Minutes of Regular Meeting held November 9, 2015

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Sam Cortez, Ruble Farmer, Kevin Keith; City Secretary Josie Campa; Police Chief Richard Priest; Animal Control Director Betty Kroeger; Director of Public Works James McGrath; City Attorney Tom Cate; Library Director Cassandra Cortez; Code Compliance Officer Scott Traeger. Alderman Ward Sanders was absent.

Visitors: James Reasor, Chuck Baync, Monty Small, Derek Evans, George Moreno, Yvette Powers, Sam Parks, Frances Sanchez, Javier Sanchez, Harold Prather.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Bowen opened the regular meeting at 6:34 pm and led everyone in the pledge of allegiance.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
City Secretary Josie Campa corrected the amount of the IBT invoice to $2,890.00 and added the Perdue invoice totaling $477.30. Alderman Cortez made the motion that Council approve the minutes of the regular meeting held October 12th and payment of the bills, as presented. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON RECOMMENDATION FROM THE MOBILE HOME COMMISSION ON REQUEST FROM GEORGE MORENO
Alderman Stone made the motion that Council approve the recommendation of the Mobile Home Commission on the request from George Moreno. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM Cecilia Cisneros TO PLACE RV TEMPORARILY WHILE BUILDING HOME
Alderman Stone made the motion that Council approve the request from Cecilia Cisneros to place RV temporarily while they are building their home for a six month period. Seconded by Alderman Keith. Passed unanimously.

STATUS OF LYTLE COMMUNITY HEALTH CENTER-MONTY SMALL CEO
Monty Small, CEO for Atascosa Community Health Center gave Council an update on the center that will open on November 30th in two of the suites at Mr. Hack’s building on Main Street. Mr. Small told Council that a full-time WIC program would also be housed at this location.

CONSIDER AND ACT UPON APPROVAL OF PRELIMINARY PLAT FOR PHASE 1 OF SADDLE RIDGE ESTATES
This item was withdrawn from the agenda.
CONSIDER AND ACT UPON PRELIMINARY PLAT APPROVAL FOR ALFARO PLAT
Alderman Stone made the motion that Council approve the preliminary plat for Mary Alfaro contingent upon the approval of the City Attorney. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM BUTCH SHOEMAKER TO CORRECT SEWER CLEAN-OUTS ON CITY RIGHT-OF-WAY ALONG MARTIN STREET
Director of Public Works James McGrath told Council there are five (5) clean-outs that are on the city’s right-of-way that need to be secured. He said the cost for doing this will be around $400.00. After discussion, Alderman Farmer made the motion that the city take care of these clean-outs on the city’s right-of-way. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON PROPOSAL FROM IBT ON TABLETS AND/OR LAPTOPS FOR CITY COUNCIL
James Reasor and Harold Prather from IBT talked to Council about tablets for them. Alderman Keith told Mr. Reasor that Council would like to have Microsoft Surface Pros 365 with keyboard. After discussion, Alderman Keith made the motion that Council purchase eight (8) Microsoft Surface Pros as per budget. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON CITY PORTAL USE AGREEMENT WITH TEXAS MUNICIPAL RETIREMENT SYSTEM
Alderman Farmer made the motion that Council enter into the city portal use agreement with TMRS. Seconded by Alderman Keith. Passed unanimously.

CONSIDER AND ACT UPON VOTING OF BALLOT FOR MEDINA COUNTY APPRAISAL DISTRICT’S BOARD OF DIRECTORS
Alderman Stone made the motion that Council cast all of the city’s fourteen (14) votes to the Medina CAD Board of Directors for Roy Sheetz. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON PROPOSAL FROM LAYNE CHRISTENSEN COMPANY FOR ADDITIONAL FEES DUE TO REWINDING OF MOTOR FOR WELL #3
Alderman Cortez made the motion that Council approve the new proposal from Layne Christensen Company for additional fees for having to rewind motor at well #3. Seconded by Alderman Keith. Passed unanimously.

CONSIDER AND ACT UPON CALLING FOR BIDS ON MAINTENANCE OF CITY PROPERTIES
Alderman Keith made the motion that the city advertise for bids for maintenance of city properties. Seconded by Alderman Cortez. Passed unanimously.
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CONSIDER AND ACT UPON CANCELLING DECEMBER MEETING DUE TO HOLIDAYS AND ALLOWING CITY SECRETARY TO PAY DECEMBER’S BILLS
Alderman Keith made the motion that Council cancel the December Council meeting and allow the City Secretary to pay the December bills. Seconded by Alderman Stone. Passed unanimously.

Council took a short break at 7:16 p.m. and reconvened at 7:30 p.m.

UPDATE ON PLANS AND GOALS
Council reviewed the plans and goals with a power point presentation.

ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Betty Kroeger gave her report with a power point presentation.

LIBRARY DIRECTOR’S REPORT
The power point presentation was given by Library Director Cassandra Cortez.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger told Council he had talked to the people with the food cart next to the Veterans’ Park about getting food handlers’ permit and they went to the library and got on line and got the necessary permits.

Mr. Traeger suggested Council look at the excavation permit insurance coverage requirements since most contractors do not have enough insurance. City Attorney Tom Cate said he would check with AT & T.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works Director James McGrath presented his monthly report with a power point presentation.

POLICE CHIEF’S REPORT
Police Chief Richard Priest gave a power point presentation for his monthly report.

CITY SECRETARY’S REPORT
The City Secretary’s monthly report was given by Josie Campa via power point presentation.

MAYOR’S REPORT
Mayor Bowen thanked the City Secretary and Public Works Director for their work on the park grand re-opening. The Mayor also thanked everyone that worked at this event. The Mayor told Council that a lot of compliments have been received on the park. Mayor Bowen reminded everyone that the hayride is coming up, as is the Library’s History Fair and Doggone Fun Run.

The meeting was adjourned at 8:00 p.m.