Minutes of Regular Meeting held January 14, 2013

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Sam Cortez, Kevin Keith; City Secretary Josie Campa; Director of Public Works James McGrath; Assistant City Secretary Virginia Medina; Code Compliance Officer Skip Traeger; Fire Marshal Matt Dear; Police Chief Richard Priest; Library Director Cassandra Cortez.

Visitors: William Atkins, George Hachar, Betty Kroeger, Maurissa Herrera, Elijah Marquez, Mr. & Mrs. Enrique Marquez, Johnathan Bowen, Carlos Vela, Larry Sanders, Mr. & Mrs. Jack Steel, Eddie Lopez, Sam Parks, Chuck Bayne, Ernie Kroeger, Jim Becker, Juan Rodriguez, Dolores Rodriguez, Mike Merchant, Michael Merchant, Dale and Ethel Stokes, Rudy Ruiz, Terry Wimberley, Nadia Robison, Jeff Booth, James La Combe, Naomi Martinez, Mr. & Mrs. Arnold Menchaca, Jr., Mr. & Mrs. Cesar Gonzales, Sr., Mela Hodges, Onelda Garcia, Gilbert Ruiz, Hadley Foster, Cesar Gonzales, Jr., Jake Ivie, Jethro Stokes, Landon Vasquez, Alex Herrera.

APPROVE MINUTES & APPROVE PAYMENT OF BILLS
Alderman Cortez made the motion that Council approve the minutes of the November 12th regular meeting and payment of the bills, as presented. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER REQUEST FROM SOUTHWEST I.S.D. TO CONDUCT JOINT ELECTION ON MAY 11, 2013 WITH CITY OF LYTLE-WILLIAM ATKINS
Southwest I.S.D. Assistant Superintendent William Atkins requested Council’s permission to hold their school election at the Lytle City Hall once again. Alderman Keith made the motion that Council approve this request. Seconded by Alderman Stone. Passed unanimously.

DISCUSSION AND/OR ACTION ON A RESOLUTION AUTHORIZING THE CITY TO AWARD CONTRACTS FOR PROFESSIONAL PROJECT MANAGEMENT SERVICES AND PROJECT ENGINEERING SERVICES FOR PROJECTS FUNDED UNDER THE 2013/2014 (PY) TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG)
After discussion, Alderman Stone made the motion that Council adopt the resolution awarding contracts for engineering and management services for 2013/2014 grant cycle to TRC and CDM, respectively. Seconded by Alderman Cortez. Passed unanimously.

PRESENTATION OF CHECKS TO WINNERS OF CHRISTMAS DECORATING CONTEST
Mayor Mark Bowen and Mayor Pro-tem Jerry Stone presented checks to the winners of the Christmas Decorating Contest. Winners were as follows:

Mixed Adult & Children Category
3rd place and winners of $100.00 - Lytle Girl Scouts
2nd place and winners of $200.00 - LYP
1st place and winners of $500.00 - Lytle Boy Scouts
PRESENTATION OF CHECKS TO WINNERS OF CHRISTMAS DECORATING CONTEST (CONT.)

All Adult Category
3rd place and winners of $100.00 - Lytle Band Boosters
2nd place and winners of $200.00 - Lytle Animal Shelter Volunteers
1st place and winners of $500.00 - Lytle VFW.

PROCLAMATION HONORING LYTLE I.S.D. BOYS’ CROSS COUNTRY TEAM
Mayor Bowen read the Proclamation honoring the Lytle Boys’ Cross Country Team. Mayor Bowen and Alderman Sam Cortez presented framed proclamations to Coach Gilbert Ruiz and team members: Jake Ivie, Jethro Stokes, Elijah Marquez, Landon Vasquez, Alex Herrera, Adrian Valdez, and Cesar Gonzales, the State 3-A Champion.

Mayor Bowen told Coach Ruiz and the boys to look for something special during their week.

CONSIDER RENEWAL OF CONTRACT WITH LYP FOR UPCOMING BASEBALL SEASON
Onelda Garcia, LYP Treasurer, presented a photo album to the city showing LYP kids using the city’s fields for soccer and baseball. Mrs. Garcia asked Council if LYP could renew their contract with the city for 2013 season. Alderman Stone made the motion that Council renew the contract with LYP. Seconded by Alderman Keith. Passed unanimously.

CONSIDER PROPOSALS RECEIVED FOR MAINTENANCE OF CITY PROPERTIES
City Secretary Josie Campa told Council that the only bids received for the maintenance of the city’s properties were from John L. Turner and that all the bids were lower than last year’s bids. After discussion, Alderman Stone made the motion that Council award the bids to John L. Turner for maintenance of the city properties. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER DISPOSITION OF SURPLUS SCRAP METAL ON CITY PROPERTY
Police Chief Richard Priest told Council that they had approved getting rid of surplus items in the past and that he had talked to James McGrath and Tom Cate about getting rid of the items at the Public Works Shop to make room for the police building. Chief Priest told Council he had talked to Mr. Hack about this matter and that he had agreed to place a container to put all the items that are at the shop and need to be removed. He said the city would get the money for this. After discussion, Alderman Stone made the motion that Council allow the Chief and Mr. McGrath to get rid of the scrap metal at the shop. Seconded by Alderman Farmer. Passed unanimously.
MINUTES OF REGULAR MEETING HELD JANUARY 14, 2013-PAGE 3

CONSIDER DISPOSITION OF SURPLUS ABOVE GROUND STORAGE TANKS AT PUBLIC WORKS YARD
Police Chief Richard Priest told Council that Mr. Hack would remove the above ground storage tanks at the shop and his price would be keeping the money made off the metal of these tanks. He said Mr. Hack would also indemnify the city. After discussion, Alderman Cortez made the motion that Council approve this and have the city attorney draw up a contract for this. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER HIRING FULL-TIME POLICE OFFICER
Police Chief Richard Priest told Council he had interviewed three applicants for the Police Officer position, and recommended to Council that David Lopez be hired. After discussion, Alderman Farmer made the motion that David Lopez be hired for this position. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER HIRING PUBLIC WORKS EMPLOYEE
Public Works Director James McGrath asked Council for permission to advertise for the position being vacated by David Lopez. Alderman Stone made the motion that Council allow Mr. McGrath to advertise for the vacated position in the Public Works’ department. Seconded by Alderman Keith. Passed unanimously.

CONSIDER RENEWAL OF DELINQUENT TAX COLLECTION CONTRACT
City Secretary Josie Campa told Council that the contract for delinquent tax collections will expire soon and recommended Council renew this contract with Tom Cate. Alderman Stone made the motion that Council renew the delinquent tax collection contract with Mr. Cate. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER ADOPTION OF ORDINANCE APPROVING REZONING OF IVARRA PROPERTY
City Secretary Josie Campa told Council that Ordinance No. 361 is for the rezoning of the Ivarra property they approved at the November meeting. Alderman Sanders made the motion that Council adopt Ordinance No. 361. Seconded by Alderman Keith. Passed unanimously.

DISCUSS AND CONSIDER A MORATORIUM ON REZONING UNTIL MASTER PLAN IS COMPLETED
City Secretary Josie Campa told Council that she had received three requests for rezoning. She told Council that City Attorney Tom Cate feels that rezoning should be held up until the city’s master plan is completed. After a lengthy discussion with the City Attorney, Alderman Stone made the motion that Council set a moratorium on rezoning as per the City Attorney’s recommendation. Seconded by Alderman Keith. Passed unanimously.

Council took a short break at 7:24 p.m. and reconvened at 7:42 p.m.
CONSIDER CALLING FOR AN ELECTION (CONSIDERAR LLAMAR PARA UNA ELECCION)
Alderman Stone made the motion that Council order an election for May 11th to elect Aldermen for Districts 1, 2 and 3. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER ANNUAL DANIEL J. MCGRATH, D.V.M. CITIZENSHIP AWARD

UPDATE ON PLANS AND GOALS
City Secretary Josie Campa told Council a special meeting would need to be held for awarding bid on gas line extension project and asked if Council would consider discussing the plans and goals at this special meeting. Alderman Sanders told Council that department head evaluations need to be done too. After discussion, Council agreed to hold a special meeting January 28th to review plans and goals and evaluate the department heads.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Scott Traeger told Council he has been talking to people about brush and bulky waste and separating these items in order to get it picked up. He told Council he has also been checking on food handlers’ permits.

PUBLIC WORKS’ DIRECTOR’S REPORT
James McGrath reported the following:

1 - 106 work orders completed in November and 104 work orders completed in December;
2 - 1 water leak was repaired;
3 - 3 water services leaks were repaired;
4 - 3 customer leaks were fixed;
5 - 1 pressure test was done on water system;
6 - 3 angle stops were replaced;
7 - 1 sewer stoppage was unlogged;
8 - took sewer samples weekly;
9 - put up Christmas lights for hayride and now are taking them down;
10 - worked at the hayride; and
11 - took a traffic control course at Castroville.

POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed his written report with Council.
Minutes of Regular Meeting held January 14, 2013-page 5

CITY SECRETARY’S REPORT
City Secretary Josie Campa reviewed her written report with Council.

MAYOR’S REPORT
Mayor Bowen reported the following to Council:

1 - Little Caesar’s and Twin Liquors reported they are both doing well;
2 - 102 acres by Best Western has sold and the city will see it developed since new owner has money and connections;
3 - property close to city hall has been sold and will be developed soon; and
4 - will ask for another traffic study since city is growing.

Meeting adjourned at 8:35 p.m.