Minutes of Regular Meeting held August 10, 2015

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Sam Cortez, Kevin Keith; City Secretary Josie Campa; Director of Public Works James McGrath; Animal Control Director Betty Kroeger; Fire Marshal Matt Dear; City Attorney Tom Cate; Code Compliance Officer Scott Traeger; Library Director Cassandra Cortez; Police Chief Richard Priest.


Mayor opened the meeting at 6:35 p.m. and led everyone in the Pledge of Allegiance.

VISITORS'/CITIZENS' COMMENTS
Animal Control Director Betty Kroeger thanked the Police Department for their help with handling the horses caught by the Animal Control Officer at Mr. Cate’s property.

CONSIDER APPROVAL OF MINUTES AND CONSIDER APPROVAL OF PAYMENT OF BILLS
Alderman Keith made the motion that Council approve the minutes of the July 13th regular meeting, and the special meeting held August 3rd and payment of the bills, as amended by the City Secretary. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON RECOMMENDATION FROM MOBILE HOME COMMISSION ON REQUEST FROM LUCY HERNANDEZ
Alderman Sanders made the motion that Council approve the Mobile Home Commission’s recommendation. Seconded by Alderman Farmer. Passed unanimously.

PRESENTATION BY FISHER HECK ARCHITECTS AND CONSIDER AND ACT UPON PROPOSALS FROM FISHER HECK ARCHITECTS ON CONCEPT DESIGN SERVICES FOR CITY HALL AND FEASIBILITY STUDY FOR GIDLEY HOUSE
Mark Navarro from Fisher Heck Architects gave a power point presentation on projects his company has completed.

He reviewed the proposals his company had given the city for the City Hall concept design for $6,250.00 and the Gidley house feasibility study for $3,900.00. Alderman Sanders made the motion that Council approve these proposals for next year’s budget. Seconded by Alderman Cortez. Passed unanimously.
CONSIDER AND ACT UPON REQUESTS FROM VFW POST #12041 FOR SPONSORING FREEDOM WALK AND FREEDOM FESTIVAL AND USE OF JOHN LOTT MUNICIPAL PARK FOR SAID EVENTS

Lytle VFW Commander Larry Sanders thanked all veterans in attendance. He introduced Sr. Vice-President Ernest Kroeger and Ladies Auxiliary President Pam Fintiel. Mr. Sanders handed out flyers for the September 12th Freedom Walk and Freedom Festival. Mr. Sanders told Council about the accomplishments of the Lytle Post. He then asked Council to consider co-sponsoring this year’s event as in past year’s ($10,000.00, generators and portable potties). After discussion Alderman Farmer made the motion that Council grant this request. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM IMMACULATE CONCEPTION CHURCH FOR WAIVER ON NOISE ORDINANCE FOR OCTOBER FESTIVAL

Ray Trevino spoke to Council on behalf of the Immaculate Conception Church in Coal Mine. He asked Council for a waiver on the noise ordinance for the church festival on October 11th. Alderman Sanders made the motion that Council waive the noise ordinance requirements for the church festival on October 11th. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FOR CHANGE ORDER FOR JOHN LOTT PARK CONCERNING FOUNTAIN(S)

Bryan Mask explained to Council about the problem with the fountain at the park and asked Council for a change order that will correct this problem that will cost $1,300.00. Alderman Sanders made the motion that Council approve this change order for $1,300.00. Seconded by Alderman Keith. Passed unanimously.

CONSIDER AND ACT UPON WHETHER TO ENTER INTO A CONTRACT WITH EDWARDS AQUIFER AUTHORITY FOR AQUIFER MANAGEMENT FEE CONTRACT OPTIONS

Alderman Keith made the motion that the city not use the options offered by the Edward Aquifer Authority as recommended by the City Secretary. Seconded by Alderman Stone. Passed unanimously.

CONSIDER PROPOSAL FROM TRC FOR PHASE 1 OF WELL #3 REHABILITATION

Eddie Bogard reviewed TRC’s proposal for Phase 1 of Well #3 rehabilitation and told Council what Layne has done and will do. After discussion, Alderman Cortez made the motion that Council approve TRC’s proposal for $49,240.00 for phase 2 of Well #3’s rehabilitation. Seconded by Alderman Keith. Passed unanimously.

Council took a short break at 7:34 p.m. and reconvened at 7:46 p.m.
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CONSIDER AND ACT UPON ADOPTION OF ORDINANCE AMENDING
EXCAVATION ORDINANCE AS PER COUNCIL’S DECISION AT JULY MEETING
Alderman Stone made the motion that Council adopt the ordinance amending the previous

CONSIDER AND ACT UPON PURCHASE OF ADDITIONAL EDWARDS AQUIFER
WATER RIGHTS FROM GIDLEY FARMS
Alderman Stone made the motion that the city purchase 30 acre feet of water from Gidley Farms
for $5,250.00 an acre foot. Seconded by Alderman Keith. Passed unanimously.

CONSIDER AND ACT UPON BIDS RECEIVED ON STREET IMPROVEMENT
PROJECT
City Secretary Josie Campa told Council that the city had received two bids on the street
improvement project. The bids were as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clark Construction of Texas, Inc.</td>
<td>$149,398.90 (all streets)</td>
</tr>
<tr>
<td>J &amp; P Paving Company</td>
<td>$115,753.18 (all streets)</td>
</tr>
</tbody>
</table>

The City Secretary told Council the last street listed was Easy Street, and that Mr. McGrath
added it after going to measure the other streets mentioned at the Council meeting. She also told
Council that the low bidder was J & P Paving. This was the company that did the work last year.

The City Secretary told Council that if they take the first four (4) streets the total from J & P is
$94,536.23, which meets our budget. Also, this would leave $5,463.77 for street preparation, if
needed. Alderman Sanders made the motion that Council approve the bid from J & P Paving for
the first four (4) street for $94,536.23. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON EMPLOYMENT STATUS OF BENNY LOPEZ
Police Chief Richard Priest told Council that Reserve part-time officer Benny Lopez has agreed
to become the full-time officer needed to fill the position vacated by Daniel Gamez. The Chief
told Council this would save a lot of training and money since he already knows the city and has
been part of the department. He asked that Benny Lopez be hired at a salary of $38,800.00 a year
and a six (6) month probation. Alderman Cortez made the motion that Council hire Benny
Lopez, as per Chief Priest’s recommendation. Seconded by Alderman Keith. Passed unanimously.

CONSIDER AND ACT UPON CALLING FOR BIDS ON BRUSH PICK-UP SERVICE
FOR NEXT FISCAL YEAR
Alderman Keith made the motion that Council authorize calling for bids for brush pick-up.
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CONSIDER AND ACT UPON PROPOSED AMENDMENTS TO 2014-2015 FY BUDGET
City Secretary Josie Campa told Council that another amendment is needed to the water fund for the engineering fees bill approved tonight of $2,900.00 and said this money could come from the impact fee fund. The City Secretary also corrected two amendments from last month’s meeting. The first was a typographical error of $3,000.00 more for engineering fees and the second one was for miscellaneous in fees in the sewer fund that will be $500.00 instead of $1,500.00 and then the addition of $500.00 for supplies and $500.00 from training. Alderman Stone made the motion that Council approve these additional amendments to the budget. Seconded by Alderman Sanders. Passed unanimously.

UPDATE ON PLANS AND GOALS
The City Secretary gave an update on the office technology.

Mayor Bowen told Council that they would be doing a walk thru in the park, and it looks like the park could be finished the last part of August. The Mayor told Council he would like to have a ribbon cutting re-grand opening for the park to show case the new additions.

ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Betty Kroeger gave a power point presentation on her department.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez gave her report with a power point presentation.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger reported the following:

The Cooreman’s paid for their water meters as per their agreement with the Council; has been monitoring water usage over past couple of weeks; and has been looking at backflow prevention and there are several places that should have them and don’t and he will be working on this.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works’ Director James McGrath gave a power point presentation to Council.

POLICE CHIEF’S REPORT
Police Lieutenant Matt Dear presented the Chief’s report with a power point presentation.

CITY SECRETARY’S REPORT
City Secretary Josie Campa reviewed her written report with Council.
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**MAYOR'S REPORT**
Mayor Bowen told Council once the park has been completed, the city will have a fun day.

The Mayor reminded everyone about the upcoming Freedom Walk and Festival on September 12th.

The Mayor told everyone that the Paws of Summer had another great year.

Meeting adjourned at 8:50 p.m.