Minutes of Regular Meeting held January 8, 2018

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jamie Dahler, Jerry Stone, Ruben Gonzalez, Ruble Farmer; City Secretary Josie Campa; Animal Control Director Betty Kroeger; Public Works Director James McGrath; Police Chief Richard Priest; Fire Marshal Matt Dear; Code Compliance Officer Scott Traeger; City Attorney Tom Cate. Alderman Sam Cortez was absent.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Bowen opened the meeting at 6:30 p.m. and led everyone in the pledge.

VISITORS'/CITIZENS' COMMENTS
Victoria Gallegos told Council she is still trying to get a youth development league together and gave them a copy of the financial report from last summer’s camp. Mrs. Gallegos asked if it was possible to get a sponsorship donation from the city for this year’s summer program. Mayor Bowen told Mrs. Gallegos to get on the February agenda to make a presentation to Council.

Jess Mayfield introduced himself and his son, Carter Mayfield to Council. He told Council he is the President of SOS Company and he will be on the February agenda to ask that his company be allowed to place a dewatering plant at the city’s wastewater treatment plant. He said he would have a proposal and contract ready for the February meeting.

PRESENTATION OF CHECKS TO WINNERS OF CHRISTMAS DECORATING CONTESTS
Mayor Bowen and Alderman Gonzalez presented checks to the following winners of the Christmas Decorating Contests:

Lytle VFW Post #12041 - 2nd Place Non-profit category;
Lytle Animal Allies - 1st Place Non-profit category;
Tonya Fulton for Northern residence on Blume Drive - 3rd Place - Residential category; and
Cheryl Vaughan - 2nd Place - Residential category.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
Alderman Farmer made the motion that Council approve the minutes of the regular meeting held November 13th and the December 11th Special meeting and payment of the bills, as presented. Seconded by Alderman Gonzalez. Passed unanimously.
CONSIDER AND ACT UPON REQUEST FROM SOUTHWEST ISD FOR JOINT ELECTION ON MAY 5, 2018 WITH CITY OF LYTLE
Brandon Crisp, Assistant Superintendent of Southwest I.S.D. asked Council for permission to continue having joint election this year. Alderman Stone made the motion that Council approve this request. Seconded by Alderwoman Dahler. Passed unanimously.

CONSIDER AND ACT UPON RENEWAL OF GAS OPERATIONS AND MAINTENANCE CONTRACT WITH CPS ENERGY
Rolando Hinojosa, Local Government Relations Officer from CPS Energy told Council they have been negotiating contract with City for several months, and have been working with the city’s attorney on items he had concerns about. City Attorney Tom Cate told Council he had reviewed the revisions made by CPS at his request and that some of these items will not be changed. He said in order to proceed, since nothing better, the city should go ahead and enter into this contract. After more discussion, Alderman Stone made the motion that the Council approve this revised contract with CPS Energy and have the Mayor sign said contract. Seconded by Alderman Gonzalez. Motion was passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM JOE GERLICH TO WAIVE ETJ SUBDIVISION REQUIREMENTS ON 5.15 ACRES OUT OF HIS PROPOSED SUBDIVISION
Joe Gerlich told Council he is subdividing property outside of the city and 2 % of this project is in the city’s ETJ. Mr. Gerlich gave a description of his subdivision and asked Council to consider waiving the subdivision restrictions. City Attorney Tom Cate told Council he feels this subdivision is far enough out of the city and such a small portion (5.15 acres) is in the ETJ that Council should grant these variance requested. Alderman Gonzalez made the motion that Council waive the ETJ subdivision requirements for the 5.15 acres and asked that buyers of the lots in this subdivision be told they are not getting any city services since the subdivision is out of the city. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON PROPOSAL AND/OR PRESENTATION BY ROLANDO RIOS REGARDING THE UPCOMING 2020 REDISTRICTING
Rolando Rios told Council he did the redistricting for the city in 2000 and 2010. He explained his proposal for 2020 and told Council what work needs to be done. After discussion, Alderman Stone made the motion that Council approve Mr. Rios’ proposal for the 2020 redistricting of the city, and the Mayor be authorized to sign this contract. Seconded by Alderwoman Dahler. Passed unanimously.
CONSIDER AND ACT UPON REQUEST FROM LITTLE LEAGUE FOR RENEWAL
OF LICENSE AGREEMENT FOR JOHN LOTT MUNICIPAL PARK BALL FIELDS
Rachel Lathe, President of Lytle Little League asked Council for permission to use the ballfields
at the park again this year. Mrs. Lathe told Council that the season opens March 1st. After
discussion, Alderman Farmer made the motion that Council renew the contract with the Lytle

CONSIDER AND ACT UPON REQUEST FOR PERMISSION FOR CONCRETE SLAB
TO BE POURED AND SHED TO BE PLACED AT THE LYTLE ANIMAL CARE AND
CONTROL FACILITY BY LYTLE ANIMAL ALLIES-BETTY KROEGER
Animal Control Director Betty Kroeger asked Council’s permission to allow the Animal Allies to
pour a slab and place another portable building at the city’s animal control facility. She told
Council they need more room for food and this building will be used as a kibble cabin. Mrs.
Kroeger told Council that the Animal Allies will pick up the tab for this building. Alderman
Gonzalez made the motion that Council approve this request. Seconded by Alderman Farmer.
Passed unanimously.

CONSIDER AND ACT UPON BIDS FOR THE MAINTENANCE OF CITY
PROPERTIES
City Secretary Josie Campa told Council that only one bid had been received for the maintenance
of the city’s properties. She said the bid was from Ripps Land Services and it was a total of
$110.00 per month higher than last year’s bid. The City Secretary told Council Mr. Ripps has
done a great job this past year and recommended Council approve his bid. Alderman Stone made
the motion that Council approve the bid from Ripps Land Services. Seconded by Alderman Farmer. 
Passed unanimously.

CONSIDER AND ACT UPON APPROVAL OF CONTRACTS WITH CLEANING
PEOPLE
City Secretary Josie Campa presented the contracts drawn up by the City Attorney for cleaning
services and explained what the present cleaning people were earning. Alderman Gonzalez
voiced his concerns on these salaries due to the full time city employees not earning salaries like
the center and annexing cleaning people, and said his survey showed cleaning as janitorial
services were paying $10.41 to nearly $15.00 per hour. The City Attorney explained that these
contracts will vary depending on the items required for each cleaning contract. After discussion,
Alderman Gonzalez made the motion that Council pay the following prices for cleaning/janitorial
services:

library and office - $10.50 per hour;
annex - $12.50 per hour; and
community center - $15.00 per hour.

Seconded by Alderman Farmer. Passed unanimously.
Minutes of Regular Meeting held January 8, 2018-page 4

**CONSIDER AND ACT UPON CALLING FOR AN ELECTION**
(**CONSIDERAR LLAMAR PARA UNA ELECCION**)
Alderman Gonzalez made the motion that Council order an election for Saturday, May 5th, for the purpose of electing a Mayor and Aldermen for Districts 4 and 5. Seconded by Alderman Farmer. Passed unanimously.

Council took a short break at 7:56 p.m. and reconvened at 8:08 p.m.

**CONSIDER AND ACT UPON RENEWAL OF DELINQUENT TAX COLLECTION CONTRACT**
Alderman Gonzalez made the motion that Council renew the contract for delinquent tax collections with Tom Cate. Seconded by Alderman Farmer. Passed unanimously.

**CONSIDER AND ACT UPON WINNER(S) OF 2017 DANIEL J. McGRATH, D.V.M. CITIZENSHIP AWARD**
Mayor Bowen told Council he and the City Secretary had discussed this year’s Citizenship Award and had agreed that Ernie Kroeger should be honored posthumously. Alderman Gonzalez made the motion that Council award the 2017 Citizenship Award posthumously to Ernie Kroeger. Seconded by Alderman Farmer. Passed unanimously.

**ANIMAL CONTROL DIRECTOR’S REPORT**
Animal Control Director Betty Kroeger gave a power point presentation as her monthly report.

**LIBRARY DIRECTOR’S REPORT**
Library Director Cassandra Cortez was absent.

**CODE COMPLIANCE OFFICER’S REPORT**
Code Compliance Officer Skip Traeger told Council not much was needing to be reported as things are not growing now. Mr. Traeger said the lot at the corner of Bank Street and Mesquite Street has been cleaned and realtor will be sent bill.

**PUBLIC WORKS DIRECTOR’S REPORT**
James McGrath gave his monthly Public Works’ report with a power point presentation.

**POLICE CHIEF’S REPORT**
Police Chief Richard Priest reviewed his power point Chief’s report with Council.

**CITY SECRETARY’S REPORT**
City Secretary Josie Campa gave her monthly report with a power point presentation.
Minutes of Regular Meeting held January 8, 2018-page 5

MAYOR’S REPORT
Mayor Bowen told Council that Alderman Gonzalez continues to work on economic development, and that the city is working with “Go Medina”.

The Mayor said the city had a good year and it looks like it will be another good year as growth is happening, and he is looking forward to the new year.

Meeting adjourned at 9:10 p.m.