Minutes of Regular Meeting held February 13, 2017

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Sam Cortez, Ward Sanders, Kevin Keith; City Secretary Josie Campa; Animal Control Director Betty Kroeger; Public Works’ Director James McGrath; Police Chief Richard Priest; Fire Marshal Matt Dear; Library Director Cassandra Cortez; City Attorney Tom Cate. Alderman Ruble Farmer was absent.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Mark Bowen opened the meeting at 6:30 p.m. and then led everyone in the pledge of allegiance.

PRESENTATION OF PLAQUES TO THE WINNERS OF THE 2016 DANIEL J. MCGRATH, D.V.M. CITIZENSHIP AWARD
Mayor Bowen presented plaques to the recipients of the 2016 Daniel J. McGrath, D.V.M. Citizenship award after Animal Control Director Betty Kroeger read a prepared statement about the three winners of this annual award. The following winners received plaques: Phyllis Parra, Billy Brister and Sam Parks.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
Alderman Stone made the motion that Council approve the minutes of the regular meeting on January 9th, the special meeting held February 6th and payment of the bills, as presented. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON PROPOSALS FROM KAVEH KHORZAD AND SOUTHWEST ENGINEERS FOR NEW WELL AND OTHER ITEMS RELATED TO DRILLING OF NEW WELL SUCH AS OBTAINING LAND FOR SAID PROJECT
Mayor Bowen announced at 6:43 p.m. that Council would go into closed session as allowed by Chapter 551.072, Subchapter D of the Government Code. The meeting was reopened at 7:10 p.m.

Mayor Bowen announced that no action was taken in closed session. The Mayor told everyone that Council had talked to the attorney about a new well site.

Alderman Keith made the motion that Council have the City Attorney negotiate for land for a new well site. Seconded by Alderman Cortez. Passed unanimously.
CONSIDER AND ACT UPON APPROVAL OF PROPOSAL FOR ENGINEERING FEES FOR REPAIR OF LIFT STATION AT SEWER PLANT
TRC engineer Craig Bell told Council that after discussion with the Public Works Director this item was not needed at this time. No action taken.

REPORT FROM TRC ON ONGOING PROJECTS
TRC engineer Craig Bell reviewed projects they are working on for the city, and said that when they have things ready they will come to the Council.

CONSIDER AND ACT UPON REQUEST FROM MIRIAM GARCIA FOR THE FORMATION OF A 501c NON-PROFIT ORGANIZATION (LYTLE ANIMAL ALLIES)
Phyllis Parra and Betty Kroeger informed Council that a group is willing to start a non-profit to benefit the Animal Shelter. Mrs. Kroeger told Council no action is needed, but they wanted to inform Council of their plans.

CONSIDER AND ACT UPON REQUEST FROM MICHAEL LOCKWOOD FOR APPROVAL OF USE OF UTILITY POLE ON STAR CROSS TRAIL NEAR LAZY J TRAIL FOR WIRELESS DATA INSTALLATION BY MOBILITIE
Michael Lockwood for Mobilitie Wireless Data Company talked to Council about needing to install a pole on Star Cross Trail to boost signals in town for improving Wireless Communication. Mr. Lockwood explained what type of pole they would be using and why it is needed at this location. Mr. Lockwood answered several questions from the Mayor and Council. Mayor Bowen told Mr. Lockwood that there are no poles on this street as all utilities are underground, and voiced concern since the residents are used to not having any utility poles on their street. The Mayor told Mr. Lockwood that the city would need to look into this request some more. No action was taken on this item.

CONSIDER AN ACT UPON BIDS RECEIVED FOR MAINTENANCE OF CITY PROPERTIES
City Secretary Josie Campa told Council that Ripps Land Services was the only one to bid on property maintenance and read the bids for each property. After discussion, Alderman Cortez made the motion that Council accept and approve these bids contingent upon the City Secretary getting three (3) good references. Seconded by Alderman Stone.

CONSIDER AND ACT UPON REQUEST FROM METRO PCS AND TOTS TO TEENS TO INCREASE SQUARE FOOTAGE OF SIGNAGE
Greg Burkett talked to Council about installing larger signs for the Pediatric Dentist and Metro PCS. Alderman Sanders made the motion that Council approve this request. Seconded by Alderman Keith. Passed unanimously.
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BRIEFING ON PROPOSED LAS PALOMAS SUBDIVISION TO BE LOCATED ON FM 3175 SOUTH OF LYTHE
Ray Baca and Clint Ivy from Rakowitz Engineers talked to Council about the feasibility study they are doing for a subdivision just outside the Lytle city limits. They told Council that about half of this subdivision is in Lytle’s ETJ. Mr. Ivy told Council no action was needed on this item and it was just for Council information.

CONSIDER AND ACT UPON REQUEST FOR CITY OF LYTHE TO RELEASE A +/- 114 ACRE TRACT ON FM 3175 OUTSIDE OF THE CITY LIMITS TO ALLOW BENTON CITY WATER CORPORATION TO SERVE THIS TRACT OF LAND
Ray Baca from Rakowitz Engineering told Council his firm is doing a feasibility study on the new subdivision and had already met with Atascosa County officials. Mr. Baca told Council that according to the water CCN map this subdivision is in “no man’s land” and asked for Lytle to release this area to allow Benton City Water Corporation to provide water service. Council discussed future consequences in doing this and the City Attorney told Council only the part in the city’s ETJ could be enforced by the city. The City Secretary voiced concern with legal fees for doing this and told Council, if this is done the developer should cover these fees. After more discussion, Alderman Keith made the motion that no action be taken by the Council until this request is reviewed by the Council and City Attorney. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM LYTELE 4H TO USE GIDLEY SQUARE FOR COMMUNITY SERVICE PROJECT FOR FIRST RESPONDERS
Jennifer Criswell introduced herself and three 4-H members to Council. She told Council the 4-H is wanting to hold a car wash to benefit First Responders. She said they would like to hold this carwash on April 2nd at the Gidley Square. After more discussion, Alderman Sanders made the motion that Council grant this request. Seconded by Alderman Cortez. Passed unanimously.

Council took a short break at 8:15 p.m. and reconvened at 8:29 p.m.

CONSIDER AND ACT UPON ADOPTION OF RESOLUTION FOR NIBRS RMS PROGRAM GRANT FOR POLICE DEPARTMENT
Police Chief Richard Priest told Council that a resolution is needed for the NIBRS RMS grant for technology upgrades. Alderman Stone made the motion that Council adopt this resolution. Seconded by Alderman Keith. Passed unanimously.

CONSIDER AND ACT UPON ORDINANCE AMENDING THE EXCAVATION ORDINANCE
City Attorney Tom Cate presented an ordinance to Council for amending the current excavation ordinance. Alderman Keith made the motion that Council adopt this ordinance. Seconded by Alderman Stone. Passed unanimously.
CONSIDER AND ACT UPON APPOINTMENTS TO MOBILE HOME COMMISION TO FILL VACANCIES

CONSIDER AND ACT UPON PRESENTATION OF RACIAL PROFILING REPORT

UPDATE ON PLANS AND GOALS
Department heads reviewed plans and goals with a power point presentation.

ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Betty Kroeger gave her monthly report with a power point presentation.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez gave a power point presentation as her monthly report.

CODE COMPLIANCE OFFICER’S REPORT
No report given since Code Compliance Officer was not present due to illness.

PUBLIC WORKS DIRECTOR’S REPORT
A power point presentation was given by Public Works’ Director James McGrath for his monthly report.

POLICE CHIEF’S REPORT
Police Chief Richard Priest gave his report with a power point presentation.

CITY SECRETARY’S REPORT
The City Secretary gave her monthly report with a power point presentation.

MAYOR’S REPORT
Mayor Bowen told Council 2016 was a great year for Lytle.

The Mayor told Council that Bill Miller’s CEO mentioned Lytle in an article.

Mayor Bowen said that Council needs to take a good look at the new subdivision being proposed.

The Mayor told Council that HEB is remodeling to be able to provide curb-side service to people who order on-line.

Meeting adjourned at 9:24 p.m.