Minutes of Regular Meeting held July 8, 2013

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Sam Cortez, Kevin Keith; City Secretary Josie Campa; Fire Marshal Matt Dear; Police Chief Richard Priest; Director of Public Works James McGrath; Code Compliance Officer Skip Traeger; City Attorney Tom Cate; Library Director Cassandra Cortez.

Visitors: Sarah Gamboa, Nita Murrillo, Andrew Friedman, Mark McLiney, Rudy Ruiz, Jim Becker, Chuck Bayne, Glen Rivera, Johnathan Bowen, Mr. and Mrs. Gordon Hanson, Frank Reyes, Ed Krueger, Betty Kroeger, Matthew Casey, Robert Hunt, Maurissa Herrera, Ernie Kroeger, Sam Parks, Richard Arnold, Roger Garcia, Bryan Mask, Barrett House.

Mayor Mark Bowen opened the regular meeting at 6:34 p.m

APPROVE MINUTES AND APPROVE PAYMENT OF BILLS
Alderman Farmer made the motion that Council approve the minutes of the June 10th regular meeting and payment of bills, as presented. Seconded by Alderman Keith. Passed unanimously.

HEAR FROM CITIZENS
Alderman Stone introduced his nephew, Glen Rivera, who was visiting from Colorado.

Matthew Casey, MADD Law Enforcement liaison, presented an award to Police Corporal Gordon Hanson for enforcement of DWIs.

Police Chief Richard Priest presented a plaque to Police Captain Frank Reyes for fifteen (15) years of service to the city.

NITA MURRILLO-PRESENTATION ON AWARENESS OF THE “PEER TO PEER VETERANS SUPPORT GROUP” IN CITY SPONSORED BY THE CAMINO REAL MENTAL HEALTH AND COMMUNITY SERVICES
Nita Murrillo from Camino Real Veterans Program and Sarah Gamboa, an Iraq Veteran, talked to Council about implementing a program for veterans in rural areas. Mrs. Murillo explained the program and told Council if they know any veterans to tell them about the program. Mrs. Murillo told Council the next meeting would be held on July 29th at El Jimador Restaurant and asked for their support.

CONSIDERATION AND APPROVAL OF AN ORDINANCE AUTHORIZING THE ISSUANCE OF “CITY OF LYLTE, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2013”; PROVIDING FOR THE PAYMENT OF SAID CERTIFICATES BY THE LEVY OF AN AD VALOREM TAX UPON ALL TAXABLE PROPERTY WITHIN THE CITY AND FURTHER SECURING SAID CERTIFICATES BY A LIEN ON AND PLEDGE OF THE PLEDGED REVENUES OF THE SYSTEM; PROVIDING THE TERMS AND CONDITIONS OF SAID CERTIFICATES AND RESOLVING OTHER MATTERS INCIDENT AND RELATING TO THE ISSUANCE, PAYMENT, SECURITY, SALE
AND DELIVERY OF SAID CERTIFICATES, INCLUDING THE APPROVAL AND DISTRIBUTION OF AN OFFICIAL STATEMENT PERTAINING THERETO; AUTHORIZING THE EXECUTION OF A PAYING AGENT/REGISTRAR AGREEMENT, A PURCHASE CONTRACT, AND A LETTER OF REPRESENTATIONS WITH THE DEPOSITORY TRUST COMPANY; AUTHORIZING THE EXECUTION OF ANY NECESSARY ENGAGEMENT AGREEMENTS WITH THE CITY'S FINANCIAL ADVISORS AND/OR BOND COUNSEL; AND PROVIDING FOR AN EFFECTIVE DATE

Andrew Friedman and Mark McLiney talked to Council what had been done over the past month and then told of the bond rating the city had received. Mr. Friedman told Council the higher the bond rating, the lower the borrowing rate. Mark McLiney told Council the A-1 rating the city received was very, very good especially since it is the city’s first bond rating. Andrew Friedman told Council that the final numbers show a 4.25% interest rate. Mark McLiney told Council that the city’s bond rating will continue to be monitored and it should continue to keep a good financial standing.

After more discussion, Alderman Stone made the motion to adopt the ordinance authorizing the issuance of certificates of obligation. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER FINDINGS ON MEDINA COUNTY’S ESDs #4 AND #5 TAXING LYTLE TAXPAYERS

Mayor Bowen told Council and the audience that he and the city attorney had attended an ESD #5 meeting and that the attorney had sent another letter the following day. The Mayor told everyone we are waiting for the ESD to let the city know how much is owed for debt incurred. He said this may cost the city four to five thousand dollars ($4,000.00-$5,000.00). After more discussion, no action was taken.

PRESENTATION ON CPS ENERGY’S “CASA VERDE” PROGRAM-LYNDA RODRIGUEZ

This item was scratched and will be presented at the August meeting.

DISCUSS AND CONSIDER ADOPTION OF ORDINANCE APPROVING THE ABANDONMENT, VACATION AND SALE OF A PORTION OF SOUTH STREET RUNNING THROUGH TROUANT PROPERTY LOCATED ON FM 2790 EAST

Alderman Stone made the motion that the ordinance be adopted vacating portion of South Street. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER REQUEST FROM MYERS CONSTRUCTION COMPANY FOR CITY TO PAY THEIR COMPANY FOR WORK DONE ON DRAINAGE PROJECT AND THEN BE REIMBURSED BY STATE

Rudy Ruiz, the city’s Grant Administrator, told Council that since the grant funds for the drainage project have not been released by the State, the contractor is asking to be paid by the city. Mr. Ruiz told Council he feels the city will receive the State funds in thirty to sixty (30 to 60) days. The amount due to Myers Construction at this time is $73,200.18. After discussion, Alderman
CONSIDER REQUEST FROM MYERS CONSTRUCTION COMPANY FOR CITY TO PAY THEIR COMPANY FOR WORK DONE ON DRAINAGE PROJECT AND THEN BE REIMBURSED BY STATE (CONT.)
Sanders made the motion that Council approve this request and pay Myers Construction. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AWARDING OF BID ON POLICE FACILITY
City Secretary Josie Campa reminded Council that the engineer had recommended the bid on this project be awarded to Crownhill Builders. Alderman Cortez made the motion that Council award the bid on the police facility to Crownhill Builders for $695,000.50. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER PROPOSALS FROM ARTCOM COMMUNICATIONS FOR NEW POLICE FACILITY-A. NETWORK/INFRASTRUCTURE AND B. CAMERA SYSTEM AND C. ACCESS CONTROL AND D. TELEPHONE SYSTEM
Police Chief Richard Priest told Council of the bids received for the network infrastructure, cameras, access control and phone system for the new police facility total $49,992.49. He told Council these bids were based on what Jeff Booth had set up for this project and his recommendation is to approve these prices from Artcom Communications. He said Artcom would work in conjunction with Crownhill Builders. Alderman Keith made the motion that Council approve the proposals from Artcom Communication for these items as presented by Chief Priest. Seconded by Alderman Farmer. Passed unanimously.

Council took a short break at 7:46 p.m. and reconvened at 8:04 p.m.

CONSIDER APPOINTMENT OF NON-PAID RESERVE POLICE OFFICER(S)
Police Chief Richard Priest recommended to Council that Roger Garcia be hired as Reserve Officer contingent on his passing a physical and drug screen. Alderman Stone made the motion that Council approve the Chief’s recommendation and Roger Garcia be appointed as a Reserve Police Officer. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER ADOPTING ORDINANCE AMENDING THE TERMS OF THE KEEP LYTLE BEAUTIFUL COMMISSION MEMBERS
Alderman Keith made the motion that Council adopt the ordinance amending the terms for the Keep Lytle Beautiful Commission members. Seconded by Alderman Farmer. Passed unanimously.

DISCUSSION ON CREATION OF ANIMAL CONTROL DEPARTMENT
Chief Priest talked to Council about creating an Animal Control department. He said he had talked to the Mayor and Council members informally. Mayor Bowen told Council he had talked with the Chief and some of the Council members about this item, and if Council wants to create a new department an ordinance is required. After discussion, Alderman Keith asked Chief Priest to come up with an origination plan and budget overview. Chief Priest told Council he would come
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DISCUSSION ON CREATION OF ANIMAL CONTROL DEPARTMENT (CONT.)
up with a plan and budget for the August meeting. No action was taken.

CONSIDER ADDITIONAL STREETS FOR STREET RETOPPING
Alderman Keith made the motion that Director of Public Works James McGrath decide on the streets to be retopped and get bids for August meeting. Seconded by Alderman Farmer. Passed unanimously.

UPDATE ON PLANS AND GOALS
City Secretary Josie Campa told Council that Halff wants to hold a workshop on August 5th to discuss the city’s proposed comprehensive plan. Council agreed to discuss the other plans and goals at this meeting.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Skip Traeger told Council he is working on overgrown lots. He told Council that with the water situation being what it is; he will be working on weekends to check on whether people are watering. He said he will also start working on getting people with swimming pools to get evaporative covers. The Council discussed the Main Street’s unfinished building with the compliance officer and the city attorney.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.

PUBLIC WORKS DIRECTOR’S REPORT
Director of Public Works James McGrath reported the following to Council:

1 - 142 work orders completed;
2 - 2 angle stops replaced;
3 - 4 service line leaks were fixed;
4 - 1 water main leak fixed;
5 - 2 meters got washers replaced on them;
6 - 2 customer leaks were found;
7 - 2 sewer stoppages were unclogged;
8 - potholes are being filled; and
9 - got park ready for 4th of July.

POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed his written report with Council.

Betty Kroeger reminded everyone about the Paws of Summer being held on Saturday, July 20th.
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CITY SECRETARY'S REPORT
City Secretary Josie Campa reviewed her written report with Council.

The City Secretary gave each Council member a TML booklet for Mayors and Councilmen.

MAYOR'S REPORT
Mayor Bowen told Council that the Dollar General store, and Alexander Insurance Agency will start construction soon, and the Trouart property is being sold for another business. The Mayor told Council he has heard others are interested in properties in Lytle.

The Mayor also reminded everyone about the Paws of Summer, and said there are a lot of good prizes.

Mayor Bowen said the 4th of July fireworks were great and thanked the VFW for fixing hot dogs for the event.

Meeting adjourned at 9:26 p.m.