

Minutes of Special Meeting held September 17, 2018

Special meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Sam Cortez and Ruben Gonzalez; City Secretary Josie Campa; Animal Control Director Betty Kroeger; Public Works' Director James McGrath; Library Director Cassandra Cortez; Fire Marshal Matt Dear; Police Chief Richard Priest. Alderwoman Jamie Dahler was absent.

Visitors: Steven Santana, Santiago Morantez, Lorena Gorum.

Mayor Bowen opened the special meeting at 6:30 p.m. and led everyone in the pledge of allegiance.

**CONSIDER AND ACT UPON RENEWAL OF DEPOSITORY CONTRACT WITH LYTLE STATE BANK**

Alderman Cortez made the motion that Council approve the depository contract with Lytle State Bank. Seconded by Alderman Stone. Passed unanimously.

**CONSIDER AND ACT UPON RATIFYING PROPERTY TAX REVENUE INCREASE REFLECTED IN PROPOSED 2018-2019 BUDGET**

Alderman Stone made the motion that Council adopt the resolution ratifying the property tax revenue increase reflected in the 2018-2019 budget. Seconded by Alderman Farmer. Passed unanimously.

**CONSIDER AND ACT UPON ADOPTION OF PROPOSED 2018-2019 BUDGET**

Alderman Cortez made the motion that Council adopt the ordinance adopting the 2018-2019 fiscal year budget. Seconded by Alderman Gonzalez. Passed unanimously.

**CONSIDER AND ACT UPON ADOPTION OF 2018 PROPERTY TAX RATE**

Alderman Farmer made the motion that Council adopt the ordinance setting the 2018 tax rate at \$0.4225 per \$100.00 valuation. Seconded by Alderman Stone. Passed unanimously.

**CONSIDER AND ACT UPON ADOPTING ORDINANCE INCREASING UTILITY RATES AS APPROVED BY CITY COUNCIL FOR THE PROPOSED 2018-2019 BUDGET**

Alderman Gonzalez made the motion that Council adopt the ordinance increasing the utility rates. Seconded by Alderman Cortez. Passed unanimously.

**CONSIDER AND ACT UPON BIDS RECEIVED FOR BRUSH PICK-UP FOR NEW FISCAL YEAR**

City Secretary Josie Campa told Council that only one bid had been received for brush pick-up. The bid was from the current contractor Hector Barrera Construction for \$4,750.00 per month. She told Council this was an increase of \$3,000.00 per year and that she could change the budget to reflect that increase. Alderman Cortez made the motion that Council approve this bid and allow the City Secretary to change the budget amount. Seconded by Alderman Stone. Passed unanimously.

**CONSIDER AND ACT UPON BIDS RECEIVED ON STREET IMPROVEMENT PROJECT**

The City Secretary presented the bids received for the street improvement project. She said two bids were received. They were as follows:

J & P Paving	-	\$165,111.41
Clark Construction	-	\$139,000.50

The Secretary said these bids were lower than budgeted, so she would adjust this line item to make up the difference on the brush bid.

Alderman Gonzalez made the motion that Council accept the bid from Clark Construction and allow the Secretary to adjust the budget as needed. Seconded by Alderman Farmer. Passed unanimously.

**CONSIDER AND ACT UPON EMPLOYMENT STATUS OF LORENA GORUM EFFECTIVE OCTOBER 1, 2018**

Animal Control Director Betty Kroeger asked Council to appoint Lorena Gorum to fill the vacancy created at the facility by Santiago Morantez' promotion. Alderman Cortez made the motion that Council hire Lorena Gorum as a full-time Animal Control Officer. Seconded by Alderman Gonzalez. Passed unanimously.

**CONSIDER AND ACT UPON ADVERTISING FOR PART-TIME KENNEL TECH EFFECTIVE OCTOBER 1, 2018**

Animal Control Director Betty Kroeger asked Council to allow her to advertise for the part-time kennel technician vacated by Lorena Gorum. Alderman Farmer made the motion that Council allow advertising for the part-time position. Seconded by Alderman Gonzalez. Passed unanimously.

**CONSIDER AND ACT UPON ADOPTION OF RESOLUTION ADOPTING CITY'S INVESTMENT POLICY**

City Secretary Josie Campa told Council that even though the investment policy has not been changed it has to be adopted every year. Alderman Cortez made the motion that Council adopt the same investment policy. Seconded by Alderman Stone. Passed unanimously.

**CONSIDER AND ACT UPON ALLOWING PAYMENT OF BILLS THAT HAVE ALREADY BEEN GENERATED, IF MONIES ARE AVAILABLE IN THE FISCAL YEAR'S BUDGET**

City Secretary Josie Campa told Council that she would like approval to pay bills that have been generated if there is still money in the budget line items. Alderman Stone made the motion that Council grant the Secretary's request. Seconded by Alderman Farmer. Passed unanimously.

Meeting adjourned at 6:48 p.m.