Minutes of Regular Meeting held October 13, 2014

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Sam Cortez, Ward Sanders, Kevin Keith; City Secretary Josie Campa; Director of Public Works James McGrath; Animal Control Director Betty Kroeger; Police Chief Richard Priest; Fire Marshal Matt Dear; City Attorney Tom Cate; Library Director Cassandra Cortez. Alderman Ruble Farmer was absent.


CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mayor Bowen called the meeting to order at 6:38 p.m. and led everyone in the Pledge of Allegiance.

VISITORS'/CITIZENS' COMMENTS
Robert Sanchez told Council his son is in the service and is looking for a project in Lytle. He asked if the city is interested in selling the property on Bank Street. Council agreed to let him know if the city decides to sell the property.

Police Chief Richard Priest presented certificates to part-time Uvaldo Ramirez, Benny Lopez and Roger Garcia as a thank you for them filling in over the past year while Joey Guzman had military duty.

Mayor Bowen presented a plaque to Police Chief Richard Priest for his fifteen (15) years of service to the city.

CONSENT AGENDA
A. APPROVAL OF MINUTES
B. APPROVAL OF PAYMENT OF BILLS
City Secretary Josie Campa added the bill from U.M.S. Metal and Graphic Designs for $45.00 for the Chief’s plaque. Alderman Cortez made the motion that Council approve the minutes of the public hearing and regular meeting held September 8th and payment of the bills, as presented. Seconded by Alderman Keith. Passed unanimously.

ACTION ITEMS
A. CONSIDER AND ACT UPON REQUEST FROM DAVID VAUGHAN FOR VARIANCE OF SUBDIVISION ORDINANCE
City Attorney Tom Cate told Council no action is needed on this item, since there are two deeds on the property. No action taken.
ACTION ITEMS (CONT.)

B. CONSIDER AND ACT UPON REQUEST FROM RALPH WEAVER AND WILL VAUGHN FOR REPLATTING OF LOTS 10, 11 AND 12, BLOCK 4 RAILROAD ADDITION

After discussion, Alderman Stone made the motion that Council allow Will Vaughn to replat and grant the yard set-back variances. Seconded by Alderman Sanders. Passed unanimously.

C. CONSIDER AND ACT UPON REQUEST FROM ST. ANDREWS CATHOLIC CHURCH CONCERNING LIVE MUSIC AT OCTOBER FEST

Reynaldo Trevino, Finance Chairman for St. Andrews Catholic Church told Council the church is planning another festival for October 26th. He said that because of the complaints about the music being too loud at the last festival, they would like to know how to handle the upcoming festival. Mr. Trevino told Council the music will be shut down at 10 p.m. and the speakers will be facing the opposite direction. Jesse Medina told Council that the sound system for this festival has been down-sized and said they will provide contact people for the police. Alderman Sanders made the motion that Council allow the St. Andrews Catholic Church a noise variance for the October 26th festival until 10 p.m., and that if complaints are received the Chief will talk to the contact person. Seconded by Alderman Stone. Passed unanimously.

D. CONSIDER AND ACT UPON PROPOSAL FROM TRC ON OIL REMOVAL AND ANALYSIS FOR WATER WELL #3

After discussion, Alderman Sanders made the motion that Council approve the proposal from TRC for removing the oil in Well #3 and having the water analyzed. Seconded by Alderman Cortez. Passed unanimously.

E. CONSIDER AND ACT UPON REQUEST FROM ATASCOSA FAMILY CRISIS CENTER, INC. FOR FUNDING ALLOCATED IN 2014-2015 BUDGET

After discussion, Alderman Stone made the motion that Council pay the Atascosa Family Crisis Center $1,500.00 this year for the services they provide for the city. Seconded by Alderman Cortez. Passed unanimously.

F. CONSIDER AND ACT UPON ADOPTING ORDINANCE INCREASING UTILITY RATES AS APPROVED BY COUNCIL FOR 2014-2015 BUDGET

Alderman Cortez made the motion that Council adopt Ordinance increasing utility rates as approved by Council. Seconded by Alderman Stone. Passed unanimously.

G. CONSIDER AND ACT UPON RENEWAL OF SERVICE CONTRACT WITH LYTE VOLUNTEER FIRE DEPARTMENT

Alderman Stone made the motion that Council renew the contract with the Lytle Fire Department. Seconded by Alderman Cortez. Passed unanimously.

Council took a short break at 7:29 p.m., and reconvened at 7:44 p.m.
ACTION ITEMS (CONT.)

H. CONSIDER AND ACT UPON ALLOWING CITY EMPLOYEES TO HAVE AN ADDITIONAL HOLIDAY ON THE DAY AFTER CHRISTMAS AND THE DAY AFTER NEW YEAR'S DAY
Alderman Sanders made the motion that Council allow the city's employees to have extra holidays, the day after Christmas and the day after New Year's Day. Seconded by Alderman Keith. Passed unanimously.

I. CONSIDER AND ACT UPON REQUESTS FROM POLICE CHIEF FOR TEMPORARY ONE-WAY STREET AND/OR ROAD CLOSURES FOR HALLOWEEN (FRIDAY, OCTOBER 31, 2014)
After discussion, Alderman Keith made the motion that Council grant the Chief's requests to close off portion of N. Prairie Street, and make Blume Drive a one-way street and close out back part of Lake Shore Estates on Halloween night. Seconded by Alderman Cortez. Passed unanimously.

INFORMATIONAL ITEMS

A. UPDATE ON PLANS AND GOALS
Bryan Mask told Council the bid deadline for park improvements is October 24th.

The City Secretary gave Council an update on the office remodeling and technology upgrades.

Alderman Keith told Council that the city will need an ordinance once the Master Plan is approved and modified to show what will be allowed and what will not be allowed.

Bryan Mask gave an update on Gidley property renovations.

B. REPORT FROM BARRETT HOUSE ON CITY'S ON GOING PROJECTS
Barrett House gave a power point presentation on the Gidley property.

DEPARTMENTAL REPORTS

A. ANIMAL CONTROL DIRECTOR'S REPORT
Animal Control Director Betty Kroeger reviewed her written report with Council.

Mrs. Kroeger reminded everyone of the upcoming Boo Fest and Dog Gone Fun Run/Walk.

Mrs. Kroeger also told Council about the plans for Bella's Pantry.

B. LIBRARY DIRECTOR'S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.
DEPARTMENTAL REPORTS (CONT.)

C. PUBLIC WORKS DIRECTOR’S REPORT
Director of Public Works James McGrath reported on the following items:

1 - 188 work orders completed in September;
2 - 8 inch water main leak fixed;
3 - 2 new water meters were installed;
4 - 3 water service line leaks were fixed;
5 - 2 angle stops were replaced;
6 - 1 water leak on customer’s side was found;
7 - 1 sewer stoppage was unclogged;
8 - set up for National Night Out at the Gidley property and
9 - worked at the Freedom Festival.

D. POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed his written report with Council.

The Chief told Council that AACOG had given the department six (6) portable radios.

E. CITY SECRETARY’S REPORT
The City Secretary reviewed her written report with Council.
The Secretary also reported the following:

1 - this month’s sales tax allocation is about $6,500.00 more than last October’s;
2 - porch at Gidley House fixed;
3 - City Hall parking lot was seal coated;
4 - new signs were installed for the Community Center and Horace Fincher Center;
5 - will forward e-mail from Half’s Jim Carrillo with revised comprehensive plan and
   put link on website; and
6 - HEB is remodeling old store for Beall’s.

F. MAYOR’S REPORT
Mayor Bowen reported on the following:

1 - HEB is in ramp up mode since Devine’s Walmart opened;
2 - Big Tex Trailers should be a good thing for Lytle;
3 - large dental clinic being built on Trouart property;
4 - Gary Hack improving property on Main Street;
5 - School’s Smart lab will be incorporated into city’s profile;
6 - unofficially Beall’s and Subway will be occupying the old HEB store; and
7 - City Attorney Tom Cate is back from his hike.

Meeting adjourned at 9:01 p.m.