Minutes of Regular Meeting held March 12, 2012

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Kevin Keith, Ruble Farmer, Ward Sanders, Jerry Stone, Sam Cortez; City Secretary Josie Campa; Director of Public Works James McGrath; Police Chief Richard Priest; Library Director Cassandra Cortez; Fire Marshall Matt Dear.


APPROVE MINUTES & APPROVE PAYMENT OF BILLS
City Secretary Josie Campa added the bill from WTG Gas Marketing for $9,931.34 for natural gas in February. Alderman Stone made the motion that Council approve the minutes of the regular meeting held February 13th and payment of the bills, as presented. Seconded by Alderman Farmer. Passed unanimously.

HEAR FROM CITIZENS
Larry Sanders asked Council for permission to use the community center for the VFW's loyalty day program on May 6th. Council agreed to allow use if center was not booked.

CONSIDER AUDIT REPORT FOR 2010-2011 FISCAL YEAR
Wayne Beyer of Beyer & Company reviewed the audit report for fiscal year 2010-2011 with Council. Mr. Beyer gave the city an unqualified opinion and told Council the city is doing well and that the utility funds are in excellent financial condition. Mr. Beyer reviewed the management letter with Council and said the city looks really good. Alderman Keith made the motion that Council accept the audit report and approve payment to Beyer & Company. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER HIRING AUDITING FIRM FOR 2012-2013 FISCAL YEAR AUDIT
City Secretary Josie Campa told Council that Beyer & Company had quoted the same price as this year for the next audit. Alderman Cortez made the motion that Beyer & Company be hired to conduct the city's audit for fiscal year 2012-2013. Seconded by Alderman Stone. Passed unanimously.

CONSIDER APPROVING REDISTRICTING PLAN
Rolando Rios told Council that every ten (10) years the city has to redistrict when the census is taken and presented his proposed plan for redistricting had to be done in Lytle due to the census data. He reviewed the city map with Council and showed the new proposed redistricting line. He told Council there was just minor changes from the last time, but that the annexed portion of Lake Shore had not been counted in the Census and therefore is not part of the redistricting plan. He told Council he has notified the Census Bureau about this matter and will keep pushing them to include Lake Shore Estates and change the district lines. After discussion, Alderman Farmer made the motion that Council adopt the resolution approving the redistricting plan. Seconded by Alderman Sanders. Passed unanimously.
CONSIDER REQUEST FOR NEW WATER METER (S) IN RETURN FOR COAL MINE EMERGENCY GATE ON ESTRADA PROPERTY-JOE AND SUSANNA ESTRADA
Joe Estrada was not present, so Mayor Bowen told Council that he would like to evaluate this request over the next month to see if it is a workable solution.

CONSIDER REQUEST FROM RALPH WEAVER FOR STREET LAMP POSTS ON ADAMS STREET
City Attorney Tom Cate told Council that the railroad’s representative Mr. Matza told him who needs to be contacted at the railroad about this. Mayor Bowen told Mr. Weaver that CPS had brought several items up in discussion and had the City Secretary address the list of items CPS had mentioned. After a lengthy discussion, Council asked the City Secretary to set up a meeting with Mr. Weaver, James McGrath and Troy Martin to discuss this matter.

CONSIDER REQUEST FROM H.E.B. TO ALLOW RESUBMITTAL OF PLAT TO ONLY ENCOMPASS THE EXISTING “DQ” PARCEL
Council discussed H.E.B.’s request with the City Attorney at length, and then Alderman Sanders made the motion that the City grant the request from H.E.B. to allow the resubmittal of the plat to only encompass the existing DQ parcel. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER ADDITIONAL STREET LIGHTS
Alderman Jerry Stone told Council he and Alderman Cortez were not through looking at the whole city for street lights, but they will have the survey completed by the next regular meeting.

CONSIDER ADOPTING ORDINANCE REQUIRING ALL CONTRACTORS DOING WORK IN CITY TO REGISTER WITH CITY AND HAVE NECESSARY LICENSES
Alderman Keith made the motion that Council adopt the ordinance requiring all contractors to register with the city. Seconded by Alderman Stone. Passed unanimously.

CONSIDER ADOPTING ORDINANCE AMENDING BUILDING PERMIT ORDINANCE TO REQUIRE FOUR (4) PERMITS INSTEAD OF UMBRELLA PERMIT
Alderman Farmer made the motion that Council adopt the ordinance amending the present building permit ordinance. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER ADOPTING ORDINANCE AS PER SECTION 2.053 OF THE ELECTION CODE ALLOWING CITY TO DECLARE EACH UNOPPOSED CANDIDATE FOR OFFICE ELECTED
Alderman Stone made the motion that Council adopt the ordinance allowing the city to cancel its election and declare the unopposed candidates elected. Seconded by Alderman Keith. Passed unanimously.

Council took a short break at 7:50 p.m., and reconvened at 8:02 p.m.
CONSIDER IMPROVEMENTS TO CITY PARK
Alderman Keith told Council that a lot of improvements have been done at the park ball fields, but the dugouts were overlooked. He said he had gotten a price of $1,500.00 to repair the dugouts. Alderman Keith told Council he had also gotten a price for retro fitting all existing light poles and adding a new pole with four lights in the park. He said the cost for this would be $19,000.00 Council discussed monies for this project, then Alderman Sanders made the motion that Council approve the proposals Alderman Keith had gotten for the dugouts and lights at the park. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER STREETS FOR RETOPPING PROJECT
Public Works Director James McGrath told Council the following streets need to be retopped: Oak behind Gidley house; Bank to Somerset St.; Mesquite from Bank to Somerset; Laredo from Somerset to N. Prairie; Pine Street from Railroad Street to dead end; Cottage Street from N. Somerset to N. Benton; and Diaz Street from railroad tracks to end by San Jose Street. He also talked about intersections needing some work. Alderman Cortez made the motion that Council approve these streets for retopping. Seconded by Alderman Keith.

UPDATE ON PLANS AND GOALS
Alderman Sanders told Council that Brian Mask is working at getting the gateway monument plans to TxDOT.

Mr. Sanders also told Council that Mr. Mask is also working on ideas for the new park entrance and said he feels we need to add this year’s budgeted amount to next year’s monies to get this project completed.

Alderman Sanders told Council that Nan Boyd is the Chairman for the Beautification/Revitalization Committee and that the city is now a member of the Keep Texas Beautiful Program.

James McGrath told Council he had not gotten a proposal from the landowner wanting to trade land to the city for a new water well. Council agreed that the landowner needs to get with the City Attorney to draw up his proposal.

City Secretary Josie Campa told Council that the property the city was interested in for a new city hall/police department is not for sale.

Alderman Cortez told Council that Coal Mine residents are still wanting to have Coal Mine rezoned and agreed to fill out a change request.

LIBRARY DIRECTOR'S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.
CODE COMPLIANCE OFFICER'S REPORT
The Code Compliance Officer was not present.

PUBLIC WORKS DIRECTOR'S REPORT
Public Works Director James McGrath reported the following:
1 - 128 work orders were completed;
2 - 2 new water meters were installed;
3 - 1 main water line break was repaired;
4 - 1 water meter was changed out with new meter;
5 - 2 service line leaks were repaired;
6 - 6 customer side leaks were fixed;
7 - new fire hydrant meter was installed for TxDOT;
8 - blower at sewer plant went out and will be replaced as soon as new one is delivered;
9 - will try to weatherize bearings at sewer plant;
10 - Lake Shore Estates drainage ditch was mowed and corn stalks removed; and
11 - will remove wood and debris from canals.

POLICE CHIEF’S REPORT
Police Chief Richard Priest gave Council flyers for the yard sale that is scheduled for March 24th.

Chief Priest reviewed his written report with Council.

CITY SECRETARY’S REPORT
City Secretary Josie Campa reviewed her written report with Council.

The City Secretary also told Council that the donation from Lytle Lodging had been received for park improvements.

The City Secretary also reminded Council about the Easter Eggstravaganza being held on April 7th.

Ms. Campa also told Council that easements have not been obtained for the drainage project.

The City Secretary also reported that a tentative date of April 16th has been set for the Volunteer Appreciation Dinner.

MAYOR'S REPORT
Mayor Bowen reported the following to Council:
1 - planning a Volunteer Appreciation Dinner for April 16th;
2 - held ribbon cutting for Best Western on March 9th;
3 - VFW banquet was very nice;
4 - Whataburger should be open by June 1st; and
5 - thanked Council members for filing for re-election and serving.

Meeting adjourned at 9:30 p.m.