Minutes of Regular Meeting held November 12, 2012

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Sam Cortez; City Secretary Josie Campa; Director of Public Works James McGrath; Police Captain Frank Reyes; Code Compliance Officer Skip Traeger; City Attorney Tom Cate; Library Director Cassandra Cortez.

Visitors: Veronica Vasquez, Marcie Trump, Chuck Bayne, Lee Remy, Ernest Kroeger, George Hachar, Larry Sanders, Andrew Tolan, Sam Parks, Jose Garcia, Bryan Mask, Scott Blair, Craig Bell, Betty Kroeger.

CONSIDER APPROVAL OF MINUTES AND CONSIDER APPROVING PAYMENT OF BILLS
Alderman Stone made the motion that Council approve the minutes of the regular meeting held October 8th, the special meetings held October 15th and 29th and payment of the bills, as presented. Seconded by Alderman Cortez. Passed unanimously.

HEAR FROM CITIZENS
Larry Sanders, VFW Commander, told Council the VFW will be sponsoring the Fun Run/Walk on December 1st. Mr. Sanders told Council that the Lytle VFW Post is ranked second in the State of Texas and third in the U.S.

CONSIDER RECOMMENDATION FROM ZONING COMMISSION ON REQUEST FROM ODELIA IVARRA
Alderman Farmer made the motion that Council accept the recommendation from the Zoning Commission on the zoning request from Ofelia Ivarra. Seconded by Alderman Cortez. Passed unanimously.

CRAIG BELL-STATUS REPORTS ON VARIOUS PROJECTS
TRC engineer Craig Bell gave Council an update on the police building and said he would be meeting with the architect and Police Chief on the following Monday. Mr. Bell also told Council about the gas line extension on IH 35, and said he and the Mayor would be meeting on this matter. Mayor Bowen asked the City Secretary to contact TxDOT's Carl Friesenhahn about this meeting. Mr. Bell told Council if all goes well with the architect it is possible that this project could be let for bids in January.

CONSIDER ADOPTION OF ORDINANCE PROVIDING FEE TO DEFRAY COSTS OF COLLECTING DELINQUENT FINES FEES, COURT COSTS AND OTHER DEBTS PURSUANT TO ARTICLE 103.0031 OF THE TEXAS CODE OF CRIMINAL PROCEDURE
Alderman Stone made the motion that Council adopt an ordinance for fees for collection of delinquent fines. Seconded by Alderman Cortez. Passed unanimously.
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CONSIDER CONSTRUCTION ESTIMATES FOR NEW ENTRANCE TO JOHN LOTT MUNICIPAL PARK
Bryan Mask told Council he did not have any cost estimates for the new park entrance, and that he would need to meet with the Director of Public Works and Police Chief before he could do this. No action was taken on this item.

Mr. Mask also told Council that the contractor has started work on the gateway monument and it should be done in about three weeks if there are no weather delays.

CONSIDER APPROVING INTERLOCAL AGREEMENT WITH BEXAR COUNTY FOR THE PURPOSE OF DESIGNATION OF HEALTH AUTHORITY
Alderman Cortez made the motion that Council approve the interlocal agreement with Bexar County. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER REQUEST FOR ADOPTION OF AN ORDINANCE ALLOWING GOLF CARTS ON CITY STREETS
Marcie Trump asked Council about adopting an ordinance to allow golf carts on city streets. Mayor Bowen asked Mr. Trump to get with the Police Chief and City Attorney about this matter. No action was taken.

CONSIDER PURCHASE OF ADDITIONAL WATER RIGHTS FROM CLYDE HAAK
Alderman Stone made the motion that the city purchase the 17.83 acre feet of water from Clyde Haak for $5,500.00 an acre foot. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER EMERGENCY EXIT/ENTRANCE FOR COAL MINE
Alderman Cortez told Council he had asked for this item to be placed on the agenda after the derailment occurred. Council discussed the existing easement for exit from Coal Mine. The Mayor told Council that he would like to discuss guidelines for this exit with the landowner. Council also discussed the cemetery road needing work on it as it is in bad shape. Mayor Bowen told Council there might be another option and he will look into it. Aldermen Cortez and Stone agreed to work with the Mayor on this.

CONSIDER CANCELLING DECEMBER MEETING DUE TO HOLIDAYS
Mayor Bowen told Council that there are no pressing items for December and said if any come up he would call a special meeting. Alderman Cortez made the motion that Council cancel the December Council meeting. Seconded by Alderman Stone. Passed unanimously.

CONSIDER MAINTENANCE OF CITY PROPERTIES
City Secretary Josie Campa told Council that the year would be up in January on the maintenance contracts and asked what Council wanted to do. After discussion, Alderman Farmer made the motion that Council put these contracts out for bid again. Seconded by Alderman Cortez. Passed unanimously.
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UPDATE ON PLANS AND GOALS
City Secretary Josie Campa gave Council an update on the well property, and the walking trail. Mayor Bowen told Council other goals had already been reported on earlier in the meeting.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Skip Traeger told Council that he had spent a week delivering notices about water situation to water customers.

Mr. Traeger told Council about an abandoned vehicle being removed from Main Street and said the property on Bank Street and Mesquite Street is being purchased by a neighbor and this should take care of this problem.

Mr. Traeger also told Council about the property next to Pirate’s Cove being fixed up to be a Day Care center.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works Director James McGrath reported the following to Council:

1 - 207 work orders completed;
2 - 5 water main leaks have been fixed;
3 - 7 customer water leaks were fixed;
4 - 2 meters were relocated;
5 - 2 water meters were changed out;
6 - 2 water meters were checked out;
7 - TCEQ samples were taken;
8 - 2 sewer mains were unclogged;
9 - sewer plant aerator has problems with anchor bolts;
10 - contractor will be raising dip on Laredo Street;
11 - crew located utilities for gas line extension project;
12 - haven’t found 8-inch main on city property by shop; and
13 - crew putting up Christmas decorations.

POLICE CHIEF’S REPORT
Police Captain Frank Reyes reviewed the written report with Council.

Betty Kroeger told Council that the adoption event went great and that the location for it really worked well.

Mrs. Kroeger also told Council that Pam Harris from SNAP told her that they would be back to the shelter.
CITY SECRETARY’S REPORT
City Secretary Josie Campa reviewed her written report with Council.

MAYOR’S REPORT
Mayor Bowen reported the following:

1 - Dog Fun Run/Walk being held Saturday, December 1st.

2 - Santa’s Hayride being held on Saturday, November 24th at Community Center.

3. Lytle’s Cross Country Team did well at State meet, with all seven (7) qualifying and one (1) gold medalist. The Mayor said he would like to recognize the team at the next meeting.

4. Lytle’s Pirates football team in playoffs at Sinton.

5. Alot of things happening in Lytle.

6. Thanked everyone for all they do for the city.

Meeting adjourned at 7:48 p.m.