Minutes of the Regular Meeting held November 13, 2017

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ruben Gonzalez, Jamie Dahler, Sam Cortez; City Secretary Josie Campa; Director of Public Works James McGrath; Library Director Cassandra Cortez; Animal Control Director Betty Kroeger; Police Chief Richard Priest; Fire Marshal Matt Dear; City Attorney Tom Cate.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Mark Bowen opened the meeting at 6:30 p.m. and led everyone in the pledge of allegiance.

VISITORS'/CITIZENS' COMMENTS
San Antonio Assistant Police Chief Anthony Trevino and San Antonio Police Officer Tina Baron presented Betty Kroeger with a Texas flag on behalf of the 77th Texas Legislature and the San Antonio Police Department for Ernie Kroeger’s service as a Texas peace officer and San Antonio Police officer. Betty Kroeger thanked the Assistant Chief and Officer Baron and read a prepared statement. Assistant Chief Trevino thanked the Mayor and Council for allowing them to present the flag to Mrs. Kroeger during the Council meeting.

Police Chief Richard Priest recognized Lieutenant Matt Dear for fifteen (15) years of service to the city.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
City Secretary Josie Campa added three bills to those already presented. They were as follows:

<table>
<thead>
<tr>
<th>Bill Description</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law Office of Thomas Cate</td>
<td>$3,067.34</td>
<td>for legal fees;</td>
</tr>
<tr>
<td>Fuelman</td>
<td>$547.47</td>
<td>for gasoline and</td>
</tr>
<tr>
<td>Sammy Aguinaga</td>
<td>$300.00</td>
<td>for repairing trailers.</td>
</tr>
</tbody>
</table>

Alderman Gonzalez made the motion that Council approve the minutes of regular meeting held October 9th and payment of the bills, as presented. Seconded by Alderwoman Dahler. Passed unanimously.
Minutes of the Regular Meeting held November 13, 2017-page 2

CONSIDER AND ACT UPON BIDS RECEIVED ON NEW WATER WELL
City Secretary Josie Campa told Council that three (3) bids were received on the new water well. They were as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>McKinley Drilling Company</td>
<td>$693,200.00</td>
</tr>
<tr>
<td>Hydro Resources Mid Continent, Inc.</td>
<td>$997,780.00</td>
</tr>
<tr>
<td>Alsey Incorporated</td>
<td>$1,046,500.00</td>
</tr>
</tbody>
</table>

Eric Schulze, engineer on this project told Council that Southwest Engineers has worked with McKinley on other projects and recommended Council approve their bid. After discussion, Alderman Stone made the motion that Council award the bid on the water well to McKinley Drilling Company for $693,200.00. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON RENEWAL OF GAS OPERATIONS AND MAINTENANCE CONTRACT WITH CPS ENERGY
This item will be on the next regular meeting agenda in January.

CONSIDER AND ACT UPON REQUEST FROM RAKOWITZ ENGINEERING FOR APPROVAL OF FINAL PLAT AND CONSTRUCTION PLANS FOR LAS PALOMAS SUBDIVISION
Bradley Koether of Rakowitz Engineering told Council that they had worked diligently over the past few months with the city’s engineers to bring the Las Palomas Subdivision plat into compliance with the city’s code of ordinances. Jared Niemann of TRC Engineering told Council that the plat and recommended items to be corrected have been reviewed and that they recommend the final plat be approved by Council. After lengthy discussion, Alderman Stone made the motion that Council approve the final plat for Las Palomas Subdivision. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON APPROVAL OF ANNEXATION OF GIDLEY PROPERTY
City Attorney Tom Cate told Council that the city has held the necessary two public hearings on the Gidley Annexation request and presented the ordinance and service plan for Council’s consideration. Alderman Cortez made the motion that Council adopt this annexation ordinance and service plan presented by the City Attorney. Seconded by Alderman Gonzalez. Passed unanimously.

CONSIDER AND ACT UPON APPOINTMENT TO ATASCOSA CAD BOARD
Alderman Farmer made the motion that Council re-appoint Kim Faulk as the city’s representative on the Atascosa CAD Board of Directors for a two-year term. Seconded by Alderman Gonzalez. Passed unanimously.
Minutes of the Regular Meeting held November 13, 2017-page 3

CONSIDER AND ACT UPON APPOINTMENT TO MEDINA CAD BOARD
Alderman Cortez made the motion that the Council nominate Roy Sheetz for the Medina CAD Board of Directors and all the city’s votes be cast for Mr. Sheetz. Seconded by Alderman Gonzalez. Passed unanimously.

CONSIDER AND ACT UPON HIRING EMPLOYEE TO FILL VACANCY AT LIBRARY
Library Director Cassandra Cortez asked Council for permission to hire Karen Henry for thirty hours per week at $10.00 per hour instead of two employees at 20 hours per week. Alderman Farmer made the motion that Council hire Karen Henry at $10.00 per hour and for thirty hours per week. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON JOINING “GO MEDINA”
After discussion, Alderman Farmer made the motion that Council approve the city joining “Go Medina” and pay $457.00 dues ($1.00 per person living in the Medina County portion of the city). Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON INCREASING PRICE OF BUILDING INSPECTIONS $5.00 PER INSPECTION
City Secretary Josie Campa told Council that Building Inspector Troy Martin had requested a $5.00 increase per building inspection and recommended Council approve this request. After discussion, Alderman Cortez made the motion that Council approve this request and building inspections be increased from $45.00 to $50.00 per inspection. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON APPROVAL OF JOB DESCRIPTIONS
City Attorney Tom Cate told Council he had reviewed the job descriptions and except for grammatical errors and the Public Works’ job descriptions needing to be corrected because of contradictions concerning non-supervisory and supervisory positions. The City Attorney also addresses the animal cruelty officer’s description that State law does not allow our officer to do. After discussion, Alderman Stone made the motion that Council approve the job descriptions as per the City Attorney’s recommendations. Seconded by Alderman Farmer. Passed unanimously.

Council took a short break at 7:44 p.m. and reconvened at 7:59 p.m.

CONSIDER AND ACT UPON CALLING FOR BIDS FOR MAINTENANCE OF CITY PROPERTIES
Alderman Cortez made the motion that Council have the City Secretary advertise for bids for maintenance of the city’s properties. Seconded by Alderman Gonzalez. Passed unanimously.
Minutes of the Regular Meeting held November 13, 2017-page 4

CONSIDER AND ACT UPON CANCELLING OF DECEMBER MEETING DUE TO THE HOLIDAYS AND ALLOWING CITY SECRETARY TO PAY DECEMBER BILLS
Alderman Stone made the motion that Council cancel the December regular meeting and allow the City Secretary to pay the monthly bills. Seconded by Alderman Farmer. Passed unanimously.

ANIMAL CONTROL DIRECTOR'S REPORT
Betty Kroeger was not present to present her monthly report.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez presented her monthly report with a power point presentation.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger was absent due to illness.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works Director James McGrath gave a power point presentation as his report.

POLICE CHIEF’S REPORT
Police Chief Richard Priest gave his monthly report with a power point presentation.

CITY SECRETARY’S REPORT
A power point presentation was given by the City Secretary as her monthly report.

MAYOR’S REPORT
Mayor Bowen reminded everyone about the annual hayride on Saturday, November 25th.

The Mayor thanked Alderman Gonzalez for the work he is doing in Medina County for the city.

Mayor Bowen told Council that he and Alderman Gonzalez will work on economic development in the coming year.

The Mayor also thanked the Lytle VFW, Santiago Morantez, Rachel Faish and Phyllis Parra for their work on getting fence at Animal Control facility completed.

Meeting adjourned at 9:03 p.m.