Minutes of Regular Meeting held November 13, 2018

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ruben Gonzalez, Sam Cortez, Jamie Dahler; City Secretary Josie Campa; Police Chief Richard Priest; Fire Marshal Matt Dear; Public Works’ Director James McGrath; Animal Control Director Santiago Morantez; City Attorney Tom Cate; Code Compliance Officer Scott Traeger; Library Director Cassandra Cortez.


CALL TO ORDER & PLEDGE OF ALLEGIANCE
Mayor Bowen opened the regular meeting at 6:30 p.m. and led everyone in the pledge to the flag.

VISITORS’/CITIZENS’ COMMENTS
Gail Johnson thanked the Council for authorizing the posting of the “early voting” on the city’s marquee and said nearly 1100 people voted early.

Wayne Herl introduced Moses Hernandez, the owner of Texas Western Wear to Council.

Moses Hernandez told Council that presently he is doing the liquidation for Morales and his business and once this is done, the building will be remodeled for his western wear store. Mayor Bowen thanked Mr. Hernandez for relocating his business in Lytle.

Police Chief Richard Priest presented a plaque to his Administrative Assistant Paola Rios for ten years of service to the city.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
Alderman Cortez made the motion that Council approve the minutes of the October 8th regular meeting and payment of the bills, as presented. Seconded by Alderman Gonzalez. Passed unanimously.

CONSIDER AND ACT UPON RECOMMENDATION FROM MOBILE HOME COMMISSION ON REQUEST FROM ANA DELGADILLO
Alderman Stone made the motion that Council approve the recommendation from the Mobile Home Commission to allow Ana Delgadillo to place her mobile home in Twin Lakes. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON BIDS SUBMITTED ON THE CITY’S WATER TRANSMISSION LINE AND BOOSTER STATION FOR WELL #4
Eric Shultz from South West Engineers explained the projects and the bids received on the city’s water transmission line and booster station. They were as follows:
CONSIDER AND ACT UPON BIDS SUBMITTED ON THE CITY’S WATER TRANSMISSION LINE AND BOOSTER STATION FOR WELL #4 (CONT.)

Transmission Line
Ram II General Contractor, Inc. - $427,747.99
Wauters Engineering, LLC - $495,838.96

Site Work & Booster Station
B-5 Construction, Inc. - $501,731.00
Ram II General Contractor, Inc. - $297,747.99
TTE, LLC - $395,000.00

The engineer told Council he had double checked the bids and that the low bidder for both projects was Ram II General Contractor, Inc. of San Antonio. He said this contractor is qualified and recommended they be awarded the bids by Council. Mr. Shultz answered a few questions from the Mayor and Council and then Mayor Bowen told him and Council that the city needs some time to look at this. He recommended this item be tabled until January or February to give Council a chance to look at options. Alderman Gonzalez made the motion that Council table the item awarding bids on both the transmission line and booster station. Seconded by Alderwoman Dahler. Passed unanimously.

CONSIDER AND ACT UPON REQUESTS FROM AARON NEWMAN FOR APPROVAL OF SADDLE RIDGE SUBDIVISION MASTER PLAN AND PRELIMINARY PLAT

Aaron Newman explained his response letter to TRC to Council. After discussion, Mayor Bowen suggested engineer look at this response letter and then a special meeting be called in December to consider the master plan for Saddle Ridge. Alderman Gonzalez made the motion that no action be taken on this item at this time. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM ARMADILLO UNDERGROUND UTILITIES TO ASSIGN THEIR CONSTRUCTION CONTRACT ON THE TX CDBG WATER IMPROVEMENT GRANT PROJECT TO R & A ROAD BORING, LLC

City Attorney Tom Cate told Council that R & A and Armadillo are two sister companies and that R & A is wanting to take over Armadillo’s projects. The City Attorney told Council he had talked to the engineer and recommended to Council that they grant Armadillo’s request to assign their construction contract to R & A Road Boring, LLC. Alderman Cortez made the motion that Council grant this request. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON DAMAGE BEING CAUSED BY WILD PIGS AT THE LYTE MASONIC CEMETERY, COST OF TRAPPING AND DISPOSING OF PIGS, PERMISSION TO SHOOT PIGS IN TRAP BY CLS OR LAW ENFORCEMENT

Ronnie Christians from the Masonic Cemetery Board told Council that they had talked to Animal Control about their problem with wild pigs damaging the Masonic Cemetery and were told they
CONSIDER AND ACT UPON DAMAGE BEING CAUSED BY WILD PIGS AT THE LYTLE MASONIC CEMETERY, COST OF TRAPPING AND DISPOSING OF PIGS, PERMISSION TO SHOOT PIGS IN TRAP BY CLS OR LAW ENFORCEMENT (CONT.)
didn’t have the resources to take care of this problem. He showed Council a bill for $440.00 for pigs trapped by an individual and asked to be reimbursed. City Attorney Tom Cate told Council the city cannot reimburse the Masonic Cemetery. Mayor Bowen told Council this is a serious problem. The City Attorney told Council they could hire someone to work with the Animal Control Department. The City Attorney suggested Council have the problem assessed first before hiring someone to assist the Animal Control Department. After more discussion, Alderman Gonzalez made the motion that Council have someone do an assessment of this problem and then allocate $1,000.00 for taking care of this problem. Seconded by Alderwoman Dahler. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM LYTLE ANIMAL ALLIES FOR USE OF COMMUNITY CENTER
Betty Kroeger from Lytle Animal Allies requested use of the Lytle Community Center for Paws of Summer which will be held July 20th. Mrs. Kroeger asked to get the key to the center on July 1st for this project. Alderman Stone made the motion that Council waive the security and fees for this event and that it be considered on annual supported event. Seconded by Alderman Farmer. Passed unanimously.

Council took a short break at 7:48 p.m. and reconvened at 8:01 p.m.

CONSIDER AND ACT UPON REQUEST FOR CITY CREW TO SPREAD BASE MATERIAL ON CEMETERY ROAD IN COAL MINE—ALDERMAN SAM CORTEZ
Alderman Cortez told Council the road to the Coal Mine Cemetery is getting pretty bad and that the citizens of Coal Mine are willing to contribute for the base material, if the city crew will spread the base. City Attorney Tom Cate told Council that since this is a private road, the city cannot do this. After more discussion, an action was taken on this item.

CONSIDER AND ACT UPON REQUEST FROM SANTIAGO MORANTEZ TO HIRE MELINDA FLORES AS A PART-TIME KENNEL TECHNICIAN
Animal Control Director Santiago Morantez told Council he would like to hire Melinda Flores for the part-time kennel tech position after she successfully completed her background check and physical and drug screen. Alderman Farmer made the motion that Council approve the Animal Control Director’s recommendation and Melinda Flores be hired at $11.00 per hour. Seconded by Alderman Stone. Passed unanimously.
CONSIDER AND ACT UPON REQUEST FROM POLICE CHIEF TO HIRE POLICE OFFICER (S) TO FILL CURRENT VACANCIES
Police Chief Richard Priest requested Council hire Michael Antuna & Sergio Pena to fill two of the three vacant positions in the department, to be able to get them working by the first week of December. After discussion, Alderman Cortez made the motion that Council hire Michael Antuna and Sergio Pena as per Chief’s recommendation at $18.80 per hour and 2,223 hours per year plus all city benefits. Seconded by Alderman Gonzalez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM POLICE CHIEF TO PURCHASE A NEW VEHICLE
Police Chief Richard Priest requested Council allow him to purchase a new vehicle for the department. He told Council he had received a quote from Silebee Ford for a 2019 Dodge Charger with a police package that totals $25,391.00, which include the Buyboard Administrative fee of $400.00. The Chief said this vehicle would replace the 2008 pick-up. Alderman Stone made the motion that Council approve this request to purchase the said 2019 vehicle. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON HIRING EMPLOYEE TO FILL VACANCY IN PUBLIC WORKS DEPARTMENT
Director of Public Works James McGrath asked Council to hire Satero “Michael” Cruz for the vacancy in the Public Works department with a starting pay of $11.00 per hour. After discussion, Alderman Cortez made the motion that Council hire Satero “Michael” Cruz as per the Director’s recommendation. Seconded by Alderman Gonzalez. Passed unanimously.

CONSIDER AND ACT UPON AMENDMENTS TO 2018-2019 FISCAL YEAR BUDGET
City Secretary Josie Campa proposed the following amendments to the 2018-2019 budget:

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<th>Category</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Library Revenues</td>
<td></td>
</tr>
<tr>
<td>Grant Funds</td>
<td>+ $10,500.00</td>
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<tr>
<td>Library Expenditures</td>
<td></td>
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<tr>
<td>Technology Expense</td>
<td>+ $10,500.00</td>
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<tr>
<td>Animal Control Revenues</td>
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<tr>
<td>Money-Making Projects</td>
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<td>Animal Care Costs</td>
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<tr>
<td>Spay/Neuter Costs</td>
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Alderman Farmer made the motion that these proposed amendments be approved by Council. Seconded by Alderwoman Dahler. Passed unanimously.
CONSIDER AND ACT UPON CONTRACTS FOR DEWATERING AT CITY’S WASTEWATER PLANT
City Secretary Josie Campa voiced concerns about the proposal for dewatering at the city’s wastewater facility. City Attorney Tom Cate agreed with the City Secretary and recommended a committee study this proposal. After discussion, Alderman Gonzalez made the motion that Council get a committee to review the proposal for dewatering at the city’s sewer plant. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON CALLING FOR BIDS FOR THE MAINTENANCE OF CITY PROPERTIES
Alderman Stone made the motion that the city advertise for bids for the maintenance of city properties. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON CANCELLING DECEMBER CITY COUNCIL MEETING DUE TO THE HOLIDAYS AND ALLOWING THE CITY SECRETARY TO PAY DECEMBER BILLS
Alderman Farmer made the motion that there be no regular meeting in December and Council allow the bills to be paid. Seconded by Alderman Stone. Passed unanimously.

ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Santiago Morantez gave his report with a power point presentation.

LIBRARY DIRECTOR’S REPORT
Cassandra Cortez gave her Library Director’s Report with a power point presentation.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger told Council the vehicle from Norvell Street has been removed, and the water is no longer pooling in that area.

Mr. Traeger also told Council that he has had some bulky waste moved in order to get it picked up.

There was a discussion on the amended ordinance for pickup of brush, debris and bulky waste and allowing one hundred twenty (120) days for educating the public. This new ordinance will be featured in the January Newsletter.

There was a discussion on the contractor not fixing the road in Coal Mine and the Code Compliance officer said he would check on this matter.
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PUBLIC WORKS DIRECTOR’S REPORT
Director of Public Works James McGrath gave his report with a power point presentation.

Mr. McGrath told Council the road at Lake Shore will be fixed by Clark when there are two (2) good days of weather.

The Public Works Director told Council that the city had gotten a call about the wind damaged water tank and that it will be fixed when the water transmission line and booster station are completed.

POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed the items in his report with Council.

CITY SECRETARY’S REPORT
City Secretary Josie Campa reviewed her monthly report with Council.

MAYOR’S REPORT
Mayor Bowen reminded everyone about the hayride on November 24th.

The Mayor told Council that the first VFW Chili Cook-off went well.

Mayor Bowen told Council that a lot of people are looking at Lytle and thanked Alderman Gonzalez for his work with Economic Development.

Meeting adjourned at 9:38 p.m.