Minutes of Regular Meeting held May 11, 2015

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Sam Cortez, Kevin Keith; Assistant City Secretary Virginia Medina; Director of Public Works James McGrath; Animal Control Director Betty Kroe ger; Police Chief Richard Priest; Fire Marshal Matt Dear; Reserve Police Officers Danny Robison, Mark Montgomery; Code Compliance Officer Scott Traeger; City Attorney Tom Cate; Library Director Cassandra Cortez. City Secretary Josie Campa was absent.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Bowen called the meeting to order at 6:40 p.m. and led everyone in the Pledge of Allegiance.

VISITORS’/CITIZENS’ COMMENTS
Donna Fisher from Atascosa Family Crisis Center, Inc. talked to Council about the crisis center. Ms. Fisher is wanting to get a pledge from the City of Lytle. Ms. Fisher told Council that families in our area are benefitted by this center. Mayor Bowen told Ms. Fisher this would have to be on next month’s agenda.

Chief Richard Priest presented Reserve Officer Danny Robison with a plaque for 15 years of service to the Lytle Police Department.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
Alderman Sanders made the motion that Council approve the minutes of the April 13th regular meeting and public hearing, and payment of the bills as presented. Seconded by Alderman Cortez. Passed unanimously.

ADMINISTER OATH OF OFFICE TO NEWLY ELECTED OFFICIALS
(ADMINISTRAR EL JURAMENTO DE OFICINA PARA LOS OFICIALES NUEVOS ELEGIDOS)
City Attorney Tom Cate administered the Oath of Office to newly-elected Aldermen Sam Cortez, Kevin Keith and Ward Sanders.

Mayor Bowen presented Certificates of Election to each of the newly-elected officials.

CONSIDER AND ACT UPON RECOMMENDATION FROM MOBILE HOME COMMISSION ON REQUEST FROM GENICE JACQUES
Alderman Sanders made the motion that Council approve the recommendation from the Mobile Home Commission. Seconded by Alderman Stone. Passed unanimously.
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CONSIDER AND ACT UPON RECOMMENDATION FROM ZONING COMMISSION
ON REQUEST FROM BEVERLY MCCUNE
Alderman Stone made the motion that Council approve the recommendation from the Zoning Commission on this request. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON ADOPTION OF ORDINANCE APPROVING RE-
ZONING APPROVED CHANGES AT APRIL’S MEETING
City Attorney Tom Cate told Council Re-zoning changes were approved at April’s meeting. Mr. Cate told Council that the Ordinance needs to be approved. Alderman Farmer made the motion that Council approve the adoption of this ordinance. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON PROPOSALS FROM CROWNHILL BUILDERS ON
ROOF AND FASCIA REPAIR TO RESTROOMS: CONCESSION BUILDING
Bryan Mask talked to Council about the proposal from Crownhill Builders on the roof and fascia repairs to the concession stand building totaling $4,775.00. Alderman Keith made the motion that Council approve the proposal from Crownhill Builders on the roof and fascia repairs. Seconded by Alderman Cortez. Passed unanimously. The Assistant City Secretary told Council this will have to be an amendment to the budget.

CONSIDER AND ACT UPON PROPOSAL FROM CROWNHILL BUILDERS ON
ELECTRICAL SERVICE CHANGES MADE BY CPS
Bryan Mask told Council that the wire size for the electrical panel has to be increased as per CPS. Alderman Keith made the motion that Council approve the proposal from Crownhill Builders on the electrical service changes made by CPS. Seconded by Alderman Sanders. Passed unanimously. The Assistant City Secretary told Council this will have to be an amendment to the budget.

CONSIDER AND ACT UPON EMPLOYMENT STATUS OF RESERVE POLICE
OFFICER DANNY ROBISON
Chief Priest told Council that Reserve Police Officer Danny Robison was Senior Police Officer. Chief Priest told Council he wants to promote Danny Robison to Corporal. Alderman Stone made the motion that Council approve the promotion of Danny Robison to Corporal, as recommended by Chief Priest. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON APPOINTMENT OF MAYOR PRO-TEM
Alderman Cortez made the motion that Council re-appoint Jerry Stone as Mayor Pro-tem. Seconded by Alderman Sanders. Passed unanimously.

UPDATE ON PLANS AND GOALS
Ward Sanders told Council about the Special Meeting on May 18th at 6:30 p.m., reminding department heads to bring their five (5) year plan.
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UPDATE ON PLANS AND GOALS (CONT.)
Mayor Bowen thanked Chief Priest and Fire Marshal Dear for the board in the lobby with the plans and goals for the last five (5) years.

Bryan Mask told Council about the progress at the park.

Alderman Keith told Council that the streets need to be repaired as soon as possible. Mayor Bowen told Council this will be on next month’s agenda.

Mayor Bowen asked the Assistant City Secretary to please call TxDOT to repair their streets as soon as possible.

ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Betty Kroeger reviewed her written report with Council.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger told Council Waste Management did not do a good job with bulky waste pick-up. Mrs. Medina made a phone call and sent pictures to Waste Management and all but one of the piles were picked up.

Mr. Traeger told Council that TCEQ Investigator Chris Duke is looking at the problem with drainage at the car wash.

Mr. Traeger told Council that yards are being kept, but all this rain will be creating overgrown problems.

PUBLIC WORKS DIRECTOR’S REPORT
Director of Public Works James McGrath reported on the following:
1. 152 work orders completed;
2. 1 water meter changed out;
3. 1 service line changed out;
4. 1 main break 6"ac fixed;
5. 2 service line leaks repaired;
6. 3 angle stops replaced;
7. 2 customer leaks found;
8. 1 water pressure checked;
9. 5 sewer main stoppages unclogged;
10. received part of road material for pot holes; and
11. TCEQ water inspection done about one week ago.
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POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed his report with a power point presentation to Council.

CITY SECRETARY’S REPORT
Mayor Bowen told Council that Ms. Campa’s mom is in the hospital, Mayor Bowen asked if anyone had questions on Ms. Campa’s report. There were no questions asked on the City Secretary’s Report.

MAYOR’S REPORT
Mayor Bowen reported the following:

1 - spraying for mosquitoes as soon as weather permits;
2 - Beall’s store very nice;
3 - Will be attending an Emergency Management class in San Antonio next week with Chief Priest, Fire Marshal Dear and Mayor Pro-tem Stone; and
4 - new businesses coming to Lytle.

Meeting adjourned at 7:45 p.m.