen also welcomed Tom Cate back after his vacation.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
Alderman Gonzalez asked for the May 13th minutes to be amended by adding part about veterans having PID fees waived. After discussion, Alderman Cortez made the motion that Council approve the May 13th minutes, as amended and payment of the bills, as presented. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FOR CHANGE ORDER FOR WATER TRANSMISSION LINE PROJECT
Council discussed the requested change order from the transmission line. City Secretary played the tape from the January meeting to Council. City Attorney Tom Cate told Council he felt the pipe should have been ordered back in January when bid was awarded. Mayor Bowen told Council the City is not fully responsible for the time gone by and maybe this cost ($15,671.20) could be shared. City Attorney Tom Cate recommended the engineer be contacted and told what we are thinking and to tell the contractor to proceed as there is a provision in the contract for change order disputes. Alderman Gonzalez made the motion that Council not approve the change order based on what was discussed in January and have the engineer issue the notice to proceed to the contractor. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FOR VARIANCE ON SUBDIVISION CODE-AMANDA SOLIS
Amanda Solis told Council her step father is giving her more land for a bigger yard. She said back in 2009 she had gotten a variance for the first piece of property. She requested a variance for this piece of land. City Attorney Tom Cate told Council that the city’s current ordinance doesn’t allow for this to be done unless they come before Council. He said the request for variance meets all the criteria and won’t pose problems for others, and recommended Council
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CONSIDER AND ACT UPON REQUEST FOR VARIANCE ON SUBDIVISION CODE-AMANDA SOLIS (CONT.)
grant the requested variance. After discussion, Alderman Cortez made the motion that Council
grant this variance, but it be the last until other subdivision ordinance changes are made, and that
a variance would no longer apply if she were to sell or convey the land. Seconded by Alderman
Gonzalez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FOR INTERLOCAL AGREEMENT WITH
CITY OF DEVINE
Alderman Gonzalez asked for examples concerning the interlocal agreement with the City of
Devine. Mayor Bowen said equipment, materials and personnel can be loaned if a crisis arises
and told of the time the City of Devine helped us with the gas outage. Alderman Gonzalez made
the motion that Council approve the interlocal agreement with the City of Devine. Seconded by
Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FOR INTERLOCAL CONTRACT WITH
ATASCOSA COUNTY CONCERNING AMBULANCE AND PERSONNEL
Mayor Bowen told Council it is a big savings to the city for the County to have EMS here in
Lytle. Alderman Gonzalez asked that Section 101 of the interlocal co-operation agreement with
Atascosa County be amended to just the maintenance of the facility since there is no construction
to be done at this time. Alderman Gonzalez made the motion that Council approve the interlocal
agreement with Atascosa County as amended. Seconded by Alderman Cortez. Passed
unanimously.

CONSIDER AND ACT UPON REQUEST FOR APPROVAL OF SADDLE RIDGE
ESTATES PHASE 1 CONSTRUCTION PLANS AND PHASE 1 FINAL PLAT
Aaron Neumann told Council all the items on the Saddle Ridge Estates Subdivision had been
worked out, and the letter from the city's engineer told Council of the subdivision plat conforms
with the city's code. Alderman Cortez made the motion that Council approve Saddle Ridge
Estates Phase 1 Construction Plans and Phase 1 Final plat. Seconded by Alderman Gonzalez.
Passed unanimously.

CONSIDER AND ACT UPON EMPLOYMENT STATUS OF SERGIO PENA
Police Chief Richard Priest told Council that Sergio Pena had completed his 6 month probation
satisfactorily and asked that he be given all city benefits and a $1.00 per hour salary increase.
Alderman Farmer made the motion that Council approve the Chief's recommendations for Sergio

CONSIDER AND ACT UPON APPOINTMENT OF MAYOR PRO-TEM
Mayor Bowen told Council that Alderman Jerry Stone had said he was willing to serve as Mayor
Pro-tem again. Alderman Farmer made the motion that Council appoint Jerry Stone Mayor Pro-
tem. Alderman Gonzalez told Council he would like to serve as Mayor Pro-tem. Alderman
Farmer's motion died for lack of a second. Alderwoman Reyna made the motion that Council
CONSIDER AND ACT UPON APPOINTMENT OF MAYOR PRO-TEM (CONT.)
appoint Alderman Gonzalez as Mayor Pro-tem. Seconded by Alderman Cortez.
VOTE: FOR - Aldermen Reyna, Cortez and Gonzalez. AGAINST - Alderman Farmer.
Motion carried.

Council took a short break at 7:25 p.m. and reconvened at 7:45 p.m.

DISCUSS, CONSIDER AND ACT UPON APPOINTMENT OF MEMBERS TO CITY OF
LYTLE BOARDS AND COMMISSIONS; AND ANY MATTER INCIDENT THERETO-
ALDERWOMAN REYNA
Aldermanwoman Reyna told Council that she had looked at the various boards and commissions that
the Council appoints and had noticed that appointments haven’t been made in a while. Mayor
Bowen told Alderwoman Reyna that trying to find people to serve on these boards is a challenge.
She suggested members of these boards be appointed by districts and term limits be put in place.
City Attorney Tom Cate told Council that each Council member could recommend someone for
each place on the boards, however, the entire Council has to vote on these nominations. Council
discussed the terms for members to these boards and possibly increasing to a longer time period.
Mayor Bowen recommended at least three years since time goes by so fast and having a
council to review the current boards and commission and ordinances pertaining to them.
After a lengthy discussion, Alderman Gonzalez made the motion that a committee of
Alderwoman Reyna, Alderman Cortez and two members of each board review the current
ordinances concerning the boards and commission appointed by Council, and report back to

CONSIDER AND ACT UPON UPDATES TO CITY’S WEBSITE
Alderman Gonzalez reported to Council that he had talked to Jacob from Civic Plus and is
scheduled to meet with him again on Friday to check to see how things will be laid out on the
city’s website when updated and to review cost for the revision. He told Council it will be
cheaper to go with Civic Plus since they already have our information. He said he would have
more to report at next meeting. Alderman Gonzalez made the motion that this item be tabled for
the next regular meeting. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPONHAVING CITY’S DELINQUENT TAX ROLL PRINTED
IN THE CITY’S OFFICIAL NEWSPAPER
Alderman Gonzalez made the motion that Council approve having the delinquent tax roll printed
in the city’s official newspaper. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON APPOINTMENT OF DEPARTMENT LIASIONS
Council discussed the liasons for city departments for the upcoming year. Alderman Farmer
said he would keep the Street Department like last year, Alderwoman Reyna said she wanted the
Culture/Recreation department, but Alderman Cortez could keep park and Alderman Cortez said
he would take the Park and Police departments. Alderman Gonzalez said he would take the Gas
department and Administration. Alderman Stone was given the Water and Sewer departments as
CONSIDER AND ACT UPON APPOINTMENT OF DEPARTMENT LIAISONS (CONT.)
in past years. Mayor Bowen told Council he would continue to work with the EMS and Fire
department and since one had taken Animal Control he would take that department. Alderman
Cortez made the motion that Council approve the above mentioned department liaisons.
Seconded by Alderwoman Reyna. Passed unanimously.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez gave her monthly report with a power point presentation.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger told Council he had contacted the owner of the property
in Coal Mine that had the road wash out and said this hole had been covered. He told Council
that the pipe that he was concerned about has also been covered, but it appears that this water line
might be on private property.

The Code Compliance Officer discussed brush and bulky waste pick-up with Council and how
people are still putting this out too early. The City Secretary told everyone that she would be
including an insert with the next newsletter to address this problem. It was also discussed that
owners can have contractors call the city to take brush to city’s property instead of piling it on
city’s right-of-way. The City Secretary agreed to include this in the newsletter insert.

The Code Compliance Officer told Council about a bee problem on Wisdom Road and at the
water booster station. It was agreed he should call an exterminator to take care of this problem.

PUBLIC WORKS DIRECTOR’S REPORT
James McGrath gave a power point presentation as his Public Works’ Director’s report.

POLICE CHIEF’S REPORT
Police Chief Richard Priest presented his monthly report with a power point presentation.

He also told Council the speed bumps on N. Prairie Street need to be on July agenda.

CITY SECRETARY’S REPORT
Josie Campa gave her monthly City Secretary’s report with a power point presentation.

MAYOR’S REPORT
Mayor Bowen told Council that the July 4th celebration is just around the corner and that the
VFW and its auxiliary will be helping the city again with this event.

The Mayor told Council that alot of stuff will be happening with TxDOT and roadways with the
growth movement in the area.

The Mayor said Saddle Ridge should get started now that they have gotten the plat approved by
Council. He then adjourned the meeting.