Minutes of Regular Meeting held February 12, 2018

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Sam Cortez, Ruble Farmer, Ruben Gonzalez, Jamie Dahler; City Secretary Josie Campa; Animal Control Director Betty Kroeger; Public Works Director James McGrath; Library Director Cassandra Cortez; Police Chief Richard Priest; Fire Marshall Matt Dear; City Attorney Tom Cate; Code Compliance Officer Scott Traeger.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Mark Bowen opened the meeting at 6:30 p.m. and led everyone in the pledge of allegiance.

VISITORS'/CITIZENS' COMMENTS
Brad Boyd voiced his concerns about the FM 3175 subdivision (Las Palomas) allowing manufactured homes, and asked if ETJ restrictions could prohibit this. City Attorney Tom Cate said he would look into this and have it on the next agenda.

Jose Rodriguez, Jr. introduced himself to Council and told them he had recently purchased the Country View Apartments and has done a lot of work to them. He told of the bad condition of these apartments and said now that improvements have been done the occupancy rate is at 100%. Mr. Rodriguez introduced his plan for adding a 36-unit apartment complex to the existing 16-units, and said he would provide 1 1/2 parking spaces per apartment. Mayor Bowen thanked Mr. Rodriguez for informing Council of his plans.

PRESENTATION OF PLAQUE TO THE WINNER OF THE 2017 DANIEL J. MCGRATH, D.V.M. CITIZENSHIP AWARD
Mayor Bowen and Alderman Gonzalez presented the Daniel J. McGrath, D.V.M. 2017 Citizenship Award to the wife of Ernest J. Kroeger, Jr.

Betty Kroeger, Ernest Kroeger's widow read a prepared statement and thanked the City Council for this award.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
City Secretary Josie Campa added the monthly gas bill from West Texas Gas in the amount of $17,351.44. Alderman Gonzalez made the motion that Council approve the minutes of the regular meeting held January 8th and the special meeting held January 22nd, and payment of the bills, as presented. Seconded by Alderman Farmer. Passed unanimously.
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SHAWNENE HEATHER, ATASCOSA COUNTY FAMILY CRISIS CENTER
DISTRICT AND COMMUNITY EDUCATION COORDINATOR TO READ
PROCLAMATION RECOGNIZING FEBRUARY AS TEEN DATING VIOLENCE
AWARENESS MONTH
Shawnene Heather from the Atascosa County Family Crisis Center told Council that February is
Teen Dating Violence Awareness Month and asked them to adopt a proclamation. Ms. Heather
said she would send the city this proclamation if Council would approve it. Alderman Cortez
made the motion that Council pass this proclamation. Seconded by Alderman Farmer. Passed
unanimously.

CONSIDER AND ACT UPON PROPOSAL FROM TRC FOR ENGINEERING
SERVICES TO BE DONE UPDATING CITY’S CODE OF ORDINANCES RELATING
TO THE PRELIMINARY AND FINAL PLATING PROCESS
Jared Niermann from TRC talked to Council about gaps in the city’s present code and explained
the need for amending the code. After discussion, Alderman Cortez made the motion that
Council accept the proposal from TRC for $9,985.00 for code update and the budget be amended
for this added expense. Seconded by Alderwoman Dahler. Passed unanimously.

CONSIDER AND ACT UPON PROPOSAL FROM SOS TO USE CITY’S
WASTEWATER TREATMENT PLANT AS A DEWATERING PLANT
Jess and Carter Mayfield gave Council a synopsis of the work their company SOS performs.
Carter Mayfield told Council the contract was not quite ready for the meeting and reviewed some
of the high points of their proposal. After lengthy discussion, Alderman Gonzalez made the
motion that the city go forward with this project and have the city’s attorney and engineer review
the contract and proposal once it is ready. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM VICTORIA GALLEGOS FOR
CONTRIBUTION TO RISE PROGRAM SUMMER ACTIVITIES
Victoria Gallegos presented a power point presentation to show Council the scope of the Summer
Program. She told Council this program is still not affiliated with the Boy Scouts of America
program like she wanted. However, if affiliated with the Scouts program the program would cost
$250,000.00. Mrs. Gallegos gave Council highlights of the Summer Program and explained the
RISE Program. Mrs. Gallegos asked Laura Reyna to explain what this program had done for her
kids. Mrs. Reyna told Council this program had a very positive effect on her children. Mrs.
Gallegos told Council of the goals set for the summer program and that she would like the city to
provide fiscal sponsorship that would allow the program to use the city’s non-profit status under
the city’s park and recreation program. Mayor Bowen told Mrs. Gallegos that this would need to
be discussed further. The City Secretary told Mrs. Gallegos that the city was not prepared for her
request, but had set aside monies for this year’s program based on last year’s request. No action
was taken on this item.
CONSIDER AND ACT UPON REQUEST FROM MARTINA R. THWEATT FOR PUTTING SPEED BUMPS ON NEWTON STREET, DUE TO KIDS ON BIKES AND PEOPLE DRIVING TOO FAST
Martina Thweatt talked to Council about the traffic at the corner of Wisdom Road and Newton Drive. Mrs. Thweatt told Council that people drive down Newton Drive too fast and there are children riding their bikes. She asked Council to consider having speed bumps installed on Newton Drive for the safety of these children. Mayor Bowen asked Chief Priest to report to Council on what can be done at this location before speed bumps are approved. Chief Priest told everyone that Newton Drive is a very narrow street and that a “Children At Play” sign could be installed to try and slow down vehicles on this street. The Chief said he is still working on the speed bump research. Mayor Bowen said the “Children At Play” signs would be installed until the speed bump issue can be evaluated. No action was taken on this item.

Council took a short break at 7:49 p.m. and reconvened at 8:05 p.m.

CONSIDER AND ACT UPON REQUEST FROM ST. ANDREW’S CATHOLIC CHURCH FOR VARIANCE ON NOISE ORDINANCE FOR JUNE 3rd CHURCH FESTIVAL-ANDREW LOPEZ
Andrew Lopez requested permission from Council for a variance on the noise ordinance for the St. Andrews Catholic Church’s festival in June. Mr. Lopez requested this variance until 10:30 p.m. on June 3rd. Alderman Stone made the motion that Council grant this variance as in past years. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON THE PURCHASE OF SCORE BOARDS FOR THE TWO MIDDLE BALLFIELDS AT JOHN LOTT MUNICIPAL PARK
Alderman Sam Cortez told Council that he had talked to Lytle State Bank about purchasing two score boards for the middle fields at John Lott Municipal Park. He said he had gotten two quotes on these score boards and the lower of the two totaled $18,869.20. Alderman Cortez told Council that the bank’s Board of Directors had voted to pay $10,000.00 of this amount and that the balance would be paid by the city. The Alderman said he had checked with the City Secretary and there is $10,000.00 budgeted for Capital Improvements at the Park. Mr. Cortez told Council the cost for these score boards includes installation and being connected to electricity. Mayor Bowen told Council that other businesses are being looked at for sponsorships for lights at the ball fields. Alderman Stone made the motion that Council approve Alderman Cortez proposal for the two score boards and a letter be written to the Lytle State Bank’s Board of Directors thanking them for the $10,000.00 and assuring the Board that these score boards will be kept for at least ten years with the signage that Lytle State Bank sponsored these boards. Seconded by Alderman Gonzalez. Passed unanimously.
CONSIDER AND ACT UPON APPOINTMENT OF ADDITIONAL MEMBERS TO
IMPACT FEE ADVISORY COMMITTEE
City Secretary Josie Campa explained to Council that now the Impact Fee Advisory Board has to
have members from the business sector and that someone from the real estate sector and banking
sector were recommended by Rudy Ruiz. Alderman Gonzalez nominated Brad Boyd for this
committee. Alderman Cortez said he would ask Bank President Randy Garcia. Alderman Stone
made the motion that Council appoint Brad Boyd and Randy Garcia to the city’s Impact Fee
Advisory Board, if they except these positions. Seconded by Alderman Gonzalez. Passed
unanimously.

CONSIDER AND ACT UPON QUOTE FROM TEXAS MULTI-CHEM FOR APPLYING
WEED KILLER TO CITY’S FOUR BALL FIELDS AT JOHN LOTT MUNICIPAL
PARK
City Secretary Josie Campa explained Texas Multi-Chem’s proposal for applying weed killer to
the four ball fields at John Lott Park. After discussion, Alderman Farmer made the motion that
Council approve this proposal and this be approved for every year from now on. Seconded by
Alderman Gonzalez. Passed unanimously.

CONSIDER AND ACT UPON AMENDING CITY’S CODE OF ORDINANCES
CONCERNING PARKING REGULATIONS FOR TWO-FAMILY DWELLINGS AND
MULTIPLE-FAMILY DWELLINGS AND REQUIRING MORE THAN ONE PARKING
SPACE FOR DWELLING UNIT
City Secretary Josie Campa showed Council the current requirements for parking spaces at two-
family and multi-family dwellings and said more spaces are needed in present day since most
couples have two vehicles today. After discussion, Alderman Gonzalez made the motion that
Council have the City Attorney review this ordinance for necessary updates. Seconded by
Alderwoman Dahler. Passed unanimously.

CONSIDER AND ACT UPON ADVERTISING FOR LIBRARY VACANT POSITION
Library Director Cassandra Cortez told Council that Carolyn Biediger had retired her position at
the library and asked for permission to advertise for filling the vacant position at the library.
Alderman Stone made the motion that Council allow the Library Director to advertise for the

CONSIDER AND ACT UPON PRESENTATION OF RACIAL PROFILING REPORT
Police Chief Richard Priest presented the 2017 Racial Profiling Report. He reviewed this report
with Council and said this report was almost the same as last year’s report. The Chief told
Council that no complaints have been received concerning racial profiling. Alderman Cortez
made the motion that Council approve this report. Seconded by Alderman Farmer. Passed
unanimously.
ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Betty Kroeger gave a power point presentation for her monthly report.

LIBRARY DIRECTOR’S REPORT
Cassandra Cortez gave her Library Director’s report with a power point presentation.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger told Council it had been a quiet month, but he will start getting people to mow and clean up their yards again.

Mr. Traeger told Council he had a complaint about a vacant lot in Coal Mine and a house on Cortez Road that he is working on trying to get people to go thru the proper channels.

Mr. Traeger also talked to Council about a resident on Wisdom Road that has a pile of tires that are an eyesore and asked for assistance with getting information for people who need to dispose of tires.

Alderwoman Dahler asked about the variance that was given to Mr. Petrash for his father’s water service, and said this had expired. The Code Compliance Officer said he would talk to Mr. Petrash.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works’ Director James McGrath gave his report with a power point presentation.

POLICE CHIEF’S REPORT
Police Chief Richard Priest gave a power point for his monthly report.

CITY SECRETARY’S REPORT
The City Secretary presented her report with a power point presentation.

 MAYOR’S REPORT
Mayor Bowen told Council that the new apartments will be a good thing for Lytle, and that they had the opportunity to go to other cities and chose Lytle.

The Mayor told Council that things need to be put in place that are critical for Lytle to grow. The Mayor said he keeps getting requests for more restaurants from residents.

Meeting adjourned at 9:55 p.m.