Minutes of Regular Meeting held April 9, 2018

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Ruben Gonzalez, Jaime Dahler, Jerry Stone, Sam Cortez, Ruble Farmer; City Secretary Josie Campa; Animal Control Director Betty Kroeger; Public Works’ Director James McGrath; Police Chief Richard Priest; Fire Marshal Matt Dear; City Attorney Tom Cate; Code Compliance Officer Scott Traeger; Library Director Cassandra Cortez.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Bowen opened the meeting at 6:30 p.m. and led everyone in the Pledge of Allegiance.

VISITORS’/CITIZENS’ COMMENTS
Butch Shoemaker voiced concern on SOS contract for using city’s wastewater treatment plant for dewatering project. City Secretary Josie Campa gave an update on the contract for this purpose and said the engineer and attorney are looking at the paperwork sent to the city by Carter Mayfield. Mayor Bowen told everyone that a workshop would be held on this topic once the engineer and attorney have studied the contract.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
City Secretary Josie Campa added the following two (2) bills to the list she had presented Council: Troy Martin - $645.00 for March and April building inspections and Texas Fleet Fuel - $532.00 for gasoline for the past week. Alderman Gonzalez made the motion that Council approve the minutes of the public hearings and regular meeting held March 12th and payment of the bills, as presented. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON GRANTING VARIANCE OF ETJ REQUIREMENTS FOR CINDY ESTATES AT THE CORNER OF WISDOM ROAD AND FRIO CITY ROAD
Mayor Bowen reminded Council that they had requested at the last regular meeting that this item be placed on the agenda due to the hardship the developer of Cindy Estates had caused for the property owners. Alderman Cortez made the motion that Council grant a variance for all Cindy Estates on the city’s ETJ requirements. Seconded by Alderwoman Dahler. Passed unanimously.

CONSIDER AND ACT UPON INTERLOCAL AGREEMENT WITH BEAR COUNTY REGARDING BEXAR COUNTY PLAT AS PER LOCAL GOVERNMENT CODE 242
City Attorney Tom Cate explained to Council the need for an interlocal agreement with Bexar County regarding plats in Bexar County and as per Local Government Code 242. Mr. Cate told Council he had reviewed what Bexar County had sent him and made some revisions. Mr. Cate asked Council to allow him to send this agreement to Bexar County. Alderman Gonzalez made the motion that Council allow the City Attorney to send the Interlocal Agreement to Bexar County. Seconded by Alderman Stone. Passed unanimously.
CONSIDER AND ACT UPON REQUEST FROM ALDERMAN RUBEN GONZALEZ AND RED OAK ENGINEERING (AARON NEUMANN) FOR VARIANCE ON WIDTH OF PROPERTY LOTS IN THE SADDLE RIDGE ESTATES
Alderman Gonzalez told Council about the opportunity for Lytle to grow if they grant this variance to the developer of Saddle Ridge Estates. Alderman Gonzalez told Council they are not asking for Ordinance to be changed, just asking for a variance for this subdivision. Alderman Gonzalez asked Council to consider allowing a lot to be 50 feet wide instead of 60 feet.

Aaron Neumann, engineer on this project gave Council members a handout and said if they have to go with 60 foot lots then this will add another street running East to West and another street running North to South approximately 1200 linear feet of road. He reminded Council that this would add this amount of roads that the city would be responsible for maintaining.

Willie Kemph, the realtor for this project told Council that they are wanting to put 316 homes in Saddle Ridge Estates and that the first phase would be 75 to 100 lots that would range in price from the high $100,000s to the low $200,000s.

Alderman Gonzalez told Council that this subdivision would have curbs, drainage and sidewalks.

There was discussion of this ordinance being changed back in 2003 for the longer width. City Attorney Tom Cate voiced concerns on traffic increase and water and sewer availability. Mr. Cate told Council that he feels the ordinance needs to be changed for all, not just this developer.

Alderman Gonzalez told Council that the ordinance needs to be kept the way it is now and a variance be given to this developer.

After more discussion, the City Attorney told Council granting this variance would set a precedent, and advised they not go on a case by case basis.

Council discussed granting a variance versus changing the ordinance, and the City Attorney told Council that if a variance is what the developer wants then they need to go to the Zoning Commission first and then back to Council. Aaron Neumann told Council they could move forward if a variance is given and the City Attorney said he felt if would take longer than if the Council changes the ordinance.

Council agreed to set a special meeting on April 16th to discuss lot width and size. No action was taken on the variance request.
CONSIDER AND ACT UPON ADOPTING PROCLAMATION AUTHORIZING APRIL AS FAIR HOUSING MONTH AND AUTHORIZING THE MAYOR TO ACT AS THE CITY’S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO APRIL AS FAIR HOUSING MONTH
Alderman Gonzalez made the motion that Council adopt the proclamation for April as Fair Housing month. Seconded by Alderman Cortez. Passed unanimously.

Council took a break at 7:59 p.m. and reopened at 8:12 p.m.

CONSIDER AND ACT UPON MAKING DIRECTOR OF ANIMAL CARE AND CONTROL A FULL-TIME POSITION STARTING IN 2018-2019 FISCAL YEAR
Animal Control Director Betty Kroeger asked Council to consider making the Animal Control Director position a full-time position and plan for this in the new budget. She asked that Council also consider advertising for this position in August and hire in September, so she can train someone before leaving at the end of September. Alderman Gonzalez made the motion that Council consider Mrs. Kroeger’s request at budget workshop. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON DISPOSING OF THE POLICE DEPARTMENT’S 2009 CHEVROLET IMPALA AT THE ATASCOSA COUNTY SHERIFF’S AUCTION ON MAY 9, 2018, AND SETTING A MINIMUM BID
Police Chief Richard Priest asked Council to consider allowing him to take the 2009 Impala unit to the Atascosa County Sheriff’s auction instead of advertising for bids. Alderman Cortez made the motion that Council grant the Chief’s request and allow the police unit to be sold at the Sheriff’s Auction. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM LIBRARY DIRECTOR TO ALLOW ATASCOSA COUNTY LIBRARIES TO PURCHASE THE LIBRARY FURNITURE THAT WAS LEFT AFTER OUR LIBRARY WAS RENOVATED
Library Director Cassandra Cortez asked Council to consider allowing the County libraries to purchase the furniture the library had left over after renovations last year. After discussion, Alderman Stone made the motion that Council allow the Library Director to bundle the furniture pieces and sell for a minimum of $100.00 per bundle. Seconded by Alderman Ruben Gonzalez. Passed unanimously.

CONSIDER AND ACT UPON ADOPTION OF RESOLUTION DENYING AEP TEXAS, INC.’S APPLICATION TO THE PUBLIC UTILITY COMMISSION (PUC) TO AMEND ITS DISTRIBUTION COST RECOVER FACTORS (DCRF) TO INCREASE DISTRIBUTION RATE IN CITY OF LYLTE SERVICE AREA
City Secretary Josie Campa explained to Council about the resolution denying AEP’s application concerning increase of distribution rate. Alderman Cortez made the motion that Council adopt this resolution. Seconded by Alderwoman Dahler. Passed unanimously.
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**ANIMAL CONTROL DIRECTOR’S REPORT**  
Animal Control Director Betty Kroeger gave her monthly report with a power point presentation.

**LIBRARY DIRECTOR’S REPORT**  
Cassandra Cortez gave her Library Director’s Report with a power point presentation.

**CODE COMPLIANCE OFFICER’S REPORT**  
Code Compliance Officer Scott Traeger told Council it has been a quiet month and that he has been working on getting a couple of over grown lots cleaned.

**PUBLIC WORKS DIRECTOR’S REPORT**  
Public Works’ Director James McGrath gave his monthly report with a power point presentation.

Mr. McGrath told Council the water well drilling rig should be set up in a day or two at the city’s property.

Mr. McGrath also told Council that an electric pump is needed at the sewer plant for the next budget year.

**POLICE CHIEF’S REPORT**  
Chief Richard Priest gave a power point presentation as his monthly report.

The Chief told Council he will be working on the speed “hump” program.

**CITY SECRETARY’S REPORT**  
Josie Campa presented the City Secretary monthly report with a power point presentation.

**MAYOR’S REPORT**  
Mayor Bowen told Council a great job was done on this year’s Easter Egg Hunt.

The Mayor told Council they would be getting new shirts.

Mayor Bowen told Council the 4th of July fireworks will be on Wednesday evening this year and he will get with the VFW concerning the hot dogs.

The Mayor said April 21st will be when the Trash off is held and he will get with people about this.

Meeting adjourned at 9:26 p.m.