Minutes of Regular Meeting held November 14, 2016

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Sam Cortez, Ward Sanders; City Secretary Josie Campa; Animal Control Director Betty Kroeger; Director of Public Works James McGrath; Police Captain Frank Reyes; Reserve Officer Danny Robison; Library Director Cassandra Cortez; Code Compliance Officer Scott Traeger; City Attorney Tom Cate; Aldermen Farmer and Keith were absent.

Visitors: Rudy Ruiz, Juan Carmona, Ruben Gonzalez, Jim Becker, Butch Shoemaker, Justin Loven, Chuck Bayne, Brandon Frie, Frank Herrera, Sam Parks, Kaveh Khorzad, Ernie Kroeger, Frank Ybarra, Beverly McCune, Luz Lozano-Moreno.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Bowen opened the regular meeting at 6:30 p.m. and led everyone in the pledge.

VISITORS'/CITIZENS' COMMENTS
Sam Parks asked Council about an ordinance to make Lytle a safe space.

Beverly McCune told Council the striping on Main Street looks good.

Ruben Gonzalez complimented the Police Department for traffic control on Halloween.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
Alderman Stone made the motion that Council approve the minutes from the regular meeting held October 10th and payment of the bills, as presented. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON REPORT FROM KAVEH KHORZAD & SOUTHWEST ENGINEERS FOR NEW WELL
Kaveh Khorzad told Council the report on the well has been finished and he will have it to the city next week. He explained his findings and gave a time line for designing well until testing is completed. No action was taken on this item.

DISCUSSION AND/OR ACTION ON A RESOLUTION AUTHORIZING THE CITY TO AWARD CONTRACT FOR PROFESSIONAL MANAGEMENT SERVICES FOR PROJECTS FUNDED UNDER THE IDENTIFIED TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS (TxCDBG) AND FUNDED BY THE TEXAS DEPARTMENT OF AGRICULTURE
Alderman Stone made the motion that Council adopt the resolution authorizing the city to award the professional management service contract to Community Development Management. Seconded by Alderman Cortez. Passed unanimously.
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CONSIDER AND ACT UPON PROPOSAL FROM MARGARET KELLER TO PURCHASE EDWARDS WATER RIGHTS
City Attorney Tom Cate told Council he was told the price for the water rights would be $5,000.00 per acre foot and recommended the Kellers’ pay for a water service after receiving money from city. Alderman Cortez made the motion that the Council have the City Attorney talk to the Kellers’ before taking action. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM FRANK YBARRA, JR. FOR FILLING OF POTHOLES ON ADAMS STREET DUE TO DAMAGE DONE BY WASTE MANAGEMENT’S HEAVY TRUCKS
Frank Ybarra, Jr. told Council that when the garbage truck backs up on Adams Street it breaks off the edge and asked if something could be done about this. Mayor Bowen asked the Public Works Director to work on this matter. Alderman Cortez made the motion that the City Secretary contact Waste Management and write a work order for this work. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER AND ACT UPON CONCERNS FROM JESUS MORENO ON WATER LEAK THAT CITY HAS NEVER FINISHED FIXING AND DRIVEWAY ENTRANCE NEVER FIXED
This item was scratched from the agenda since the leak was fixed.

CONSIDER AND ACT UPON REQUEST FROM JUAN CARMONA IN PARK PLACE FOR MORE LIGHTS IN PARK PLACE
Juan Carmona told Council he was representing the HOA from Park Place and asked about street lighting. City Secretary Josie Campa told Mr. Carmona that all utilities at Park Place are underground and it would be very costly to have poles installed for street lighting. No action was taken on this item.

CONSIDER AND ACT UPON REQUEST FROM JS5, LLC TO DEVELOP ROAD IN COAL MINE SUBDIVISION-LLOYD JACKEL
No action was required since the City Attorney had paperwork prepared.

CONSIDER AND ACT UPON REQUEST FOR LIGHTS FOR SOFTBALL AND BASEBALL FIELDS AT JOHN LOTT MUNICIPAL PARK-FRANK HERRERA
Frank Herrera talked to Council about lighting for the ball fields at the park. After a lengthy discussion, Mr. Herrera told Council he will talk to an engineer about designing a plan for these lights and then come back to Council in January.
CONSIDER AND ACT UPON BIDS RECEIVED FROM LAKE SHORE BOARD OF DIRECTORS ON CLEANING THE BRUSH AND TREES FROM DRAINAGE DITCH
Ruben Gonzalez talked to Council about the drainage problem at Lake Shore and asked for assistance to have problem area cleaned out. Mr. Gonzalez said they got a quote of $6,800.00. City Attorney Tom Cate told Council that the drainage ditch in question belongs to BMA and the city needs to get something from BMA in writing before proceeding with this matter. No action was taken on this item.

CONSIDER AND ACT UPON REQUEST FOR VARIANCE OF SUBDIVISION CODE TO ALLOW FOR THE CLOSURE OF HOUSTON STREET AT THE CURRENT DEAD END AND CONSIDER AND ACT UPON APPROVAL OF VACATE AND REPLAT OF PROPERTIES IN BROWN ADDITION FOR ESTABLISHING COTTAGE STREET-SUBDIVISION-JUSTIN LOVEN
City Secretary Josie Campa told Council that she had not received anything from the city’s engineer for these two line items. Alderman Stone made the motion that Council decline both of these agenda items until we hear from the engineer. Seconded by Alderman Cortez. Passed unanimously.

Council took a short break at 7:55 p.m. and reconvened at 8:12 p.m.

CONSIDER AND ACT UPON HIRING OF PART-TIME KENNEL TECHNICIAN FOR ANIMAL CONTROL FACILITY
Animal Control Director Betty Kroeger recommended to Council that Lorena Gorum be hired as a part-time kennel technician at $10.00 per hour and twenty-four (24) hours per week. Alderman Sanders made the motion that Council hire Lorena Gorum as per the Animal Control Director’s recommendation. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON RENEWAL OF CONTRACT WITH WASTE MANAGEMENT
This item was scratched from the agenda.

CONSIDER AND ACT UPON THE REINSTATEMENT OF THE ELECTED PER OCCURRENCE DEDUCTIBLE DUE TO NEW WIND AND HAIL DEDUCTIBLE ENDORSEMENT
City Secretary Josie Campa explained the need for the city buying back the deductible of $250.00 for damage done by hail and said it would cost the city about $600.00. After discussion, Alderman Sanders made the motion that the city buy back the $250.00 deductible for hail damage. Seconded by Alderman Stone. Passed unanimously.
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CONSIDER AND ACT UPON PROPOSALS FROM TRC FOR ADDITIONAL ENGINEERING FEES FOR FM 3175 SANITARY SEWER LINE REPAIRS
After discussion, Alderman Stone made the motion that Council approve the engineer’s proposals for engineering services for the sewer line project. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON APPROVING MOVING MONIES FROM LAST YEAR’S BUDGET TO THIS YEAR’S BUDGET FOR ITEMS NOT COMPLETED IN LAST FISCAL YEAR
City Secretary Josie Campa told Council about the need to move monies from last year’s budget to this year since work was not completed last fiscal year and is being done in this year. Alderman Cortez made the motion that Council approve the City Secretary’s request. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON CALLING FOR BIDS FOR THE MAINTENANCE OF CITY PROPERTIES
Alderman Cortez made the motion that Council call for bids for maintenance of city properties. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON CANCELLING OF DECEMBER MEETING DUE TO HOLIDAYS AND ALLOWING CITY SECRETARY TO PAY DECEMBER’S BILLS
Alderman Cortez made the motion that Council approve cancelling the December regular meeting due to the holidays and allow the City Secretary to pay the bills. Seconded by Alderman Stone. Passed unanimously.

UPDATE ON PLANS AND GOALS
Council reviewed the plans and goals with a power point presentation.

ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Betty Kroeger gave her report with a power point presentation.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez gave a power point presentation as her report.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger told Council he is working with property owner Ray Culbert to rehabilitate the red building on Adams Street and the property owner has already removed the debris.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works’ Director James McGrath gave a power point presentation of his report.
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POLICE CHIEF’S REPORT
Reserve Officer Danny Robison presented the Police Chief’s report with a power point presentation.

CITY SECRETARY’S REPORT
City Secretary Josie Campa gave her monthly report via power point presentation.

MAYOR’S REPORT
Mayor Mark Bowen told Council that Taco Bell, O’Reilly’s and the Renal Center construction is going well.

The Mayor told Council he feels the new year will bring more good things for Lytle.

The Mayor reminded everyone about the annual hayride on November 26th.

Meeting was adjourned at 9:16 p.m.