Minutes of Regular Meeting held May 14, 2012

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Sam Cortez; City Secretary Josie Campa; Director of Public Works James McGrath; Police Chief Richard Priest; Fire Marshal Matt Dear; Library Director Cassandra Cortez; Code Compliance Officer Mark Medbury. Alderman Kevin Keith was absent.


APPROVE MINUTES AND APPROVE PAYMENT OF BILLS
Alderman Cortez made the motion that Council approve the minutes of the April 9th regular meeting, the May 7th workshop and payment of the bills, as presented. Seconded by Alderman Sanders. Passed unanimously.

HEAR FROM CITIZENS
Lee Remy thanked the Public Works Director for cleaning out the culverts at Lake Shore Estates. Mr. Remy asked when the rest of the ditches would be cleaned out. Public Works Director James McGrath said he would probably get back to this around the first of next month.

Mr. Remy asked Council if the City had gotten Preclearance from the Justice Department for the annexations of Lake Shore Estates. City Attorney Tom Cate said the City did not get this and he would take care of it.

ADMINISTER OATH OF OFFICE TO NEWLY ELECTED OFFICIALS AND PRESENTATION OF CERTIFICATES OF ELECTION
City Attorney Tom Cate administered the Oath of Office to duly elected Alderman Jerry Stone and Ruble Farmer and Mayor-elect Mark Bowen. Mayor Bowen presented Certificates of Election to the duly elected officials.

APPOINT MAYOR PRO-TEM
Alderman Sanders made the motion that Council appoint Jerry Stone as Mayor Pro-tem. Seconded by Alderman Farmer. Passed unanimously.

APPOINT MUNICIPAL COURT JUDGE (S)
Alderman Stone made the motion that Council reappoint Gerry Elias as Municipal Court Judge. Seconded by Alderman Farmer. Passed unanimously.

Alderman Stone made the motion that Council reappoint Debra Herrera as Associate Municipal Court Judge. Second by Alderman Farmer. Passed unanimously.
CONSIDER APPOINTING COMMITTEE FOR RESEARCHING NEW CITY HALL, POLICE DEPARTMENT AND FIRE STATION
Alderman Sanders made the motion that Council appoint an exploratory committee for the new city hall, police department and fire station building consisting of department heads for these respective departments and Bryan Mask, and that they report back to Council at the July meeting. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER HIRING CODE COMPLIANCE OFFICER
City Secretary Josie Campa reported to Council that Mark Medbury, the current Code Compliance Officer, is moving out of Lytle at the end of May and has resigned his position. Alderman Cortez made the motion that the city readvertise for this position. Seconded by Alderman Stone. Passed unanimously.

CONSIDER ADOPTING RESOLUTION TO TxDOT CONCERNING GATEWAY MONUMENT
Alderman Sanders made the motion that Council adopt the resolution to TxDot concerning the gateway monument. Seconded by Alderman Farmer. Passed unanimously.

UPDATE ON PLANS AND GOALS
Alderman Sanders told Council that getting the committee for the new city hall, police, and fire building was the main thing from the goals that needed to get done.

Alderman Sanders questioned why the proposal for the new park entrance wasn’t on the agenda. The City Secretary told Council the proposal for the park entrance will be on the June agenda.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Mark Medbury told Council he was working on letters to try and clear up things. Mr. Medbury said he would leave a notebook with his final report. Mr. Medbury thanked Council, City Hall staff and the City Attorney and said it had been a pleasurable experience.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.

PUBLIC WORKS’ DIRECTOR’S REPORT
Public Works Director James McGrath reported the following to Council:

1 - 205 work orders completed;
2 - 2 new water meters installed;
3 - 3 inch water meter installed for H.E.B. Convenience Store;
4 - 1 ½ inch water meter installed for Whatabuger;
5 - 7 service line water leaks fixed;
6 - 1 water meter was raised;
PUBLIC WORKS’ DIRECTOR’S REPORT (CONT.)
7 - 1 water meter was replaced;
8 - 1 water leak fixed on customer side;
9 - 2 inch meter at Days Inn changed out;
10 - 1 sewer stoppage unclogged;
11 - TML audited gas system on April 25th;
12 - cleaned lot on Bank Street;
13 - getting park ready for Frenchie Burke Festival by treating for fire ants at the park and bagging ice;
14 - cleaned ditches at Lake Shore Estates; and
15 - repaired gear box and electric blower at sewer plant.

POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed his written report with Council.

CITY SECRETARY’S REPORT
City Secretary Josie Campa reviewed her written report with Council.

MAYOR’S REPORT
Mayor Bowen thanked the Scout Master and Boy Scouts for attending the meeting and explained to the scouts that there are five (5) Council members that serve the city.

Mayor Bowen reported that the H.E.B. convenience store will open in June and that Whataburger is set to open June 25th.

Mayor Bowen said there are ten (10) rental units at the old H.E.B. store that will be called Lytle Crossing.

The Mayor told Council that realtors are bringing in people for Lytle Crossing and he will keep them posted.

Alderman Sanders told Council that the school had received the Excellence award for smaller school districts and received $50,000.00.

Meeting was adjourned at 8:00 p.m.