Minutes of Regular Meeting held September 12, 2016

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Sam Cortez, Kevin Keith; City Secretary Josie Campa; Animal Control Director Betty Kroeger; Public Works Director James McGrath; Police Chief Richard Priest; Fire Marshal Matt Dear; Library Director Cassandra Cortez; Code Compliance Officer Scott Traeger; City Attorney Tom Cate. Alderman Sanders was absent.

Visitors: Ernie Kroeger, Chuck Bayne, Sam Parks, Gerry Elias, Brandon Frie, Megan Tschetter, Rachel Tschetter, Luz Moreno-Lozano, Juan Carmona, Ruben Gonzalez, Victor & Bridget Zamora.

CALL TO ORDER/PLEDGE OF ALLEGIANCE
Mayor Bowen opened the regular meeting at 6:36 p.m. and led everyone in the pledge of allegiance.

VISITORS'/CITIZENS' COMMENTS
Mayor Bowen thanked the Lytle VFW for the Freedom Walk and Festival.

CONSIDER APPROVAL OF MINUTES AND CONSIDER APPROVAL OF PAYMENT OF BILLS
Alderman Farmer made the motion that Council approve the minutes of the August 8th regular meeting and budget workshops held August 15th and August 25th and payment of the bills, as presented. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON ENGINEERING SERVICES PROPOSAL FROM SOUTHWEST ENGINEERS FOR NEW WATER WELL
City Attorney Tom Cate explained the modified agreement with the engineer and hydrologist. Alderman Stone made the motion that Council approve the modified proposal as per the City Attorney. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON RENEWAL OF CONTRACT WITH LYTLE LITTLE LEAGUE FOR USE OF BALL FIELDS AND CONCESSION STAND AT JOHN LOTT PARK
Megan Tschetter asked Council to renew the contract with the Lytle Little League for the 2017 baseball season. She said the contract would be from March 1st til August 1, 2017. Alderman Cortez made the motion that Council approve this request. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON POLICY FOR USING LARGE BASEBALL FIELD
Alderman Stone made the motion that Council adopt the ordinance setting up procedures for use of the large baseball field at the John Lott Park. Seconded by Alderman Keith. Passed unanimously.
CONSIDER AND ACT UPON ADOPTING ORDINANCE REPEALING PARK HOURS ORDINANCE
Alderman Cortez made the motion that Council adopt the ordinance repealing the park hours ordinance. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON RENEWAL OF DEPOSITORY CONTRACT WITH LYTLE STATE BANK
Alderman Stone made the motion that Council approve the renewal of the depository contract with Lytle State Bank. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON RATIFYING PROPERTY TAX REVENUE INCREASE REFLECTED IN PROPOSED 2016-2017 BUDGET
Alderman Cortez made the motion that Council ratify the property tax revenue increase reflected in the 2016-2017 proposed budget. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON ADOPTION OF PROPOSED 2016-2017 BUDGET
After review of revenues and expenditure totals for each fund in the proposed 2016-2017 budget, Alderman Stone made the motion that Council adopt the ordinance adopting said budget. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON ADOPTION OF 2016 TAX RATE
Alderman Farmer made the motion that Council adopt the ordinance approving the 2016 tax rate. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FOR SPEED BUMPS ON JUAREZ STREET
Council discussed the problem on Juarez Street addressed by Alderman Cortez. City Attorney Tom Cate told Council that adding speed bumps does add liability for the city. During the discussion, Mayor Bowen told Council that he feels the police department should conduct a traffic study on this street and the addition of speed bumps or humps. After discussion, Alderman Stone made the motion that Council have the police department do a study on speed bumps/humps on city streets. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM JUDGE FOR INCREASING JUDGE’S SALARY
Mayor Bowen told Council that Municipal Court Judge Gerry Elias had asked for a salary increase. Judge Elias asked he be paid $1,100.00 per month. After discussion, Alderman Stone made the motion that Council approve this request. Seconded by Alderman Farmer. Passed unanimously.
CONSIDER AND ACT UPON COURT ROOM SECURITY ITEMS
Mayor Bowen closed the public meeting at 7:15 p.m. and announced Council would go into closed session as per Chapter 551.076, Subchapter D of the Government Code.

Mayor Bowen reopened the meeting at 7:30 p.m. and announced Council had discussed court room security items with the Judge, City Attorney, Police Chief and Police Lieutenant.

Alderman Keith made the motion that Council move forward with fixing the exit lights, exit door and panic hardware for doors. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON “OPEN CARRY” ORDINANCE
City Attorney Tom Cate told Council that the law for “open carry” is now being tried and the Attorney General has filed law suits. He recommended not to take action at this time. No action taken on this item.

CONSIDER AND ACT UPON ADDITION OF CARPORT AT ANIMAL CONTROL
Animal Control Director Betty Kroeger told Council she would like to purchase a 18' X 24' carport for $1,500.00 with donated funds. Alderman Cortez made the motion that Council approve Mrs. Kroeger’s request for this carport. Seconded by Alderman Keith. Passed unanimously.

CONSIDER AND ACT UPON ADVERTISING FOR NEW POSITION OF PART-TIME KENNEL TECHNICIAN
Animal Control Director Betty Kroeger asked Council for permission to advertise for the part-time kennel technician approved in the budget. She told Council this job would be for 24 hours a week at $10.00 per hour and she has written a job description for this position. Alderman Farmer made the motion that Council approve advertising for the part-time kennel technician position. Seconded by Alderman Cortez. Passed unanimously.

Council took a short break at 7:35 p.m. and reconvened at 7:49 p.m.

CONSIDER AND ACT UPON ADOPTION OF RESOLUTION ADOPTING CITY’S INVESTMENT POLICY
After discussion, Alderman Farmer made the motion that Council adopt the resolution adopting the city’s investment policy. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON PROPOSAL FROM TEXAS STAR SEAL COATING FOR PATCHING POTHOLES
Mayor Bowen presented the proposal from Texas Star Seal Coating for patching potholes in the city. The Mayor told Council that this is the same proposal as last year. After discussion, Alderman Keith made the motion that Council approve this proposal to get potholes patched. Seconded by Alderman Cortez. Passed unanimously.
CONSIDER AND ACT UPON ALLOWING PAYMENT OF INCOMING BILLS FROM
THIS YEAR’S BUDGET, IF FUNDS ARE AVAILABLE
After discussion, Alderman Stone made the motion that Council approve the payment of
incoming bills, if funds are available in this year’s budget. Seconded by Alderman Keith.
Passed unanimously.

UPDATE ON PLANS AND GOALS
There were no updates on the 2015-2016 Plans and Goals.

ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Betty Kroeger gave a power point presentation as her monthly report.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez gave a power point presentation as her monthly report.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger gave a power point presentation as his monthly report.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works’s Director James McGrath gave a power point presentation as his monthly report.

POLICE CHIEF’S REPORT
Police Chief Richard Priest gave a power point presentation as his monthly report.

CITY SECRETARY’S REPORT
City Secretary Josie Campa gave a power point presentation as her monthly report.

MAYOR’S REPORT
Mayor Bowen reminded everyone that National Night Out will be held on Tuesday, October 4th.

The Mayor also reported that Taco Bell and O’Reilly’s are coming to Lytle very soon, and the
new dialysis center is already under construction. He said Chick Fil A will be at Morales Feed
on Tuesday.

The Mayor thanked the City Secretary and department heads for their work on the 2016-2017
budget.

Meeting adjourned at 8:44 p.m.