Minutes of Regular Meeting held October 13, 2008

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ward Sanders, Rudy Hernandez, Erik Dahler, Sam Cortez; City Secretary Josie Campa; Police Chief Richard Priest; Director of Public Works James McGrath; City Attorney Tom Cate.

Visitors: Philip Ruiz, Olga Sharer, Richard Sharer, Bobbie Lassiter, Kevin Langley, Pete and Sandra Billalobos, Atascosa County Commissioner Bill Torans, Christopher Bowen, Julio Inocencio, Kimberly Faulk, Bonnie Finnigan, Anna Dixon, Bill Dixon, Sam Parks, Jolinda Harris, George Harris.

APPROVE MINUTES AND APPROVE PAYMENT OF BILLS
City Secretary Josie Campa added the bill from TRC for $6,300.00 for the balance on the impact fee study. Alderman Rudy Hernandez made the motion that Council approve the minutes of the regular meeting, September 8th, as corrected and the minutes of the special meeting, September 15th and payment of the bills, as presented. Seconded by Alderman Stone. Passed unanimously.

HEAR FROM CITIZENS
Kevin Langley told Council and the audience he is running as a write-in candidate for the Atascosa County Pct. 2 Constable position. Mr. Langley told Council of the constable's duties and said if he is elected he will serve full-time, not part-time. Mr. Langley told of his qualifications and said his name would not be on the ballot and would have to be written in. Olga Sharer asked if Mr. Langley was campaigning and if his opponent, Tony Saucedo had been given the same opportunity to speak to Council. Richard Sharer told Council he knows Tony Saucedo and that Mr. Saucedo is also very qualified to serve as Constable and gave some of Mr. Saucedo's qualifications. Mr. Sharer told Council that in fairness he felt he had to tell about Mr. Saucedo, who would have been at the meeting, if he had known.

Mayor Bowen told everyone that both Mr. Langley and Mr. Saucedo are excellent candidates.

Julio Inocencio asked about some of the names listed on the City's delinquent tax roll. The City Secretary/Tax Collector explained that some of the names should have been taken off since they are uncollectible, and that hopefully, this can be done soon.

Mr. Inocencio asked Council about the status of Ball Road. Alderman Dahler told Mr. Inocencio he has asked for Ball Road to be on the next regular meeting agenda.

Mayor Bowen presented a Certificate of Achievement to Pete Billalobos, who celebrated his 10th year anniversary with the City on September 28th. Mayor Bowen thanked Mr. Billalobos on behalf of the Council for all his hard work and dedication to the City.

DISCUSSION AND/OR ACTION ON A RESOLUTION AUTHORIZING THE CITY TO AWARD CONTRACTS FOR PROFESSIONAL PROJECT MANAGEMENT AND PROJECT ENGINEERING SERVICES FOR PROJECTS FUNDED UNDER THE 2009/2010 (PY) TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG) FUNDED BY THE OFFICE OF RURAL COMMUNITY AFFAIRS (ORCA)
Philip Ruiz explained to Council that cities are required to procure services proposal for management and engineering services for grant projects. He told Council that the Mayor and City Secretary had evaluated all the proposals the city received. Alderman Dahler made the motion that Council approve the resolution awarding the engineering services proposal to TRC and the management services proposal to Community Development Management. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER ENGINEER'S STUDY ON EXTENSION OF UTILITIES FOR MOTEL 6
This item was scratched due to the engineer's absence. City Secretary Josie Campa told Council she would talk to the engineer and maybe have a special meeting to discuss this item. Council then discussed economic development needs for the city.

CONSIDER PROPOSAL FROM TRC FOR DRAINAGE ISSUE ON WHITE CAP DRIVE
City Secretary Josie Campa explained the drainage problem on White Cap Drive in Lake Shore Estates and said the engineer had taken a look at said problem, and has given the city a price of $3,500.00 for engineering fees to try and resolve this problem. Council discussed holding developer's to code to avoid this type of things from happening. Mayor Bowen said he would have the engineer review the notes on the plat approval from this subdivision. No action was taken.
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CONSIDER SERVICE CONTRACT WITH LYTLE VOLUNTEER FIRE DEPARTMENT
City Secretary Josie Campa told Council that the only difference in this year's contract with the fire department is the increase from $1,000.00 to $2,000.00 per month for services. After discussion, Alderman Stone made the motion that Council approve this contract with the Lytle Volunteer Fire Department. Seconded by Alderman Hernandez. Passed unanimously.

CONSIDER APPOINTMENT TO ATASCOSA COUNTY APPRAISAL DISTRICT'S BOARD OF DIRECTORS
Mayor Bowen told Council that they had a letter from the Board member resigning her position and a letter from an interested party for this position. The Mayor said that Kim Faulk was also interested in this position. Ms. Faulk told Council that she would like to get more involved, and she has talked to Superintendent Michelle Smith and that she has agreed to recommend to the School Board that Ms. Faulk be appointed as the School District's Representative to the Appraisal District Board of Directors. After discussion, Alderman Stone made the motion that Council appoint Kim Falk as the City's Representative to the Appraisal District's Board of Directors. Seconded by Alderman Hernandez. Passed unanimously.

CONSIDER OFFER FROM CLYDE HAAK TO SELL EDWARD'S WATER RIGHTS TO CITY
City Attorney Tom Cate told Council of the offer from Clyde Haak to sell Edward’s Water Rights to the city. The City Secretary told Council of what is budgeted for this year and that the monies are available, if they wish to accept Mr. Haak's offer. Council discussed this offer and whether these water rights are needed. The City Secretary told Council that Mr. Haak's offer keeps the price of $5500.00 per acre foot locked in for the next three years. Alderman Dahler, chairman of the water committee said the city's need for more water rights needs to be evaluated before action is taken on this offer. No action was taken. Alderman Dahler asked that information on water be forwarded to the water committee in the future.

CONSIDER APPOINTMENT OF MEMBER TO LIBRARY BOARD
City Secretary Josie Campa told Council that the Library Board has recommended that Jamie Dahler be appointed to fill the vacancy on the Library Board. Alderman Stone made the motion that Council appoint Jamie Dahler to the Library Board. Seconded by Alderman Sanders. VOTE: For motion: Aldermen Stone, Sanders, Cortez and Hernandez. Alderman Dahler abstained. Motion carried.

CONSIDER PROPOSALS FOR HAVING ORDINANCES CODIFIED
City Secretary Josie Campa told Council she had received two proposals for codifying the city's ordinances. She requested that she and the City Attorney be given sometime to discuss all the options offered in these proposals to determine what the city needs and arrive at the total cost for this project. Council agreed to have the City Secretary meet with the City Attorney and bring a recommendation back to Council at the November meeting.

Council took a short break at 7:38 p.m. and reconvened at 7:52 p.m.

CONSIDER CITY’S NEW ANIMAL SHELTER
Alderman Ward Sanders told Council that he has done a lot of research on a new animal shelter/kennels for the city. Alderman Sanders then gave a report on his findings and showed Council sketches for this new facility. Mr. Sanders told Council that he has gotten information from a lot of people for this project, and that he has ordered a book on kennel design to help him and the committee with plans for this facility. Mr. Sanders told Council that once it is decided on what is needed that a set of plans can be drawn up for $800.00 as per the specifications drawn up. Council asked what the next step was and Mr. Sanders said he needs to get with the committee and look at the books to get design for building. Mr. Sanders also asked that the city's employee that will be handling animal control be signed up for classes for animal control training course. City Secretary Josie Campa said she would take care of this. Alderman Sanders told Council that at the next meeting plans will be presented and then blue prints could be ordered. Alderman Sanders told Council of the Dog Gone Fun Run/Walk
that Veterinarian Tricia Broach is holding on November 1st. Mr. Sanders told Council that the proceeds from this event will go to the city's new animal shelter. Alderman Stone made the motion that Council allow Alderman Sanders to proceed with this project. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER WEBSITE FOR CITY
City Secretary Josie Campa told Council that Alderman Sanders and she have already started looking at samples from other cities so that the Council can determine what they want to include on the city's website. She asked Council if she and Mr. Sanders could work with a committee to determine the city's needs on the website. Alderman Hernandez suggested the city hire a webmaster to set up this website. After discussion, Alderman Hernandez made the motion that Council authorize Alderman Sanders and the City Secretary to work with a committee to help develop a website for the city and that at least two proposals be presented at the November meeting. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER EMPLOYMENT STATUS OF SUSAN RIZO
City Secretary Josie Campa told Council that Susan Rizo has completed her probationary period with the city and recommended she be hired as a regular employee and be given a salary increase to $8.00 per hour and all the benefits. Alderman Stone made the motion that Council hire Susan Rizo as a regular employee as per the City Secretary's recommendation. Seconded by Alderman Dahler. Passed unanimously.

CONSIDER PURCHASE OF COPIER
City Secretary Josie Campa told Council that she has found a tech to work on the city's present copier and that it is now working. She told Council that Mr. Raves, the new tech, has a seven month old copier that a bank wants to sell. She said this copier that a bank wants to sell. She said this copier usually runs for about $13,000.00, and they are asking $4,500.00. She also told Council the city would be given a one-year warranty by the manufacturer on the copier and said if Council would agree to this purchase, it would enable the police department and court to have their own copier and a backup copier would be available when one goes down. After discussion, Alderman Sanders made the motion that Council approve the purchase of this copier for $4,500.00. Seconded by Alderman Stone. Discussion. Alderman Hernandez asked the City Secretary to check on the operating cost for this copier before purchasing. Passed unanimously.

PUBLIC WORKS DIRECTOR'S REPORT
Director of Public Works James McGrath reported the following:
1-206 work orders completed over past month;
2-1 new water meter installed;
3-2 water main breaks fixed;
4-4 water service line leaks fixed;
5-4 gas leaks fixed;
6-3 sewer stoppages fixed;
7-on September 24th and 25th the Railroad Commission inspected the city's gas system;
8-2 violations were cited-a gas leak on Martin Street and low cathodic protection in an area;
9-turned in the required items to TCEQ by the September 28th deadline;
10-surveyed households on Wisdom Road and Norvell Street for drainage project for grant; and
11-two companies would like to submit proposals for "radio" water meters for the city's water system.

Council members asked Mr. McGrath about the installation of the 18" water valve on N. Prairie Street and interviews.

POLICE CHIEF'S REPORT
Police Chief Richard Priest reviewed his written report with Council.

The Chief gave Council members a copy of a brochure he developed for the Police department that he handed out at National Night Out.
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CITY'S SECRETARY'S REPORT
City Secretary Josie Campa reported on the following items:

1-National Night Out was successful about 350 people attended and still have a lot of supplies for next year's event, which may be moved back to August next year.
2-attending three day training course on new tax collection software; and
3-thirty applications were received for new position in office and will have someone for Council to hire at next month's meeting.

The City Secretary asked Council if they had any questions on the written report sent out with the agenda.

MAYOR'S REPORT
Mayor Bowen told Council that he and Chief Priest had attended a National Night Out event held at Lake Shore Estates and he was impressed with a lot of the people he met and will be calling on them for committees.

The Mayor told Council that Kristi Vaughn had praised the Police Chief and city for all the work they did for National Night Out.

Mayor Bowen told Council that the city's sirens are not working properly and that Alderman Stone is working on evaluating this siren system and may come to Council with a proposal for correcting the siren problems.

The Mayor reported that the Emergency messaging system is operational and it will be tested soon.

Mayor Bowen told Council members, the City Secretary, the Police Chief and everyone serving on committees that he appreciates everyone for their hard work and efforts.

Meeting adjourned at 8:50 p.m.

[Signatures]
Mayor

City Secretary