Minutes of Regular Meeting held July 9, 2018

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Ruben Gonzalez, Sam Cortez, Jamie Dahler, Ruble Farmer; City Secretary Josie Campa; Director of Public Works James McGrath; Animal Control Director Betty Kroeger; Library Director Cassandra Cortez; Police Chief Richard Priest; Fire Marshal Matt Dear; City Attorney Tom Cate. Alderman Jerry Stone was absent.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Bowen opened the meeting at 6:34 p.m. and then led everyone in the pledge.

VISITORS'/CITIZENS' COMMENTS
Police Chief Richard Priest recognized Captain Frank Reyes for twenty (20) years of service and presented him with a plaque. Captain Reyes thanked the Mayor and Council for their support.

Mayor Bowen welcomed back Alderman Farmer.

Atascosa County Judge Robert Hurley introduced Commissioner William Torans and candidates vying for his position in the November election, Robert Brown and Stewart Knowlton.

Judge Hurley told Council he doesn’t forget where Lytle is, and that the County is reevaluating the relationship with the city and its E.M.S. He told Council that anytime the E.M.S. needs something in Lytle, the city always takes care of it, and he appreciates this but the County needs to get the responsibilities of each party in writing. He thanked Council for the great partner the city has been with the County, and said Lytle is the best of all the cities in the County to work with.

Judge Hurley told Council the County is working at getting a permanent solution for early voting in the Lytle area. He said the county will be buying new election equipment to assist with this goal.

The Judge told Council that the County’s animal control facility will be opening in August sometime, and a grand opening will be held, and the city will be notified. The Judge then told of some of the things that will be available at this facility. The Judge told Council that the County will enter into interlocal agreements with the cities to provide services should our city need assistance.

Lytle Leader reporter Gabriel Romero presented the new visitor guides to Council.
Minutes of Regular Meeting held July 9, 2018-page 2

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
City Secretary Josie Campa added the following bills for approval:

- Texas Fleet Fuel: $440.90 for gasoline;
- Wayne Horn: $800.00 for installing equipment in P.D. vehicle;
- Watch Guard Video: $5,190.00 for new body cams being paid by the drug seizure monies;
- Roberta’s Classic Embroidery: $35.00 for sewing on police patches on uniforms; and
- McKinley Well Drilling: $276,008.40 for second draw on well #4.

Alderman Gonzalez made the motion that Council approve the minutes of the June 11th regular meeting and the emergency meeting held June 29th and payment of the bills, as presented. Seconded by Alderman Cortez. Passed unanimously.

PRESENTATION ON TEXAS WORKFORCE SOLUTIONS ALAMO WORK EXPERIENCE PROGRAM-KEN COATES
This item was scratched from the agenda.

CONSIDER AND ACT UPON AUDIT REPORT FOR FY 2015-2016
Wayne Beyer of Beyer & Company presented the 2015-2016 audit and reviewed the report and the opinion letter with Council. Mr. Beyer gave the city an unmodified opinion which is the highest grade a city can receive. Mr. Beyer reviewed the funds with Council and compared them to previous year. He said the equity went down some, but it is still very good. He reviewed the bond ratio with Council and said that Lytle’s is four times more than it is required to be. Mr. Beyer told Council of the new GASB requirements for the city’s pension plan. Mr. Beyer told Council the city is doing very good and better than most small cities. Alderman Farmer made the motion that Council approve the audit report for 2015-2016 FY and pay the bill for $11,250.00. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON APPROVING CHANGE ORDER ON WELL #4
PROJECT AND PAYMENT OF DRAW #1
City Secretary Josie Campa presented the first bill from McKinley Drilling and told Council that a change order needed to be approved on this bill for $2,580.00. Alderman Gonzalez made the motion that Council approve both the change order and bill for water well #4. Seconded by Alderwoman Dahler. Passed unanimously.

CONSIDER AND ACT UPON APPOINTMENT OF NEW MEMBERS TO ATASCOSA COUNTY LIBRARY BOARD
Library Director Cassandra Cortez told Council that both ladies that served on the County Library Board for Lytle have retired and recommended that Council appoint Ann Mente and Mary Cortez. Alderman Gonzalez made the motion that Council appoint the above mentioned ladies to serve as Lytle’s representatives on the County Board. Seconded by Alderman Farmer. Passed unanimously.
CONSIDER AND ACT UPON APPROVING CONCRETE PAD AND FENCE EXTENSION AT LYTE FIRE STATION AND CONTROL FACILITY (LYTE ANIMAL ALLIES TO FUND THIS PROJECT)
Animal Control Director Betty Kroeger asked Council for permission for the concrete pad and fence at the facility to be pushed forward. She said this project will be done and paid for by the Lytle Animal Allies. Alderman Cortez made the motion to approve this request. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON PROPOSAL(S) FOR ELECTRICAL SERVICE TO NEW SCOREBOARDS AT JOHN LOTT MUNICIPAL PARK
City Secretary Josie Campa told Council she had received a quote for $4,808.00 for installing the electrical to the new score boards. Council discussed getting more bids for this project since it is not a priority until next spring. Alderman Farmer made the motion that Council add this project to the upcoming budget and the city get more bids for this project. Seconded by Alderwoman Dahler. Passed unanimously.

CONSIDER AND ACT UPON STREETS TO BE RETOPPED THIS FISCAL YEAR AND ADVERTISING FOR BIDS FOR THIS PROJECT
The City Secretary talked to Council about the streets to be included in this year’s paving project. Council talked about drainage needing to be fixed in area before streets are paved. Council also discussed drainage problems in the Lytle Somerset area by the car wash & HEB and agreed that a traffic engineer needs to be consulted for the next meeting. City Attorney Tom Cate suggested that each Alderman look at the streets in their districts to determine which streets should be retopped. Alderman Cortez made the motion that Council hold off until August for the Council to review the streets in their districts. Seconded by Alderman Farmer. Passed unanimously. No action taken on this item.

Council took a short break at 7:48 p.m. and reconvened at 8:00 p.m.

ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Betty Kroeger presented her monthly report with a power point presentation.

LIBRARY DIRECTOR’S REPORT
A power point presentation was given by Library Director Cassandra Cortez for her report.

PUBLIC WORKS DIRECTOR’S REPORT
James McGrath gave the Public Works Director’s report with a power point presentation.

POLICE CHIEF’S REPORT
Police Chief Richard Priest presented his monthly report to Council with a power point presentation.
CITY SECRETARY’S REPORT
The City Secretary also gave her monthly report to Council with a power point presentation.

MAYOR’S REPORT
Mayor Bowen thanked the City Secretary, Public Works’ department and Park laborer Wayne Newman for all their work on the 4th of July celebration.

The Mayor thanked the City Secretary for the three proclamations written the first part of July to honor three citizens turning 90, Reginald Trammell on July 4th, Fermin Perez on July 7th and Lorene Pritchett on July 9th.

Mayor Bowen also thanked the VFW, their auxiliary and Atascosa County deputies for their help at the July 4th celebration.

The Mayor reminded everyone that Paws of Summer would be held July 21st at the Community Center.

Mayor Bowen told Council that he would be attending the “Go Medina” meeting on July 12th.

The Mayor told Council that Lytle does want growth, but it should be controlled growth, and that things are looking good for Lytle especially over on IH 35.

The Mayor thanked Alderman Farmer for coming back to Council and said he is a very valuable part of this group.

Meeting adjourned at 9:12 p.m.