Minutes of Regular Meeting held October 9, 2017

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Ruben Gonzalez, Jamie Dahler, Rubie Farmer; City Secretary Josie Campa; Animal Control Director Betty Kroeger; Public Works Director James McGrath; Police Chief Richard Priest; Fire Marshal Matt Dear; Code Compliance Officer Scott Traeger; Library Director Cassandra Cortez. Aldermen Sam Cortez and Jerry Stone were absent.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Mark Bowen opened the meeting at 6:35 p.m. and led everyone in the pledge to the flag.

VISITORS/CITIZENS’ COMMENTS
Atascosa County Judge Bob Hurley congratulated Council on Lytle being named a “Purple Heart” City.

The Judge then updated Council on county projects.

He told Council that the Animal Control facility is still under construction.

He told Council that the EMS Director Jimmie Day is retiring and the new Director will be Beau Dugosh.

The Judge said that Atascosa County will be using a new concept where a licensed paramedic will be dispatched to a scene and then will assess the situation before calling for an ambulance.

Judge Hurley also told Council about the Justice Center and jail improvements and said he will come back again to update Council.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
City Secretary Josie Campa added a bill of $225.00 for taser training to the list of bills. Alderman Gonzalez made the motion that Council approve the minutes of public hearings and regular meeting held September 11th and the special meeting held September 18th and payment of the bills be approved, as presented. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM J.W. PETRASH FOR VARIANCE ON RULE REQUIRING ONLY ONE HOUSE PER WATER METER
J.W. Petrash told Council that he presently has two houses connected to one water meter and that he just found out this is not legal. Mr. Petrash told Council that his 94-year old father has been living in the second house and he recently had to be sent to a nursing home. Mr. Petrash asked Council to consider giving him a 90-day variance on this matter and said that should be enough time to determine whether his father can live in this home again. Alderman Farmer made the motion that Council grant Mr. Petrash’s request for a 90-day variance. Seconded by Alderman Gonzalez. Passed unanimously.
CONSIDER AND ACT UPON REQUEST FROM RAKOWITZ ENGINEERING FOR
APPROVAL OF FINAL PLAT FOR LAS PALOMAS SUBDIVISION
This item was scratched from the agenda since the people for Las Palomas were not present.

CONSIDER AND ACT UPON APPROVAL OF STREET IMPROVEMENTS TO BE
MADE TO COTTAGE STREET BY J & P PAVING PRIOR TO STREETS BEING
RETOPPED
City Secretary Josie Campa told Council that J & P Paving had submitted a proposal for street
repairs prior to their company retopping the streets approved by Council. She told Council that
they had submitted two proposals for Cottage Street and that the more expensive proposal is
$11,229.03 more than the chip seal proposal, but it will last longer than just a couple of years.
She told Council that the city had $131,544.15 left from last year's budget for these improvements
and recommended these funds be moved to new year. The City Secretary told Council she had
received an e-mail that day from CEC saying the city still has a balance due on the pavement
assessment that will use up about $12,200.00 of those funds, so the city would need to use some
of that left over for that bill, and that would leave enough to just about pay for the street
retopping and therefore, about $25,000.00 would be needed from this year's funds to pay for the
street repairs more expensive proposal. Alderman Gonzalez made the motion that Council
approve the City Secretary's recommendation for the street repairs to be made to the City streets,
and the funds from last year's budget be moved forward to this year's budget. Seconded by
Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON ADOPTION OF CODE OF CONDUCT POLICY TO
SERVE AS A GUIDELINE FOR THE PROCUREMENT OF SUPPLIES, EQUIPMENT
CONSTRUCTION SERVICES AND PROFESSIONAL FEES FOR THE TEXAS
DEVELOPMENT BLOCK GRANT (TxCDBG) PROGRAM
City Secretary Josie Campa told Council that the City needs to adopt the Code of Conduct as
required for the city applying for grants. Alderman Farmer made the motion that Council adopt
this "Code of Conduct". Seconded by Alderwoman Dahler. Passed unanimously.

CONSIDER AND ACT UPON RENEWAL OF SERVICE CONTRACT WITH THE
LYTLE VOLUNTEER FIRE DEPARTMENT
Alderman Farmer made the motion that Council renew the service contract with the Lytle
Volunteer Fire Department for $66,000.00 per year, as budgeted. Seconded by Alderman
Gonzalez. Passed unanimously.

CONSIDER AND ACT UPON EMPLOYMENT STATUS OF LUIS DIAZ
Police Chief Richard Priest told Council Luis Diaz had completed his probation satisfactorily and
recommended he be hired as a regular employee and be given a $2,000.00 a year increase in
salary, and all benefits. Alderman Gonzalez questioned whether this $2,000.00 was in addition
to the $1.50 per hour increase already given. After a short discussion, Alderman Farmer made
the motion that Council hire Luis Diaz as a regular police officer and that he be given the
$2,000.00 per year increase, as well as the $1.50 per hour increase given to the other officers.
Seconded by Alderman Gonzalez. Passed unanimously.
CONSIDER AND ACT UPON ADOPTING ORDINANCE AMENDING CITY’S BUILDING PERMIT ORDINANCE
Alderman Gonzalez made the motion that Council adopt the ordinance amending the city’s current building permit ordinance. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FOR ADDITIONAL FENCING BEHIND THE LYTHE ANIMAL CARE & CONTROL FACILITY
Animal Control Director Betty Kroeger requested Council’s permission to allow the Animal Allies to add additional fencing behind the Lytle Animal Control facility. She showed Council a sketch of the area they are wanting fenced in that measures between 40 to 50 feet back from the current fence. Alderman Gonzalez made the motion that Council grant this request. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FOR PERMISSION TO TERMINATE CURRENT CONTRACT WITH PETPOINT DATA MANAGEMENT SYSTEM
Animal Control Director Betty Kroeger asked Council’s permission to terminate the current contract with Petpoint Data Management System. Mrs. Kroeger told Council that there are better systems that are cheaper. She said she had talked to the City Attorney about this matter and that a letter giving Petpoint a 30-day termination notice is required and the City Attorney would send this letter. Alderwoman Dahler made the motion that Council approve the AC Director’s request. Seconded by Alderman Farmer. Passed unanimously.

Council took a short break at 7:35 p.m. and reconvened at 7:47 p.m.

CONSIDER AND ACT UPON ADOPTING RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR NON-MATCHING GRANT #3478901 THROUGH THE OFFICE OF THE GOVERNOR-CRIMINAL JUSTICE DIVISION FOR RIFLE-RESISTANT BODY ARMOR (PRE-APPROVED BUT DID NOT HAVE GRANT# ON IT, SO NEED TO APPROVE AGAIN)
Police Lieutenant Matt Dear told Council they had already approved this resolution. However, a grant number needs to be included in the resolution, so a new resolution is necessary. Alderman Gonzalez made the motion that Council adopt this resolution. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON APPOINTMENT OF MEMBER TO ZONING COMMISSION TO FILL VACANCY
City Secretary Josie Campa told Council that she has been trying to contact Daniel Medina to see if he is willing to fill the vacancy on the Zoning Commission. After discussion, Alderman Gonzalez made the motion that Council appoint Daniel Medina to the Zoning Commission, and if he turns this down, then see if a business person will serve. Seconded by Alderman Farmer. Passed unanimously.
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CONSIDER AND ACT UPON REQUEST FROM POLICE CHIEF FOR TEMPORARY ONE-WAY STREET AND/OR ROAD CLOSURES FOR HALLOWEEN (TUESDAY, OCTOBER 31st)
Alderman Farmer made the motion that Council grant the Chief's request for temporary one-way street and road closures for Halloween night. Seconded by Alderwoman Dahler. Passed unanimously.

ANIMAL CONTROL DIRECTOR'S REPORT
Animal Control Director Betty Kroeger gave a power point presentation as her monthly report.

LIBRARY DIRECTOR’S REPORT
Cassandra Cortez gave her Library Director's report with a power point presentation.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger talked to Council about people having multiple water connections and said he is working on getting people to comply with law.

Mr. Traeger told Council about a property on Bank Street that he is working on getting cleaned up.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works’ Director James McGrath gave a power point presentation for his report.

POLICE CHIEF’S REPORT
Police Chief Richard Priest gave his monthly report with a power point presentation.

CITY SECRETARY’S REPORT
Josie Campa gave a power point presentation as her monthly City Secretary’s Report.

MAYOR’S REPORT
Mayor Mark Bowen told Council the Homecoming parade was great and that a lot of candy was thrown.

The Mayor reported that Lytle was named a “Purple Heart” City and signs will need to be put up.

Mayor Bowen reminded everyone about the Fun/Run event on October 21st.

The Mayor told Council the multi-purpose court at the park looks great since it was resurfaced.

Meeting adjourned at 9:06 p.m.