Minutes of Regular Meeting held July 11, 2005

Regular meeting with the following present: Mayor Horace Fincher; Aldermen Mark Bowen, Gerry Elias, Sam Cortez, Ruble Farmer, Jr., Erik Dahler; City Secretary Josie Campa; City Attorney Tom Cate; Police Chief Richard Priest.


APPROVE MINUTES AND APPROVE PAYMENT OF BILLS
Alderman Elias made the motion that Council approve the minutes of public hearing and regular meeting held June 13th and payment of the bills, as presented. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER REQUEST FROM BOB ROBERTS, JR. FOR GETTING PROPERTY IN CITY LIMITS (BEXAR COUNTY) TRANSFERRED FROM SOUTHWEST I.S.D. TO LYTLE I.S.D. FOR PURPOSE OF EDUCATION, TAXING, VOTING RIGHTS, ETC.
Bob Roberts, Jr. talked to Council about getting the city's support when he goes to Southwest I.S.D. about getting the school district boundaries changed for people living in the Lytle City limits that are in Bexar County. After a lengthy discussion Alderman Dahler made the motion that Council pass a resolution supporting the proposition that people residing in Lytle City limits should be able to attend school in Lytle. Seconded by Alderman Elias. Passed unanimously.

CONSIDER REQUEST FROM GREATER LYTLE CHAMBER OF COMMERCE TO CO-SPONSOR LYTLE AREA VISITORS' GUIDE-REAGON CLAMON
Reagon Clamon, President of the Greater Lytle Chamber of Commerce, asked Council to consider co-sponsoring the Lytle Visitors’ Guide again this year. Mr. Clamon said this year the Chamber is asking for $1,000.00. Mayor Fincher recommended that Council approve the Chamber's request. Alderman Bowen made the motion that Council grant this request. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER MANAGEMENT AGREEMENT WITH BKT CORPORATION
Mayor Fincher told Council that this item was discussed last month. City Attorney Tom Cate said a few corrections need to be made and Council needs to determine the term date for this agreement. After discussion, Alderman Dahler made the motion that Council enter into the agreement with BKT Corporation for a 5-year term with the necessary corrections made to the written agreement. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER ADOPTION OF NOISE ORDINANCE
Mayor Fincher told Council that he is in favor of a noise ordinance, but not for either of the two submitted by the City's attorney. He said he would like to appoint a committee to come up with a noise ordinance for Lytle. Council members agreed that a noise ordinance is needed, but is needs to fit the needs of Lytle. Council agreed to set up a workshop for Monday, July 25th to work on a noise ordinance.

CONSIDER INCREASING GARBAGE RATES DUE TO INCREASE BY WASTE MANAGEMENT
City Secretary Josie Campa told Council that effective August 1st, Waste Management will be increasing their garbage rates. She said the residential pick-up would be increased by twenty-eight cents (28c) per month and that the dumpster rates will increase by anywhere from $1.11 to $5.65 depending on dumpster size and number of pick-ups. The increase of 28c would raise garbage rates to $10.99, if the exact amount is passed through to the customers. After discussion, Alderman Elias made the motion that Council increase the residential garbage rates to $11.00 per month and the dumpster rate increase be passed through to the customers. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER INCREASING UTILITY RATES
Mayor Fincher told Council that the utility rate committee is recommending that water and sewer rate minimums both be increased by $1.00 per month effective the October 1st bills. After discussion, Alderman Bowen made the motion that Council increase the water and sewer minimums by $1.00 per month, as recommended by the committee effective the October 1st bills. Seconded by Alderman Dahler. Passed unanimously.
CONSIDER ORDINANCE NO. 295 ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM - 2ND READING
Alderman Dahler made the motion that Ordinance No. 295 be approved waiving the second reading. Seconded by Alderman Elias. Passed unanimously.

CONSIDER WATER METER CHANGE OUT PROGRAM
Council discussed water meter change out program and agreed to take no action at this time.

CONSIDER ACQUIRING MORE WATER RIGHTS FROM GIDLEY FARMS
Mayor Fincher told Council he talked to Bill Gidley about the city purchasing more water rights from the Gidley family. He said Mr. Gidley is asking $1,750.00 per acre feet of water and will sell us fifty (50) acre feet in October, 2005. The Mayor recommended to Council that the Council purchase this water from Gidley and allow him to negotiate with the Gidleys for more water in 2006. Alderman Dahler made the motion that Council purchase fifty (50) acre feet of water from the Gidleys in 2005 and allow the Mayor to negotiate with them for next year. Seconded by Alderman Elias. Passed unanimously.

CONSIDER HIRING AUDITING FIRM FOR 2004-2005 FISCAL YEAR AUDIT
Alderman Dahler made the motion that Council hire Beyer and Company to perform the audit for fiscal year 2004-2005 for $8,500.00. Seconded by Alderman Bowen. Passed unanimously.

CONSIDER REQUEST FROM AMERICANA AMBULANCE TO INSTALL SHOWERING FACILITIES IN AMBULANCE BUILDING
Mayor Fincher told Council that Americana has requested that a shower be installed in the ambulance building. He said Bofessional Plumbing has given a price of $1,400.00 for this shower project. After discussion, Alderman Elias made the motion that Council grant this request and the budget be amended accordingly. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER APPOINTMENT OF MEMBERS TO MOBILE HOME COMMISSION
City Secretary Josie Campa told Council that Richard Sharer and Ralph Taylor have agreed to serve on the Mobile Home Commission. Alderman Cortez made the motion that Council appoint Richard Sharer and Ralph Taylor to the Mobile Home Commission. Seconded by Alderman Dahler. Passed unanimously.

CONSIDER APPOINTMENT OF MEMBER TO ZONING COMMISSION

CONSIDER ADOPTION OF ORDINANCE CREATING AN AREA PUBLIC MUSEUM
Mayor Fincher told Council that he feels a board should be set-up for governing the city's area museum like the library. After discussion Alderman Bowen made the motion that Council authorize the City Attorney to draw up an ordinance creating an area museum. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER PROPOSED AMENDMENTS TO 2004-2005 BUDGET
City Secretary Josie Campa presented the following proposed amendments to the 2004-2005 budget:

GENERAL FUND
Revenues
1-Pines-  + $70,000.00
2-Transfer From Tourism Fund-  + $42,000.00

Disbursements
General Operating Dept.
1-Professional Fees-  + $7,000.00
2-Attorney & Legal Fees-  + $5,000.00
3-Employee Bonds-  + $1,000.00
CONSIDER PROPOSED AMENDMENTS TO 2004-2005 BUDGET (cont.)

Disbursements
Public Safety Dept.
1-Fire Dept.- + $ 5,000.00
2-Municipal Court Program- + $10,000.00
3-Municipal Court Fees- + $15,000.00

Public Works Dept.
1-Salaries Street Dept.- - $ 5,000.00
2-Overtime Pay- + $ 5,000.00
3-Standby Duty- + $ 200.00
4-Consulting Engineer- + $ 7,000.00
5-Capital Improvements-Drainage- + $50,000.00
6-Capital Improvements-City Park- + $ 1,700.00
7-Capital Improvements-Streets- - $30,000.00

Culture & Recreation Dept.
1-Museum Property- + $42,000.00

WATER FUND
Disbursements
1-Salaries- - $ 6,000.00
2-Overtime Pay- + $ 5,000.00
3-Edwards Aquifer Fees- + $ 500.00

GAS FUND
Disbursements
1-Salaries- - $ 5,000.00
2-Overtime Pay- + $ 5,000.00

SEWER FUND
Revenues
1-Sewer Fees- + $ 3,000.00

Disbursements
1-Salaries- - $11,500.00
2-Overtime Pay- - $ 1,400.00
3-Standby Pay- - $ 500.00
4-Social Security- - $ 1,200.00
5-Group Insurance- - $ 4,200.00
6-Workers’ Compensation- - $ 100.00
7-Retirement- - $ 1,400.00
8-Uniforms- - $ 600.00
9-Overall Compensation- - $ 100.00
10-Materials & Supplies- + $ 1,000.00
11-Fence at Sewer Plant- + $ 3,600.00
12-Capital Improvements-Sewer Plant- + $10,100.00
13-Repairs&Maintenance System&Eqpt.- + $12,000.00
14-Vehicle Repairs- - $ 1,000.00
15-Gasoline & Oil- - $ 2,400.00
16-Electricity- - $ 4,000.00
17-Training- - $ 500.00
18-Miscellaneous Expense- + $ 1,000.00

Alderman Elias made the motion that Council approve the proposed amendments to the 2004-2005 budget. Seconded by Alderman Farmer. Passed unanimously.

POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed his written report with Council.

Chief Priest told Council that the Lytle Police officers assisted the Atascosa County Task Force with warrants while he was on vacation.

The chief told Council that his officers would be taking vacations over next month.

Chief Priest reported that he would be upgrading the police department’s computer system over the next week.
Minutes of Regular Meeting held July 11, 2005 (cont.)

CITY SECRETARY'S REPORT
City Secretary Josie Campa added the following items to her Secretary's report:

1-sales tax allocation for July will be $33,647.04, which is about $3,750.00 more than the July 2004 total and
2-will be setting up budget workshops for August.

MAYOR'S REPORT
Mayor Fincher reported to Council on the following items:

1-4th of July fireworks display was great;
2-drainage project will be completed prior to start of school;
3-water system running with one booster pump over past couple of weeks; pump should be in today and installed as soon as possible;
4-engineer shot grades on sewer for Adams Street, but final report in not ready yet;
5-Public Works' department still short of personnel, so we will be advertising;
6-Public Works' personnel has been working late on drainage project; and
7-will be assisting Henry in the Public Works department.

Meeting adjourned at 8:26 p.m.

Mayor

City Secretary