Minutes of Regular Meeting held January 12, 2004

Regular meeting with the following present: Mayor Horace Fincher; Aldermen A.Jay Frausto, Louis Trouart, Gerry Elias, Mark Bowen, Erik Dahler; City Secretary Josie Campa; Police Chief Richard Priest; City Attorney Tom Cate.

Visitors: Hector Ramos, Sr., Hector Ramos, Jr., Shawna Lewis, Richard Crain, Philip Ruiz, Henry Soto, Jay Dahler, Jesse Guajardo, Reagon Clamon, Amy Edge, Johnny Stevens, Charlotte Stevens, Ron Scott, Bill Dixon, John O'Shaunessy, Todd Routh.

APPROVE MINUTES AND APPROVE PAYMENT OF BILLS
Alderman Elias made the motion that Council approve the minutes of the regular meeting held November 10th and payment of the bills, as presented. Seconded by Alderman Dahler. Passed unanimously.

HEAR FROM CITIZENS
Mayor Fincher told Council he hoped everyone had enjoyed the decorations during the holidays and praised the Public Works employees for all their work.

CONSIDER RECOMMENDATION FROM MOBILE HOME COMMISSION ON REQUEST FROM LEE SCHOOLEY
This item was scratched.

AACOG CITIES REPRESENTATION INFORMATION-ED FISHER, HONDO MAYOR
Mr. Fisher was not present, therefore, this item was scratched.

CONSIDER NON-FINANCIAL WORK SITE TRAINING AGREEMENT BETWEEN THE ALAMO AREA DEVELOPMENT CORPORATION AND THE CITY OF LYTLE-DUANE C. PITTS
Mr. Pitts was not present, so this item was scratched.

CONSIDER REQUEST FROM CHAMBER OF COMMERCE FOR COUNCIL'S SUPPORT AND USE OF CITY PARK FOR CHAMBER'S FRENCHIE BURKE MUSIC FESTIVAL-REAGON CLAMON
Reagon Clamon, President of the Chamber of Commerce, asked Council's support on the Chamber's upcoming Frenchie Burke Music Festival. Mr. Clamon gave Council a run down of some of the things planned for the event. After discussion, Alderman Bowen made the motion that the City support the Chamber of Commerce on this event. Seconded by Alderman Trouart. Passed unanimously.

CONSIDER ENGINEER'S RECOMMENDATION FOR CHANGE ORDERS, AND FINAL PAYMENT TO RAMOS AND ASSOCIATES
Council discussed the engineer's proposal for the change orders on the back project and the amount of these change orders. Philip Ruiz told Council that Mr. Ramos has some outstanding labor standard issues to take care of before final payment is made to him and that some of the vendors have not been paid yet and this also needs to be done in order for Mr. Ramos to get paid. After lengthy discussion, Alderman Dahler made the motion that Council approve the change orders as recommended by the engineer and that final payment be made contingent upon payment to the subcontracts and subject to labor requirements being fulfilled. Seconded by Alderman Elias. Passed unanimously.

CONSIDER REGIONAL MUTUAL AID AGREEMENT
Council discussed this item and City Attorney Tom Cate said he didn't get the attachments mentioned in the agreement. Therefore, no action was taken on this item.
Minutes of Regular Meeting held January 12, 2004 (cont.)

CONSIDER RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF RURAL COMMUNITY AFFAIRS FOR A HOUSING INFRASTRUCTURE FUND GRANT—BILL DIXON

Bill Dixon told Council there are grants available for infrastructure for housing development and explained the program. Mr. Dixon told Council that they are looking at a twenty acre tract of land on FM 463. Mr. Dixon said this grant would not burden the city staff and gave a time table for the grant. Mayor Fincher told Mr. Dixon that the Council had checked on this type of grant before and that the city would be liable. After more discussion, Alderman Elias made the motion that Council take no action on this request and stay with the city's present grant writers. Seconded by Alderman Frausto. Passed unanimously.

CONSIDER PROPOSAL FROM GAS AND SAFETY TRAINING INSTITUTE FOR TRAINING GAS PERSONNEL

City Secretary Josie Campa told Council that this proposal was a lot higher than she had anticipated and recommended the city send the employees to these gas courses as they become available. Alderman Bowen made the motion that the Council not accept the proposal from Gas and Safety Training Institute. Seconded by Alderman Trouart. Passed unanimously.

CONSIDER EMPLOYMENT STATUS OF JOHNNY STEVENS

Mayor Fincher announced at 7:29 p.m. that Council would go into closed session as allowed in Chapter 551.074 Subchapter D of the Government Code. The meeting was reopened at 7:52 p.m. and the Mayor announced that Council had discussed Mr. Stevens employment status in closed session and no action was taken until the new Public Works' director is hired.

Council took a short break at 7:53 p.m. and reconvened at 8:07 p.m.

CONSIDER EMPLOYMENT STATUS OF LISA YBARRA

City Secretary Josie Campa told Council that at this time she does not feel the need for a full-time employee and would like to keep Lisa Ybarra as a temporary part-time employee. Alderman Dahler made the motion that Council approve the Secretary's request to have Lisa Ybarra as a temporary part-time employee. Seconded by Alderman Elias. Passed unanimously.

CONSIDER APPLICATIONS RECEIVED FOR DIRECTOR OF PUBLIC WORKS' POSITION

Council discussed the applications received for the Public Works' Director position. After discussion, Alderman Dahler made the motion that Council not accept the applications received, but hold them and readvertise for this position through a statewide forum and if they don't have the licenses required, that they be given six months to get certification. Seconded by Alderman Elias. Passed unanimously.

CONSIDER HAVING SEWER LINE ON FM 2790 E. BY DAYS' INN REPAIRED

Mayor Fincher told Council about a problem with a sewer line on FM 2790 E. that has collapsed and now has part of an auger stuck in it. He told the Council this will be an expensive project that could run up to $12,000.00 to $15,000.00 to repair. After discussion, the Mayor asked Council for permission to get this problem corrected. Alderman Elias made the motion that Council authorize the Mayor to get this matter taken care of and allow up to $20,000.00 for these repairs. Seconded by Alderman Frausto. Passed unanimously.

CONSIDER DECREASING GAS RATES FOR WINTER MONTHS

After discussion, Alderman Bowen made the motion that Council decrease the gas rates for the next two months, by removing the surcharge. Seconded by Alderman Trouart. Passed unanimously.

CONSIDER RENEWAL OF DELINQUENT TAX COLLECTIONS CONTRACT

City Secretary Josie Campa recommended Council renew the delinquent tax collection contract with Tom Cate. Alderman Frausto made the motion that Council renew said contract with Mr. Cate. Seconded by Alderman Elias. Passed unanimously.
Minutes of Regular Meeting held January 12, 2004 (cont.)

CONSIDER ANNUAL CITIZENSHIP AWARD
City Secretary Josie Campa told Council that she and the Mayor had discussed possible nominees for the annual Citizenship Award and both were in agreement to nominate Ann Van Winkle. Ms. Campa read some of Mrs. VanWinkle's credits and asked Council if they had any nominees. Alderman Elias made the motion that Council award the Daniel J. McGrath, D.V.M. Citizenship Award for 2003 to Ann VanWinkle. Seconded by Alderman Bowen. Passed unanimously.

POLICE CHIEF'S REPORT
Police Chief Richard Priest reviewed his written report with Council.

The Chief told Council he would be working with Dr. Maher to educate the kids at school about some of the laws.

The Chief told Council that there has been a lot of traffic but everything with the cars and the officers is okay.

CITY SECRETARY'S REPORT
The City Secretary reviewed her written report with Council, and told Council that Mayor Pro-tem Gerry Elias deserves a big thank you for helping get the city's phone bill adjusted.

MAYOR'S REPORT
Mayor Fincher reported on the following items:

1-local man has a sewer camera that we can use to get pictures of the problem sewer line on FM 2790 E.;
2-engineer is writing up specs on drainage project around the primary school so we can put project our for bids;
3-city yard is looking a lot better since it's been cleaned up;
4-the Fire Chief Jesse Guajardo has found a fire truck for $8,500.00 that the equipment money will be used on; and
5-the county has hauled about 300 yards of material to the sewer plant for making the all-weather road

Meeting adjourned at 8:50 p.m.

[Signatures]

Mayor

City Secretary