Minutes of Regular Meeting held May 12, 2003

Regular meeting with the following present: Mayor Horace Fincher; Aldermen Mark Bowen, Louis Trouart, Gerry Elias, Juan J. Garcia, Erik Dahler; Alderman-elect A.Jay Frausto; City Secretary Josie Campa; Police Chief Richard Priest; City Attorney Tom Cate.

ADMINISTER OATH OF OFFICE TO NEWLY ELECTED OFFICIALS AND PRESENT CERTIFICATES OF ELECTION
Tom Cate administered the Oath of Office to newly elected Aldermen Mark Bowen, Erik Dahler and A.Jay Frausto.
Mayor Fincher presented Certificates of Election to the newly elected Aldermen.

PRESENTATION OF PLAQUE TO OUTGOING ALDERMAN
Mayor Fincher presents a plaque to Juan J. Garcia for his fourteen years of service to the city as Alderman.

APPROVE MINUTES AND APPROVE PAYMENT OF BILLS
City Secretary Josie Campa added the bill from Tom Cate for legal fees in the amount of $942.22. Alderman Bowen made the motion that Council approve the minutes of the April 14th regular meeting and payment of the bills, as presented. Seconded by Alderman Elias. Passed unanimously.

HEAR FROM CITIZENS
John McGinnis told Council that he was told that Prairie-Florence Street would be paved by the first of the month and it has not been done. He asked when the city was planning to have the street retopped. Mayor Fincher told Mr. McGinnis that the city is getting the dimensions of the streets to be paved and then will be putting this project out for bid, so this project should be completed within the next two to three months.

Mr. McGinnis also told the Council about other things that need to be done by the contractor that were messed up during the project. The Mayor told Mr. McGinnis that the contractor would be working on a punch list over the next few weeks.

Mayor Fincher told the Council that the City's Mitigation Plan is ready and said if the city didn't get one then it would not qualify for grant funds.

APPOINT MAYOR PRO-TEM
Alderman Bowen made the motion that Council appoint Gerry Elias as Mayor Pro-tem. Seconded by Alderman Trouart. Passed unanimously.

CONSIDER REQUEST FROM ROBERT HACHAR FOR HEIGHT VARIANCE FOR BILLBOARD ON BROWN PROPERTY
Robert Hachar gave Council copies of his proposal for a billboard on I-35 and called attention to the letter from property owner Jack Brown. After discussion, Alderman Elias made the motion that Council grant the size height variance to Mr. Hachar. Seconded by Alderman Bowen. Passed unanimously.

CONSIDER PRELIMINARY SUBDIVISION PLAT FOR EARL SNAVELY PROPERTY-D.G. SMITH & COMPANY
Alderman Elias made the motion that Council submit the preliminary plat on the Snavely property to the city's engineer to see if it meets the city's code. Seconded by Alderman Trouart. Passed unanimously.

CONSIDER ALLOWING LITTLE LEAGUE TO HANG SIGNS ON T-BALL FIELD FENCE-DOUGLAS TILLEY
Douglas Tilley asked Council to consider allowing the Lytle Youth Program to place signs on the T-ball field fence. Mr. Tilley showed Council sample signs and said these signs would be removed after each game. After discussion, Alderman Frausto made the motion that Council allow the Lytle Youth Program to place 1' X 3' removable signs on the T-ball field fence. Seconded by Alderman Dahler. Passed unanimously.

CHARLES BUSHART-SPEAKING ON BEHALF OF DISABLED VETERANS
Charles Bushart addressed the Council about disabled veterans not having a place to park when people take the handicapped parking spaces even though they are not handicapped. Mr. Bushart asked Council to allow volunteers to write tickets to people who illegally park in the handicapped spaces. City Attorney Tom Cate told Council this shouldn't be done. Mr. Bushart told Council that this is done in San Antonio and Eagle Pass. After more discussion, Mayor Fincher said the matter needed to be researched. Alderman Bowen volunteered to research this matter along with Chief Priest. No action was taken on this item at this time.
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CONSIDER ADDITIONAL CHARGES FROM RAMOS & ASSOCIATES, INC. ON TEXAS CAPITAL FUND PROJECT

Mayor Fincher told Council this item was being scratched since the engineer had not received the paperwork needed from the contractor.

CONSIDER ADDITIONAL PROPOSED SETTLEMENT WITH PAULA CONSTRUCTION ON ADDITIONAL CHARGES ON POND DEMOLITION PROJECT

City Attorney Tom Cate told Council that the proposal from the engineer on the settlement with Paula Construction is not permitted by law and that the contract states the fact that by law the city can only pay 25% above the original contract price for a change order. After discussion, Alderman Dahler made the motion that the Council approve the 25% increase over the original price, as allowed by law. Seconded by Alderman Elias. Passed unanimously.

CONSIDER BASEBALL COMPLEX FOR CITY

City Secretary Josie Campa told Council about an idea she and the Mayor had discussed about tourism monies being used to build a baseball complex on the city's land over by well #3. She told Council she has been approached about this idea by other people and that they would like to see the city try for a grant for this project. After a lengthy discussion and input from the audience, Mayor Fincher asked Aldermen Bowen and Frausto to work on a committee to look into this matter. No action was taken on this item.

CONSIDER AWARDING BID ON CITY HALL ROOF PROJECT

City Secretary Josie Campa told Council that the bid received on the city hall roof for $18,750.00 is about $1,000.00 higher than the bid accepted thirteen (13) years ago. She said the bidder was asking Council to waive the performance bond. Alderman Dahler made the motion that Council approve the bid from Texana and waive the performance bond, as long as the city makes progress payments. The City Secretary told Council that the bid doesn't call for progress payments. Just one payment upon completion and acceptance. Seconded by Alderman Elias. Passed unanimously.

CONSIDER EMPLOYMENT STATUS OF MATTHEW DEAR

Chief Priest told Council that Matt Dear had completed his six month probation satisfactorily and recommended he be hired as a regular employee and be given a salary increase of $100.00 per month and full benefits. Alderman Elias made the motion that Council hire Matt Dear as a regular employee and he be given a $100.00 a month salary increase and full benefits. Seconded by Alderman Dahler. Motion passed unanimously.

Council took a short break at 7:26 p.m. and reconvened at 7:40 p.m.

CONSIDER EMPLOYMENT STATUS OF ALICE PEREZ

Mayor Fincher presented Alice Perez a Certificate of Merit from the City Secretary and himself for all the work done on behalf of the Municipal Court to prepare for the warrant round-up. The Mayor also presented Ms. Perez a "Court" cup from the Associate Judge and himself in appreciation for her work. City Secretary Josie Campa recommended to Council that Alice Perez be appointed Court Clerk and be given a 50 cents per hour increase in pay. Seconded by Alderman Elias. Passed unanimously.

CONSIDER EMPLOYMENT STATUS OF VIRGINIA MEDINA

City Secretary Josie Campa recommended to Council that Virginia Medina be appointed as a signator for the city and be given a 50 cents per hour increase in pay. Alderman Bowen made the motion that Council appoint Virginia Medina as a signator for the city and she be given a salary increase of 50 cents per hour. Seconded by Alderman Elias. Passed unanimously.

CONSIDER PROPOSAL FROM DEVORA CONSTRUCTION FOR REPAIRING ANNEX BUILDING BRICK WALL

Mayor Fincher told Council about the problem at the annex building. After discussion, Alderman Elias made the motion that Council approve the proposal from Devora Construction for $2,475.00 to fix the brick at the annex building and the budget be amended accordingly. Seconded by Alderman Trouart. Passed unanimously.
CONSIDER SALE OF OLD EQUIPMENT AT SEWER PLANT
Mayor Fincher told Council that Ernest H. Castro has offered to buy and haul all the junk at the sewer plant away and he has offered $302.00 for this junk. After discussion, Alderman Dahler made the motion that Council accept the offer of $302.00 from Mr. Castro for the junk at the sewer plant since this property has no value. Seconded by Alderman Elias. Passed unanimously.

CONSIDER PROBLEM WITH COMMUNICATION BETWEEN POLICE DEPARTMENT AND DISPATCHER'S OFFICE—LOUIS TROUART
Police Chief Richard Priest told Council he has checked into the matter mentioned by Alderman Trouart and explained the misunderstanding. The Chief told Council the dispatcher prioritize the calls that they receive and that this causes delays sometimes. The Chief asked Council for more time to look into this matter and suggested the city educate its citizens about police calls either with an article in the newspaper or newsletter or both. After discussion, it was agreed that Chief Priest would work with Alderman Trouart and department liaison Mark Bowen on this matter. No action was required on this item.

CONSIDER PROPOSED BUDGET AMENDMENTS
City Secretary Josie Campa proposed the following amendments to the budget:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Revenues</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>Delinquent tax collections- +$ 3,500.00</td>
</tr>
<tr>
<td></td>
<td>Attorney's Cost- + 500.00</td>
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<tr>
<td>Public Works</td>
<td>Standby Pay- + 500.00</td>
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<tr>
<td></td>
<td>Dump Truck- + 3,500.00</td>
</tr>
<tr>
<td>Water Fund</td>
<td>Overtime Pay- + 6,000.00</td>
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<tr>
<td></td>
<td>Social Security- + 500.00</td>
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<tr>
<td></td>
<td>Edwards Aquifer Permit fees- - 6,500.00</td>
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<tr>
<td>Gas Fund</td>
<td>Overtime Pay- + 9,000.00</td>
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<tr>
<td></td>
<td>Material &amp; Supplies- + 1,000.00</td>
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<tr>
<td></td>
<td>Gas Purchase For System- + 13,000.00</td>
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<tr>
<td>Sewer Fund</td>
<td>Tapping fees- + 500.00</td>
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<tr>
<td></td>
<td>Transfer From Sewer- + 24,500.00</td>
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</tbody>
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| Disbursements      | Sewer Analyses- + 4,000.00                                              |
|                    | Repairs & Maintenance- + 12,000.00                                      |
|                    | System & Equipment                                                     |
|                    | Gasoline & Oil- + 1,000.00                                              |
|                    | Electricity- + 9,000.00                                                 |
|                    | Permit Fees- + 500.00                                                  |

Alderman Elias made the motion that Council approve the above mentioned amendments to the 2002-2003 budget. Seconded by Alderman Bowen. Passed unanimously.

DIRECTOR OF PUBLIC WORK'S REPORT
This item was scratched from the agenda since the Director of Public Works was absent from the meeting.

POLICE CHIEF'S REPORT
Police Chief Richard Priest reviewed his written report with Council.

The Chief also reported on the following items:

1-old police car brought $3,400.00 at sheriff's auction;
2-last two computers have been brought for $160.00 each and have been taken to Motorola to be refurbished and then they will be installed in the last two police units;
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POLICE CHIEF’S REPORT (cont.)
3—will have a total on cost of computers, repair and installation at next Council meeting;
4—police cars are in good shape and have only required minor repairs.

Mayor Fincher presented a Certificate of Merit to the Police Chief from the City Secretary and himself for all the work he did in preparing for the warrant round-up.

CITY SECRETARY’S REPORT
City Secretary Josie Campa reviewed her written report with Council and reported that the Atascosa Chief Appraiser had been terminated by the Board of Directors and that applications are being taken to fill that position.

MAYOR’S REPORT
Mayor Fincher reported on the following items:
1—sewer plant is looking great since employees have moved a lot of soil and invited Council to go to sewer plant and see the progress made;
2—employees are working hard to finish moving material at sewer plant; and
3—is scheduled for surgery on Thursday and should be back on following Monday.

Meeting adjourned at 8:32 p.m.