Minutes of Regular Meeting held February 13, 2012

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Kevin Keith; City Secretary Josie Campa; Police Chief Richard Priest; Fire Marshal Matt Dear; Director of Public Works James McGrath; City Attorney Tom Cate; Code Compliance Officer Mark Medbury; Library Director Cassandra Cortez.

Visitors: Ralph Weaver, Chuck Bayne, Mr. & Mrs. Bartholomew Sykes, George Harris, Troy Martin, Lee Remy, Sam Parks, Andrew Tolan, Jeanie Sanders, Nonie Sanders, Derrick & E.J. Adams, Jim Becker, Ron Fowler, John & Sherry White, Ernie Kroeger, Larry Sanders, Phyllis Sanders, Virginia Medina, Brad Boyd, Jeanice Farmer, Brenda Mitchell, and Jesse Camarillo.

APPROVE MINUTES & APPROVE PAYMENT OF BILLS
City Secretary Josie Campa added the bill from Video Language for DVDs for library totaling $213.80. Alderman Sanders made the motion that Council approve the minutes of the regular meeting held January 9th and the special meeting held January 23rd and payment of the bills, as presented. Seconded by Alderman Farmer. Passed unanimously.

HEAR FROM CITIZENS
Lee Remy expressed concerns to Council about the upcoming city election and redistricting. The City told Mr. Remy the city has an attorney working on the redistricting and it will be ready in time for the May election.

Ron Fowler commended Council for the clean up on Main Street and other areas of town. Mr. Fowler told Council that vacant buildings stand out and as does the recycling center right in the center of town and urged Council to be more careful.

Mayor Bowen asked Lake Shore HOA President Mark Medbury about the drainage paperwork. Mr. Medbury told the Mayor and Council they are working on it and should get them completed by March 31st.

PRESENTATION OF ANNUAL DANIEL J. MCGRATH, D.V.M. CITIZENSHIP AWARD
Mayor Mark Bowen asked Alderman Sanders to assist him in presenting the Annual Daniel J. McGrath, DVM Citizenship Award for 2011. Alderman Sanders presented the plaque to the 2011 award winner, Larry Sanders, as Mayor Bowen told everyone the things done in 2011 by Larry Sanders.

CONSIDER REQUESTS FROM GARY A. HACK
A. FOR AN EXTENSION ON PORTA POTTY
B. SEWER & WATER CONNECTION
Mr. Hack was not present, so Council went on to Item #6.
CONSIDER REQUEST FROM BARTHOLOMEW SYKES FOR CONTINUED USE OF WANJURA ROOMS AT COMMUNITY CENTER FOR COMMUNITY ACTIVITY-MARTIAL ARTS
Bartholomew Sykes asked Council for permission to continue using the rooms at the Community Center for the Scarlet Eagles. Alderman Stone made the motion that Council allow Mr. Sykes to use center for another six months. Discussion on why just six months. Alderman Stone withdrew his motion. He then made the motion that Council allow Mr. Sykes to use the rooms at the center for the next year. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER REQUEST FROM GEORGE HARRIS TO CONNECT TO CITY SEWER ON FM 3175
George Harris talked to Council about his property on FM 3175 and frontage road. He told Council he has reclaimed some of that property and drainage has been expanded from 20 feet to 25 feet. Mr. Harris told Council that several years ago he had a sewer line engineered and the State had given their approval to cross FM 3175. Mr. Harris told Council he would like to proceed with putting in the sewer line and connect it to the city’s existing main. Council discussed getting the city’s engineer to look at this. After more discussion, Alderman Stone made the motion that Council approve Mr. Harris connecting to the city’s sewer contingent upon the engineer’s approval. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER STREET LAMPS ON ADAMS STREET-RALPH WEAVER
Ralph Weaver talked to Council about the street lamps he would like to place along Adams Street. City Attorney Tom Cate told Council he had called the railroad and left a message for Jim Matson both on the phone and with an e-mail. Mr. Cate told Council he has not gotten a call back. Mr. Weaver told Council he was told that someone in San Antonio could be contacted about this matter. Mayor Bowen told Mr. Weaver to get with the Director of Public Works and get a drawing done, so Council has an idea of what he is proposing, and Mr. Cate can get with the railroad people to find out whether this can be done on railroad right-of-way. No action was taken on this item.

CONSIDER REQUEST TO HOLD ZUMBA CLASSES AT COMMUNITY CENTER-RACHEL LATHE
This item was scratched from agenda since Ms. Lathe was not present.

CONSIDER REQUIREMENTS FOR TRADESMAN LICENSE-I.E.-ELECTRICIANS AND PLUMBERS-RONNIE BROWN & CONSIDER REQUIRING SUBCONTRACTORS TO GET NECESSARY PERMITS FOR CONSTRUCTION PROJECTS
Police Chief Richard Priest told Council that Ronnie Brown had talked to him about electricians and plumbers needing to register with the city if they want to work here. Chief Priest said this was being required in other cities. City Secretary Josie Campa told Council she had talked to the building inspector about this matter and they had agreed that changing the building permit to require the plumbers and electricians to pull their own permits would solve some of the problems addressed by Mr. Brown.
CONSIDER REQUIREMENTS FOR TRADESMAN LICENSE-I.E.-ELECTRICIANS AND PLUMBERS-RONNIE BROWN
Alderman Keith made the motion that the city require plumbers and electricians to register with the city if they wish to work in Lytle. Seconded by Alderman Stone. Passed unanimously.

CONSIDER REQUIRING SUBCONTRACTORS TO GET NECESSARY PERMITS FOR CONSTRUCTION PROJECTS
Alderman Keith made the motion that the building permits be changed to require subcontractors (electricians, plumbers, and air conditioning contractors) to get their own permits. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER ORDINANCE FOR PROHIBITING PANHANDLING IN LYTLE CITY LIMITS
City Attorney Tom Cate told Council that people cannot be prohibited from soliciting at intersections, however, they can be regulated. He then presented an ordinance that requires people to register with the city before they try and solicit at an intersection. Alderman Sanders made the motion that Council adopt this ordinance. Seconded by Alderman Keith. Passed unanimously.

CONSIDER IMPROVEMENTS TO JOHN LOTT PARK (BALL FIELDS, CONCESSION STAND, RESTROOMS AND LIGHTING)
Alderman Keith told Council he went to the park and checked the fences at the ballfields and they all need to be replaced. He said he had gotten prices on replacing all the fences at the park ballfields. He said the lowest price was $22,500.00 and this does not include the sanding and painting of the poles for the fencing.

E.J. Adams, President of LYP told Council that the concession stand/restroom building needs alot of work done on the ceiling and it needs to be repainted. Aldermen Keith told Council he will get a quote from Ronnie Brown for lighting around the concession stand area, but at this time lighting could be put on hold. Council asked the City Secretary about funding for this project. The City Secretary told Council that $10,000.00 was put in the budget for Capital improvements but this was earmarked for the new entrance to the park. She then told Council she and the Mayor had discussed the possibility of transferring funds that were set aside for a library addition prior to the library receiving the large sum of money from the Mueller Estate. Alderman Sanders made the motion that Council transfer this money for these park improvements. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER ADOPTING ORDINANCE ESTABLISHING FIRE MARSHAL FEES AND PERMITS
Alderman Stone made the motion that Council adopt the ordinance establishing the fire marshal permits and fees. Seconded by Alderman Sanders. Passed unanimously.

Council took a short break at 7:35 p.m. and reconvened at 7:52 p.m.
CONSIDER CREATING 4-WAY STOP AT THE INTERSECTION ON N. BENTON AND LAREDO STREETS
Mayor Bowen told Council that the dip on Laredo Street is too steep and said he had the engineer come take a look at it. He said the engineer has agreed that this dip needs to be changed. He told Council that a 4-way stop at the intersection of Laredo and N. Benton would be the last option and that no action be taken on this item at this time.

CONSIDER ADOPTION OF RESOLUTION APPROVING THE ATASCOSA COUNTY APPRAISAL OFFICE UPGRADES
Alderman Stone made the motion that Council adopt the resolution approving the Atascosa CAD’s office upgrades. Seconded by Alderman Keith. Passed unanimously.

CONSIDER HIRING SOUTHWEST SECURITIES TO FILE CONTINUING DISCLOSURE DOCUMENTS AS PER SECURITIES EXCHANGE COMMISSION
Alderman Farmer made the motion that Council hire Southwest Securities to file the continuing disclosure documents. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER STREETS FOR ANNUAL RETOPPING PROGRAM
Council discussed the streets to be retopped this year. After a lengthy discussion, Council agreed to have the Director of Public Works look at the streets and make recommendations to Council at the next meeting.

CONSIDER PURCHASE OF ADDITIONAL WATER RIGHTS
Council discussed the need for purchasing more water rights. The City Attorney told Council there is a hold up on the Gidley water rights. Alderman Stone made the motion that the City purchase 10 acre feet from Clyde Haak at this time. Seconded by Alderman Keith. Passed unanimously.

CONSIDER ADDITIONAL STREET LIGHTING
Alderman Stone told Council that he and Alderman Cortez had not gotten to this yet, but it will be ready for the next regular meeting.

PRESENTATION OF RACIAL PROFILING REPORT

PLANS AND GOALS UPDATE
City Secretary Josie Campa told Council that Mr. Hack was wanting an extension for using his RV’s toilet for his business. After discussion, Alderman Farmer made the motion that Council give an extension until the next regular Council meeting and decide what has to be done then. Seconded by Alderman Stone. Discussion. Passed unanimously.
PLANS AND GOALS UPDATE (CONT.)
Alderman Sanders told Council that TxDOT had sent a sketch of their property by Days Inn and that Brian Mask will work on the gateway monument and send it to TxDOT for approval.

Council discussed museum committee members and agreed to have the following on this committee: Jeanie Simmons, Kathleen Ware, Tom Gidley, Tom Cate, Joan Collins and Anita Saucedo’s names were also mentioned for this committee.

Council discussed the new entrance to the park and agreed that Brian Mask would also be good for working on this project. Mayor said he would talk to CPS about power for this entrance.

Mayor Bowen told Council he would like to get a proposal in writing from the people interested in selling land to the city for a new water well.

The City Secretary told Council that a realtor is trying to locate the owner of the property being considered for the new city hall.

LIBRARY DIRECTOR’S REPORT
Cassandra Cortez reviewed her written report with Council, and told them they were invited to an anniversary celebration for the USS Maine on February 15th.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Mark Medury told Council about court dates being set for several of his cases.

Mr. Medbury told Council he had been on vacation during this last time period, so he had not done much.

He also told Council that there is alot of mowing to be done, but weather hasn’t permitted it.

PUBLIC WORKS DIRECTOR’S REPORT
Director of Public Works James McGrath reported the following:
1 - 229 work orders were completed;
2 - 2 new water meters were installed;
3 - 2 water service line leaks were repaired;
4 - 1 water meter was replaced;
5 - 3 customer line leaks were fixed;
6 - 1 fire hydrant meter was set for TxDOT;
7 - 4 sewer main stoppages were unclogged;
8 - 3 customer sewer line stoppages were cleared up;
9 - did a sewer line inspection for the new Whataburger;
10 - drainage project on Wisdom Road and Laredo Street is progressing;
11 - sewer line on Harris property will need to be up to code since city will inherit it; and
12 - a company out of Pleasanton has given him a price of $207.00 per hour to check water well #2.
POLICE CHIEF'S REPORT
Police Chief Richard Priest handed Council members flyers for the Mardi Paws event on February 18th.

Chief Priest then reviewed his written report with Council.

The Chief told Council the school may need to look at having one-way streets during school hours when schools are completed.

CITY SECRETARY'S REPORT
City Secretary Josie Campa told Council that Best Western will be holding its ribbon cutting on March 9th at 4 p.m.

The City Secretary then reviewed her written report with Council.

The City Secretary reported to Council that her new employee, Diana Salazar, is a quick learner and is working out well.

MAYOR'S REPORT
Mayor Bowen reported the following to Council:

1 - H.E.B. is doing alot of work at the old store and that he heard the new Whataburger should open in June;
2 - there are two pad sites available in front of the new H.E.B.;
3 - ramp work has started and there is an August-September completion date;
4 - commended Council for rezoning property and preparing for economic development along these ramps; and
5 - reported former Mayor John McGinnis had passed away.

Meeting adjourned at 9:30 p.m.