Minutes of Regular Meeting held August 13, 2012

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Kevin Keith; City Secretary Josie Campa; Director of Public Works James McGrath; Police Chief Richard Priest; Fire Marshal Matt Dear; City Attorney Tom Cate. Alderman Sam Cortez and Library Director Cassandra Cortez were absent.


APPROVE MINUTES AND APPROVE PAYMENT OF BILLS
City Secretary Josie Campa told Council that she had received two (2) bills from Lytle Veterinary Clinic that afternoon, she told Council the bill for spays/neuters totaled $247.20, and the bill for medical care totaled $797.95. Alderman Farmer made the motion that Council approve the minutes of July 9th public hearing and regular meeting, and payment of the bills, as presented. Seconded by Alderman Sanders. Passed unanimously.

HEAR FROM CITIZENS
Matthew Martinez, newly-elected Vice President of LYP, told Council that the LYP is wanting to extend the contract with the city for use of the ball fields until November. He told Council LYP plans to use the fields for soccer and fall ball, and that they will maintain the fields during the extended period. He also told Council that they would hold baseball tournaments on three (3) Sundays out of the month, if they had no problem with this. Mayor Bowen told Mr. Martinez that since this item wasn’t on the agenda, Council couldn’t take action. The Mayor told Council and Mr. Martinez this would be put on the agenda for Monday night’s special meeting.

DISCUSSION AND/OR ACTION ON A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION OF A CONTRACT AMENDMENT TO THE 2011 (PY) TEXAS CAPITAL FUND (TCF) CONTRACT #711002 TO THE TEXAS DEPARTMENT OF AGRICULTURE (TDA)
Mayor Bowen asked Rudy Ruiz to explain the need for the resolution to Council. Rudy Ruiz told Council that there was quite a bit of money left over on the Texas Capital Fund Program’s grant gas line project. He told Council that the State will allow the city to extend this gas line and then loop it with the existing gas line. He said a resolution is required in order to amend the present contract with the State and asked Council to adopt said resolution. Alderman Farmer made the motion that Council adopt this resolution. Seconded by Alderman Stone. Passed unanimously.

CONSIDER PROJECT FOR GRANT APPLICATION FOR NEXT CYCLE
City Secretary Josie Campa told Council, she and the Mayor had discussed a project for the next grant cycle. She said they had agreed that the city could resubmit the water line improvements project from the last grant cycle. The City Secretary told Council that the grant application is due October 26th, and if the city submits the same project, surveys will not have to be done again. Mayor Bowen asked Philip Ruiz for his thoughts on this project. Philip Ruiz told Council that if the city resubmits this project, it will get an additional ten (10) points. After discussion,
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CONSIDER PROJECT FOR GRANT APPLICATION FOR NEXT CYCLE (cont.)
Alderman Stone made the motion that the city resubmit the water line improvements project for the next grant cycle. Seconded by Alderman Keith. Passed unanimously.

Mayor Bowen asked Rudy and Philip Ruiz to keep Lytle in mind, if they hear of any grants being available. Rudy Ruiz asked the Mayor for a wish list, and to let him know of any potential businesses interested in Lytle.

CONSIDER PROPOSAL FROM TRC FOR ANALYSIS ON LOCATION FOR NEW WATER WELL
After discussion, Alderman Sanders made the motion that Council approve the proposal from TRC for analysis and summary letter for $1,285.00. Seconded by Alderman Stone. Passed unanimously.

REVIEW DOWNTOWN REVITALIZATION WITH COUNCIL-BRYAN MASK
Bryan Mask gave a power point presentation to Council on the proposed plans for revitalizing the Main Street area, and explained that the next step would be to draw site plans, so Council can better visualize. After further discussion, Mayor Bowen commended Mr. Mask for his great ideas.

CONSIDER ADVERTISING TO FILL VACANT POLICE OFFICER POSITION
Police Chief Richard Priest asked Council's permission to advertise to fill the vacancy in the police department created by Daniel Gamez’ resignation. Alderman Stone made the motion that Council allow the Chief to advertise for said vacant position in the police department. Seconded by Alderman Keith. Passed unanimously.

CONSIDER ADVERTISING TO FILL VACANT PUBLIC WORKS POSITION
Director of Public Works James McGrath told Council Bubba Collins had resigned and asked for permission to advertise to fill that position in his department. Alderman Stone made the motion that Council allow Mr. McGrath to advertise for the vacant position in the Public Works department. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER ADVERTISING TO FILL VACANT LIBRARY POSITION
City Secretary Josie Campa told Council that Amanda Sanchez had given her resignation at the library, and asked for permission to advertise to fill this position. Alderman Stone made the motion that Council allow the Library Director to advertise to fill the vacancy at the library. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER EMPLOYMENT STATUS OF DIANA SALAZAR
City Secretary Josie Campa told Council that Diana Salazar had completed her six month probation satisfactorily, and that Mrs. Salazar had also attended a Court Clerk’s course in Austin in July. Alderman Farmer made the motion that Diana Salazar be hired as a regular employee and be given a $1.00 per hour increase, as well as a 50¢ per hour increase for completing the Court Clerk’s course, and full benefits. Seconded by Alderman Keith. Passed unanimously.
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Council took a short break at 7:40 p.m. and reconvened at 7:53 p.m.

**CONSIDER BRUSH PICK-UP FOR NEXT FISCAL YEAR**
Mayor Bowen told Council that the brush pick-up fees are running over budget. Alderman Stone suggested the language in future bids be more specific. After a lengthy discussion, Mayor Bowen told Council he and the City Secretary will talk to the contractor before the budget is adopted.

**UPDATE ON PLANS AND GOALS**
Council agreed to discuss the plans and goals at the budget workshop the next Monday.

**LIBRARY DIRECTOR'S REPORT**
Library Director Cassandra Cortez was not present.

**PUBLIC WORKS DIRECTOR'S REPORT**
Public Works’ Director James McGrath reported the following to Council:

1 - 230 work orders were completed last month;
2 - 3 water main breaks were fixed;
3 - 2 new water meters were installed;
4 - 3 water service leaks were fixed;
5 - 10 customer water leaks were found;
6 - 3 angle stops were replaced;
7 - 2 water customer leaks were fixed;
8 - 3 sewer stoppages were unclogged; and
9 - TCEQ inspected city’s files on the sewer system on July 16th.

**POLICE CHIEF'S REPORT**
Police Chief Richard Priest reviewed his written report with Council.

Betty Kroeger reported to Council that PAWS of Summer had netted $14,004.97 and has been scheduled for July 20th in 2013.

Mrs. Kroeger told Council that SNAP had their team at the Animal Control Facility on August 1st and 34 dogs and cats had surgery. She told Council they were very impressed with the city’s facility that they are going to contact Pam Harris about doing this again at the Lytle facility.

Mrs. Kroeger told Council the Animal Control and Shelter will be at the Tractor Supply in Castroville for an “adoption” day and will also be at the school on August 21st.
CITY SECRETARY'S REPORT
City Secretary Josie Campa reminded everyone about the Freedom Walk and Festival being held on September 8th.

The City Secretary gave Council members an invitation to Lytle I.S.D.'s luncheon on August 21st.

The City Secretary then reviewed her written report with Council.

MAYOR'S REPORT
Mayor Bowen told Council that he has talked to Larry Sanders about the VFW’s festival on September 8th and they are working hard.

The Mayor reminded Council of the upcoming budget workshops.

Mayor Bowen told Council the city should know in 2 to 3 weeks, if we will be getting new businesses.

The Mayor said the Whataburger is still doing great.

Meeting adjourned at 8:47 p.m.