Minutes of Regular Meeting held July 10, 2017

Regular meeting with the following present: Mayor Mark Bowen; Alderpersons Jerry Stone, Ruble Farmer, Sam Cortez, Jamie Dahler; City Secretary Josie Campa; Animal Control Director Betty Kroeger; Public Works Director James McGrath; Police Chief Richard Priest; Library Director Cassandra Cortez; City Attorney Tom Cate; Code Compliance Officer Scott Traeger. Alderman Ruben Gonzalez was absent.

Visitors: Kaveh Khorzad, Eric Schultze, Butch Shoemaker, Chuck Bayne, Ernie Kroeger, Sam Parks, Marissa Martinez, Esrael Carrillo, Daniel Garcia, Mike Miller, Rachel Faish, Santiago Morantez, Ronald Garza, Brian Koether, members of Esrael Carrillo’s baseball team; Roxanne Huron, William Torans.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Mark Bowen called the meeting to order at 6:30 p.m. and led everyone in the pledge to the flag.

VISITORS/CITIZENS’ COMMENTS
Mayor Bowen read a letter from Valerie Aitchison from Portland, Oregon commending the city’s animal control employees.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
City Secretary Josie Campa added the bill from Fuelman for gasoline totaling $2,425.31. Alderman Stone made the motion that Council approve the minutes of the June 12th regular meeting and payment of the bills, as presented. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON PROPOSALS FOR NEW WATER WELL
Kaveh Khorzad and Eric Schultze of Southwest Engineers reviewed their proposal for the new water well with Council. After discussion, the part of the proposal concerning well #3 was subtracted from their original proposal. Final total for this proposal was $145,000.00. After more discussion, Alderman Cortez made the motion that Council accept the amended proposal from Southwest Engineers for the design of the new water well totaling $145,000.00. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM ESFAEL “FRIDAY” CARRILLO TO USE BASEBALL FIELD AT JOHN LOTT PARK
Esrael “Friday” Carrillo asked Council for permission to use baseball field at John Lott Park for a baseball team that includes kids older than Little League age. He said he is offering a baseball program in the summer to develop the kids’ baseball skills. He told Council that this team is not sponsored and is just run by volunteers.

Mr. Carrillo told Council that he has talked to the head of Little League and they are no longer using the fields. After more discussion, Alderman Stone made the motion that Council give permission for this baseball team to use the large field at the park. Seconded by Alderman Cortez. Passed unanimously.
CONSIDER AND ACT UPON RENEWAL OF GAS OPERATIONS AND MAINTENANCE CONTRACT WITH CPS ENERGY
City Secretary Josie Campa told Council that this item had been scratched from the agenda.

CONSIDER AND ACT UPON REQUEST FROM CAYETANO DEVELOPMENT, LLC, DEVELOPER OF LAS PALOMAS SUBDIVISION PARTIALLY WITHIN LYTLE’S ETJ FOR A VARIANCE TO ART. III, SEC. 36-95 - STREETS AND ART. IV. - DIVISION 2 - STREETS AND OTHER PUBLIC WAYS OF THE CITY’S CODE TO ALLOW DESIGN AND CONSTRUCTION OF PROPOSED STREETS TO ATASCOSA COUNTY STANDARDS SINCE ATASCOSA COUNTY WILL BE PROVIDING THE MAINTENANCE ON SAID STREETS
After a lengthy discussion on the engineer’s review of the Las Palomas plat, Alderman Stone made the motion that Council approve Cayetano’s request contingent upon the engineer’s approval. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM RAKOWITZ ENGINEERING FOR APPROVAL OF PRELIMINARY PLAT FOR LAS PALOMAS SUBDIVISION
Alderman Stone made the motion that Council approve the preliminary plat contingent upon the engineer’s approval. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON APPROVAL OF PRELIMINARY PLAT FOR CINDY ESTATES SUBDIVISION LOCATED AT THE INTERSECTION OF WISDOM ROAD AND FRIO CITY ROAD OUT OF CITY LIMITS, BUT IN CITY’S ETJ
City Secretary Josie Campa explained about the plat for Cindy Estates Subdivision being sent to the engineer a couple of weeks ago. Alderman Cortez made the motion that the plat for Cindy Estates Subdivision be denied until engineer can review the plat and make recommendation to Council. Seconded by Alderwoman Dahler. Passed unanimously.

CONSIDER AND ACT UPON STREETS TO BE RETOPPED THIS FISCAL YEAR AND ADVERTISING FOR BIDS FOR THIS PROJECT
City Secretary Josie Campa showed Council the list from CEC listing the top nine (9) streets needing attention. She told Council that she and the Mayor had discussed these streets and agreed that the streets with heavy traffic need to be considered before low traffic streets. After a lengthy discussion, Alderman Cortez made the motion that the Council authorize advertising for bids on the 5th thru the 8th streets on said list. Seconded by Alderwoman Dahler. Passed unanimously.

Council took a short break at 7:29 p.m. and reconvened at 7:43 p.m.
CONSIDER AND ACT UPON PROPOSED AMENDMENTS TO THE 2016-2017 FY BUDGET

City Secretary Josie Campa reviewed the proposed amendments to the 2016-2017 budget. They were as follows:

<table>
<thead>
<tr>
<th>Library Fund</th>
<th>Revenues</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>+ $20,000.00</td>
<td>Grant Funds Obtained</td>
<td>+ $20,000.00 - Capital Improvements to Library</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Animal Control Fund</th>
<th>Revenues</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>+ $25,500.00</td>
<td>Donations for Animal Care</td>
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</tr>
<tr>
<td>+ $10,500.00</td>
<td>Funds Available From Prior Years</td>
<td></td>
</tr>
<tr>
<td>+ $19,000.00</td>
<td>Animal Care Costs</td>
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</tr>
<tr>
<td>+ $17,000.00</td>
<td>Spay/Neuter Costs</td>
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<table>
<thead>
<tr>
<th>Water Fund</th>
<th>Revenues</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>+ $20,000.00</td>
<td>Water Service Fees</td>
<td>+ $23,000.00 - Funds Available From Prior Years</td>
</tr>
<tr>
<td>+ $23,000.00</td>
<td></td>
<td>+ $107,500.00 - Miscellaneous Expense</td>
</tr>
<tr>
<td>- $66,500.00</td>
<td>Consulting Engineer</td>
<td>+ $2,500.00 - Water Rights Fees</td>
</tr>
<tr>
<td>- $66,500.00</td>
<td>Water Rights Fees</td>
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<table>
<thead>
<tr>
<th>Gas Fund</th>
<th>Revenues</th>
<th>Expenditures</th>
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<tbody>
<tr>
<td>- $15,000.00</td>
<td>Gas Service Fees</td>
<td>- $2,000.00 - Audit</td>
</tr>
<tr>
<td>+ $8,500.00</td>
<td>Sales of Meters and Lines</td>
<td></td>
</tr>
<tr>
<td>- $5,000.00</td>
<td>- $5,000.00 - Repairs and Maintenance on System</td>
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</table>

<table>
<thead>
<tr>
<th>Sewer Fund</th>
<th>Revenues</th>
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</thead>
<tbody>
<tr>
<td>+ $3,000.00</td>
<td>Sewer Fees</td>
</tr>
<tr>
<td>+ $30,000.00</td>
<td>Transfer From Sewer</td>
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</table>
CONSIDER AND ACT UPON PROPOSED AMENDMENTS TO THE 2016-2017 FY BUDGET (CONT.)

Expenditures
+ $28,000.00 - Consulting Engineer
+ $ 5,000.00 - Repairs & Maintenance on System

General Fund
Expenditures
Culture & Recreation Dept.
+ $ 500.00 - Center Repairs & Maintenance
+ $ 500.00 - Miscellaneous Expense

Public Works Dept.
+ $ 1,300.00 - Consulting Engineer
- $ 3,000.00 - Garbage Collection
- $ 5,000.00 - Capital Improvement-Park
+ $10,000.00 - Repairs & Maintenance-Park
+ $ 500.00 - Gasoline
+ $ 500.00 - Telephone
- $ 1,000.00 - Miscellaneous Expense

Public Safety Dept.
+ $ 1,000.00 - Attorney & Legal Fees
+ $ 5,000.00 - Warrant Collection Fees
+ $ 4,000.00 - Court Room Security
+ $30,500.00 - Municipal Court Fees

Administration Dept.
+ $16,000.00 - Professional Fees
- $ 6,000.00 - Audit
+ $ 2,000.00 - Attorney’s Cost for Delinquent Tax Collections
- $10,000.00 - Plans & Goals
- $ 1,000.00 - Seminars & Training
+ $ 1,000.00 - Dues & Associations
+ $ 1,000.00 - Legal Notices & Publishing
- $ 500.00 - Miscellaneous Expense

Revenues
+ $2,000.00 - Current Ad Valorem Taxes
+ $ 430.00 - Discounts
+ $ 8,000.00 - Delinquent Taxes
+ $ 1,000.00 - Penalty & Interest
+ $ 500.00 - Attorney’s Costs
CONSIDER AND ACT UPON PROPOSED AMENDMENTS TO THE 2016-2017 FY BUDGET(CONT.)

Revenues(CONT.)
+ $ 375.00  -  Rendition Late Penalty
+ $25,000.00  -  Sales Tax
+ $ 600.00  -  Dog Licenses & Fees
+ $35,000.00  -  Fines
- $20,000.00  -  Perdue Fines
- $ 8,000.00  -  Omnibase Fines
+ $ 4,000.00  -  Transfer From Court Security Funds

Alderman Cortez made the motion that Council approve the above mentioned amendments. Seconded by Alderman Farmer. Passed unanimously.

UPDATE ON PLANS AND GOALS
There were no updates on plans and goals by any of the department heads.

ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Betty Kroeger presented her monthly report with a power point presentation.

LIBRARY DIRECTOR’S REPORT
Cassandra Cortez gave a power point presentation as her Library Director’s report.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance officer Scott Traeger told Council that because it is so hot, there are few cases of overgrown lots. He said he has been checking and watering yards is not being done during the day. Mr. Traeger told Council that the property owner on Main Street had finally complied with getting meters for both businesses.

PUBLIC WORKS DIRECTOR’S REPORT
Director of Public Works James McGrath gave a power point presentation as his monthly report.

POLICE CHIEF’S REPORT
Police Chief Richard Priest presented his report with a power point presentation.

CITY SECRETARY’S REPORT
City Secretary Josie Campa gave a power point presentation for her report. She reminded Council of budget workshops coming up in August. She also said there would be a public hearing on the Gidley property annexation request.
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MAYOR'S REPORT
Mayor Bowen reminded Council about Paws of Summer being held on Saturday, July 15th.

The Mayor told Council that Aldermen Ruben Gonzalez and Jerry Stone are working with department heads on salaries.

Mayor Bowen told Council that a lot of businesses are interested in coming to Lytle, and he and Alderman Gonzalez are working at getting a sit down restaurant for Lytle since Mr. Gonzalez has so many contacts.

Meeting adjourned at 9:04 p.m.