Minutes of Regular Meeting held March 9, 2015

Regular meeting held with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Sam Cortez, Kevin Keith; City Secretary Josie Campa; Director of Public Works James McGrath; Animal Control Director Betty Kroeger; Police Chief Richard Priest; Fire Marshal Matt Dear; Code Compliance Officer Scott Traeger; City Attorney Tom Cate; Library Director Cassandra Cortez.

Visitors: Luz Moreno-Lozano, Sharon Leonard, Ernest Kroeger, Billy Stewart, Jeanice Farmer, Bryan Mask, Larry Sanders, Lorie Ralph, Mr. & Mrs. Ernesto Trevino, Beverly McCune, Norman Slaughter, Joe & Mattie Cuellar.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Bowen opened the regular meeting at 6:32 p.m. and led everyone in the pledge of allegiance.

VISITORS/CITIZENS’ COMMENTS
Larry Sanders, VFW Commander invited the Council to the VFW’s March 19th banquet.

Mr. Sanders also invited Council to the Chamber of Commerce meeting and said the chamber now has 47 members. He told Council that Kristina Jaynes would serve as a liaison between the City and Chamber.

APPROVAL OF MINUTES AND APPROVAL OF PAYMENT OF BILLS
Alderman Sanders made the motion that Council approve the minutes of the regular meeting held February 9th and the special meeting held February 16th and payment of the bills, as presented. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM LYTLE YOUTH PROGRAM TO RE-SIGN AGREEMENT FOR USE OF CITY’S BALLFIELDS AT JOHN LOTT MUNICIPAL PARK
Billy Stewart told Council he is the Vice-President for LYP and that they want to renew the contract with the city for use of the ballfields at the park. Alderman Keith made the motion that Council renew the agreement with LYP for use of the ballfields. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON RECOMMENDATION FROM MOBILE HOME COMMISSION ON REQUEST FROM ERNESTO TREVINO
Alderman Stone made the motion that Council approve the recommendation of the Mobile Home Commission on the request from Ernesto Trevino. Seconded by Alderman Sanders. Passed unanimously.
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CONSIDER AND ACT UPON AUDIT REPORT FOR 2013-2014 FISCAL YEAR
Wayne Beyer from Beyer & Company presented the audit report for 2013-2014. Mr. Beyer told Council that the city had received an unqualified opinion and reviewed the report with Council. Mr. Beyer told Council that the current ratios were extraordinary and the city is in excellent shape. Alderman Keith made the motion that Council approve the audit report. Seconded by Alderman Stone. Passed unanimously.

CONSIDER AND ACT UPON HIRING AUDITING FIRM FOR 2014-2015 FISCAL YEAR AUDIT
The City Secretary told Council that Beyer & Company will charge the city $11,250.00 for next year’s audit. Alderman Stone made the motion that Council hire Beyer & Company to conduct the audit for the 2014-2015 fiscal year. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON REQUESTS FROM KEEP LYTLE BEAUTIFUL, COMMISSION TO HOLD FUNDRAISING EVENT AT GIDLEY TOWN SQUARE AND ALLOWING THEM TO CLOSE OFF STREET FOR EVENT
Jeanice Farmer from the Keep Lytle Beautiful Commission talked to Council about the Commission holding a fundraiser at the Gidley Town Square. She asked for permission to hold this event and to be able to have Bank Street closed off for this event. Mrs. Farmer explained the fundraiser to Council and said proceeds would go towards revitalizing Main Street. Mrs. Farmer also talked to Council about complimentary wine being served at this event and the City Attorney said he would check on the legality of this. Mayor Bowen told Council that the city Public Works’ guys can set up the tables and chairs. After more discussion, Alderman Stone made the motion that Council approve these requests contingent upon what the City Attorney finds out on the complimentary wine, and the Commission with the Fire Department for use of their restrooms. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AND ACT UPON REQUEST FROM CUMORAH ELDREDGE FOR INTERNSHIP FOR PUBLIC HEALTH EDUCATION
This item was scratched since Mrs. Eldredge talked to Atascosa County about this matter.

CONSIDER AND ACT UPON ADOPTING AMENDED EXCAVATION ORDINANCE
City Attorney Tom Cate told Council he had amended the excavation ordinance as per their request and that he has included certification of equipment and guarantee of work. Alderman Cortez made the motion that Council adopt this ordinance. Seconded by Alderman Keith. Passed unanimously.

CONSIDER AND ACT UPON HIRING SAMCO (MARK MCLINEY) TO FILE CONTINUING DISCLOSURE DOCUMENTS AS PER SECURITIES EXCHANGE COMMISSION
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CONSIDER AND ACT UPON ADOPTING ORDINANCE AS PER SECTION 2.053 OF THE ELECTION CODE ALLOWING CITY TO DECLARE EACH UNOPPOSED CANDIDATE FOR OFFICE ELECTED AND CANCELLING CITY GENERAL ELECTION SET FOR MAY 9TH

Alderman Stone made the motion that Council adopt Ordinance No. 380 declaring each unopposed candidate for office elected. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER AND ACT UPON APPOINTMENTS TO MOBILE HOME COMMISSION
City Secretary Josie Campa told Council that all the present members of the Mobile Home Commission have agreed to continue serving. Alderman Cortez made the motion to reappoint all of the members to the Mobile Home Commission to two-year terms. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER AND ACT UPON APPOINTMENTS TO ZONING COMMISSION
City Secretary Josie Campa told Council that only one member of the Zoning Commission needed to be replaced, as he has moved to another city. She told them that Beverly McCune, a former member of this Commission has moved back to Lytle and is willing to serve again. Alderman Farmer made the motion that Council reappoint the four members that have been serving on the commission and appoint Beverly McCune to fill the vacancy on the Commission for a two year term. Seconded by Alderman Cortez. Passed unanimously.

Council took a short break at 7:25 p.m. and reconvened at 7:38 p.m.

UPDATE ON PLANS AND GOALS
Council agreed to hold a workshop on new plans and goals on March 23rd. Each department head should be ready to present items for their departments.

REPORT FROM BARRETT HOUSE ON CITY’S ON GOING PROJECTS
Mayor Bowen said he would ask Barrett House to continue with reporting now that the park project is underway.

ANIMAL CONTROL DIRECTOR’S REPORT
Animal Control Director Betty Kroeger presented her written report to Council.

Mrs. Kroeger reported that $2,628.60 had been raised at the yard sale.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.
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CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger told Council that he is working on getting Tommy Williams to clear his property on Wisdom Road.

Mr. Traeger told Council that their has been an ownership change on the Smith property on Easy Street.

Mr. Traeger told Council that Carrington Mortgage Company had someone clean up their lot on N. Prairie Street, and the HOA for Lake Shore Estates had a lot cleaned in Lake Shore.

The Code Compliance Officer told Council that we have a water customer on FM 2790 that has allowed four residents to connect to his meter and this is not allowed by the state.

Mr. Traeger told Council he is working on a water trespassing case that is very complicated and he will meet with TxDOT and the City Attorney to work on this complaint.

PUBLIC WORKS DIRECTOR’S REPORT
Director of Public Works James McGrath reported the following:

1 - 126 work orders completed in February;
2 - replaced 2” water meter at Pumphouse Car Wash;
3 - had a 6 inch main break that was fixed;
4 - had a house fire during this break that required him to keep water on;
5 - replaced two water meters;
6 - replaced one angle stop;
7 - fixed two service line leaks;
8 - found three water leaks on customers’ side;
9 - installed two new water meters;
10 - replaced two meter boxes;
11 - had three sewer stoppages that they unclogged;
12 - CPS fixed one gas leak and had an inspection for gas pressure;
13 - replaced chlorine pump at well #2;
14 - trying to figure how to use submersible pump on well #3; and
15 - surveys for grant were turned in.

POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed his written report with Council.

CITY SECRETARY’S REPORT
City Secretary Josie Campa reviewed her written report with Council.
MAYOR'S REPORT
Mayor Bowen told Council that there is a lot of activity in Lytle since Beall’s has announced they were coming here. H.E.B. is looking at more businesses for the pad sites they have.

The Mayor also told Council that Carl Null had lost his home in a fire and a fundraiser will be held for him.

Meeting adjourned at 8:32 p.m.