Minutes of Regular Meeting held November 14, 2011

Regular meeting with the following present: Mayor Mark Bowen; Alderman Jerry Stone, Ruble Farmer, Ward Sanders, Kevin Keith, Sam Cortez; City Secretary Josie Campa; City Attorney Tom Cate; Director of Public Works James McGrath; Code Compliance Officer Mark Medbury, Police Sergeant Daniel Gamez; Police Captain Frank Reyes; Library Director Cassandra Cortez.


CONSIDER APPROVAL OF MINUTES & CONSIDER APPROVING PAYMENT OF BILLS

Alderman Sanders made the motion that Council approve the minutes of the October 10th regular meeting and payment of the bills, as presented. Seconded by Alderman Keith. Passed unanimously.

HEAR FROM CITIZENS

Royce Todd thanked Public Works for fixing the fire hydrant that had been leaking.

Lana Dee told Council that there are a lot of dogs being dumped at Highland Park Subdivision. Mayor Bowen told Mrs. Dee that Animal Control would be notified about this.

PRESENTATION OF DEMOGRAPHICS ANALYSIS BY TEMPLETON DEMOGRAPHICS

Rocky Gardner gave a powerpoint presentation on the demographics study done by Templeton for the school and city.

RACHEL LATHE-CONSIDER CLASSES AND FEE REDUCTION FOR ZUMBA AT THE COMMUNITY CENTER

Rachel Lathe talked to Council about using the Community Center for Zumba classes. She told Council that she will start classes earlier to assist the cleaning people and asked if Council agrees to let her use the center if the fee could be reduced. Mrs. Lathe told Council that she needs to find another place due to scheduling problems at the current location and said about ten more people have contacted her since the homecoming parade. Council asked several questions about the fees charged for classes, and discussed the fee to charge Mrs. Lathe for holding classes at the center. Council discussed this being a business. Alderman Stone made the motion that Council charge Mrs. Lathe $25.00 per day to hold Zumba classes at the center and review this again in three months. Alderman Keith asked if there was anyone using a city facility that charges for a service. City Secretary Josie Campa told Council that a lady holds dog obedience classes at the shelter and charges for the classes. Council discussed the city providing these classes as a service to the community. After more discussion, no action was taken on this item and Alderman Stone withdrew his motion.
DEBBIE TRAUTNER-ZONING ON PROPERTY
Charles Jeffers talked to Council about the rezoning of Debbie and Tom Trautner’s property now that residents in Highland Park had agreed to the terms with the rezoning. Mayor Bowen thanked Mr. Jeffers and said this item was on the agenda to be rezoned.

CONSIDER ADOPTING RESOLUTION NOMINATING A CANDIDATE FOR THE MEDINA COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS
City Secretary Josie Campa presented a resolution nominating Roy Sheetz for the Medina CAD’s Board of Directors. Alderman Sanders made the motion that Council adopt this resolution. Seconded by Alderman Keith. Passed unanimously.

CONSIDER ADOPTION OF ORDINANCE APPROVING ZONING CHANGES APPROVED BY CITY COUNCIL
Alderman Sanders made the motion that Council adopt the ordinance for rezoning said properties in the city. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER EMPLOYMENT STATUS OF PAOLA RIOS
Police Captain Frank Reyes told Council that Chief Priest is requesting lateral transfer for Paola Rios effective February 1st. Alderman Cortez made the motion that Council approve this request. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER ADVERTISING FOR OFFICE EMPLOYEE TO FILL VACANCY
City Secretary Josie Campa asked Council for permission to advertise to fill the vacancy created by Paola Rios’ transfer. Alderman Farmer made the motion that Council approve this request. Seconded by Alderman Stone. Passed unanimously.

CONSIDER ADOPTION OF FUND BALANCE POLICY IN ACCORDANCE WITH GASB 54
Alderman Farmer made the motion that Council adopt the GASB 54 fund balance policy, as presented. Seconded by Alderman Stone. Passed unanimously.

CONSIDER LEASING WATER RIGHTS FROM CITY OF DEVINE
City Secretary Josie Campa reported that the water pumpage for the calendar year is expected to exceed permitted amount and said the City of Devine will lease us water for $150.00 per acre foot. She requested the city lease 80 acre feet bringing the total to $12,000.00. Alderman Stone made the motion that Council lease eighty (80) acre feet of water from the City of Devine at $150.00 per acre foot. Seconded by Alderman Sanders. Passed unanimously.

Council took a short break at 7:33 p.m. and reconvened at 7:45 p.m.
CONSIDER MAINTENANCE OF CITY PROPERTIES
City Secretary Josie Campa told Council that the contracts for city property maintenance would expire in January and asked if they wanted to readvertise for these services. Alderman Stone made the motion that Council have the Secretary advertise for proposals on maintaining city properties. Seconded by Alderman Farmer. Passed unanimously.

UPDATE ON PLANS AND GOALS
Mayor Bowen told Council that the Revitalization/Beautification committee had met and will meet again on November 28th. Alderman Keith asked for a report from this committee at the December 12th Council meeting.

The Mayor told Council that a representative from the Texas Historical Commission will be taking a look at the Gidley house.

The Mayor told Council that the road at the sewer plant is being worked on.

City Attorney Tom Cate told Council that the people are not getting back to him on the property the city is wanting for a water well.

CODE COMPLIANCE OFFICER’S REPORT
Code Compliance Officer Mark Medbury told Council he is continuing to talk to people about their overgrown lots and junk vehicles. Mr. Medbury told Council that twenty-four (24) more letters have been sent out and that there has been a good response. Mr. Medbury told Council more letters will be sent. The Code Compliance Officer told Council about several specific cases that he is working on at this time.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works Director James McGrath reported the following:

1 - 220 work orders completed in October;
2 - 1 new water meter was installed;
3 - 1 meter was retapped;
4 - repaired 2 water leaks on mains;
5 - 9 service line leaks repaired;
6 - 2 fire hydrants were repaired;
7 - changed out one water meter;
8 - 6 customer side leaks fixed;
9 - 1 water leak at well was repaired;
10 - 2 sewer main stoppages were unclogged;
11 - 1 sewer stoppage on customer side was unclogged;
PUBLIC WORKS DIRECTOR'S REPORT (CONT.)
12 - road at sewer plant is being worked on;
13 - CPS installed new gas meter and removed one at the old Dairy Queen;
14 - the Railroad Commission did their annual inspection;
15 - cleaned lot on North Somerset Street;
16 - putting up Christmas lights; and
17 - preparing for hayride.

POLICE CHIEF'S REPORT
Police Captain Frank Reyes reviewed the Police monthly report with Council.

CITY SECRETARY'S REPORT
City Secretary Josie Campa reviewed her written report with Council.

MAYOR'S REPORT
Mayor Mark Bowen reported the following:

1 - H.E.B. had grand opening and it was nice to have other cities represented;
2 - the Best Western is on the verge of opening;
3 - Doggone Fun Run will take place on November 19th and the VFW will provide hot dogs;
4 - H.E.B. donated $25,000.00 towards Sports Complex and said we can apply again next year;
5 - hayride will be held November 26th;

Sam Parks asked about What-a-burger. Mayor Bowen told everyone we will know more very soon.

Meeting adjourned at 8:35 p.m.