Minutes of Regular Meeting held October 10, 2011

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Ruble Farmer, Ward Sanders, Kevin Keith, Sam Cortez; City Secretary Josie Campa; Director of Public Works James McGrath; Police Chief Richard Priest; Fire Marshal Matt Dear; Library Director Cassandra Cortez; Code Compliance Officer Mark Medbury. Alderman Jerry Stone and City Attorney Tom Cate were absent.


APPROVE MINUTES AND APPROVE PAYMENT OF BILLS
Alderman Keith made the motion that Council approve the minutes of the public hearing and regular meeting held September 12th, the special meeting and workshop held September 26th and payment of the bills, as presented. Seconded by Alderman Sanders. Passed unanimously.

HEAR FROM CITIZENS
Royce Todd told Council that the fire hydrant near his house is still leaking. Director of Public Works James McGrath told Council they had worked on this hydrant twice already and had replaced seals. He said he would order new anchors for this hydrant.

Police Chief Richard Priest told Council that Daniel Gamez celebrated his 10th anniversary with the city on October 5th. Chief Priest then presented a plaque to Sargeant Gamez for his service to the city over the past ten years.

CONSIDER REQUEST TO INSTRUCT A ZUMBA CLASS AT COMMUNITY CENTER- RACHEL LATHE
Rachel Lathe talked to Council about using the Community Center for Zumba classes. Mrs. Lathe told Council about Zumba and how it works for her and gave info about herself. She told Council that they are holding classes at the Natalia Jr. High gym and because of so many events it is getter harder to use this facility. Mrs. Lathe gave Council stats on Texas fitness and obesity rates and then described her Zumba class. Mrs. Lathe asked for permission to use center on Mondays, Tuesdays and Thursdays for Zumba classes. Alderman Sanders asked Mrs. Lathe if she makes money on these classes and Mrs. Lathe told Council she charges $3.00 per person for each class. Council discussed the scheduling of these classes interfering with the cleaning of the center and asked Mrs. Lathe if the rooms would be large enough. After discussion, Mrs. Lathe agreed to look at the rooms at the center and meet with the City Secretary about schedules. No action was taken on this item.
CONSIDER THE FINALIZING OF PROPERTY B-2 ZONING OF 28.8 ACRES-DEBBIE AND TOM TRAUTNER
City Secretary Josie Campa told Council that the City Attorney has not received the agreement between the Trautners and Highland Park residents and therefore has not written up the ordinance changing the zoning for said property. Charles Jeffers talked to Council about the agreement between the Trautners and Highland Park residents. Mr. Jeffers told Council their goal is to sell the 28.8 acres to one developer and let him develop this area and fence. Mayor Bowen told Mr. Jeffers to get the agreement to the City Attorney so he can write the ordinance. No action was taken on this item.

CONSIDER APPROVAL OF “MEMORANDUM OF UNDERSTANDING” BETWEEN THE CITY OF LYTLE AND THE SAN ANTONIO RIVER AUTHORITY
Russell Persyn, the manager of the San Antonio River Authority (SARA) explained to Council about the “memorandum of understanding” between SARA and the city. He said that SARA wants to become the reviewer for this region instead of FEMA doing it from Washington, D.C. Mr. Persyn told Council that FEMA has asked SARA to get this memo from cities in this region in order to be able to do the reviewing of the flood plain. Mr. Persyn told Council there is no exchange of money between the city and SARA. Mr. Persyn told Council he feels flood plain info will be more updated if SARA does this work. After discussion, Alderman Cortez made the motion that Council approve this “memorandum of understanding” between SARA and the city contingent on the City Attorney’s approval. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER SUPPORTING THE ATASCOSA FAMILY CRISIS CENTER
Rynda Naegelin, Board member for the Atascosa Family Crisis Center gave Council stats on the clients helped in 2009 and 2010. She said that so far 469 clients have been helped in 2011. She then asked for the city’s support for this organization and asked if it could be done annually. City Secretary Josie Campa told Council that last year the city did not support the center because it was not requested. Alderman Farmer made the motion that since the city did not support the crisis center last year, the city would support them with $2,000.00. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER ADOPTING RESOLUTION APPOINTING THE CITY’S REPRESENTATIVE TO THE ATASCOSA COUNTY APPRAISAL DISTRICT’S BOARD OF DIRECTORS
City Secretary Josie Campa told Council that Kim Faulk is willing to continue serving as the city’s representative on the Atascosa County Appraisal District’s Board of Directors. Alderman Cortez made the motion that Council reappoint Kim Faulk to this position. Seconded by Alderman Keith. Passed unanimously.
CONSIDER RENEWAL OF SERVICE CONTRACT WITH THE LYTLE VOLUNTEER FIRE DEPARTMENT
City Secretary Josie Campa told Council it was time to renew the contract for services with the Fire Department and that the contract price was $3,000.00 a month as approved in the new budget. Alderman Sanders made the motion that Council approve the contract with the Lytle Volunteer Fire Department. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER BID(S) RECEIVED ON 2005 POLICE CROWN VICTORIA
City Secretary Josie Campa told Council that three bids had been received on the 2005 Crown Victoria. They were as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Javier Guerra</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>Donna Reeh</td>
<td>$1,429.43</td>
</tr>
<tr>
<td>Matt Ringer</td>
<td>$1,650.00</td>
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</tbody>
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Alderman Cortez made the motion that Council approve the bid of $1,650.00 from Matt Ringer. Seconded by Alderman Keith. Passed unanimously.

CONSIDER SEWER PLANT ROAD IMPROVEMENTS
Director of Public Works James McGrath told Council he had received two proposals on repairing the sewer plant road. He told Council the high bid was from Neal Worthey Contracting for $23,900.00 and the low bid was from Maurice Rihn Construction for $16,450.00. Mr. McGrath told Council $400.00 worth of fill dirt would be needed for this project and recommended Council accept the proposal from Maurice Rihn. Alderman Farmer made the motion that Council approve the proposal from Maurice Rihn Construction for $16,450.00. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER ADOPTION OF RESOLUTION TO THE EDWARDS AQUIFER AUTHORITY STATING CITY COUNCIL'S OBJECTION TO IMPLEMENTING EARIP PROGRAM AND HIGHER MANAGEMENT FEES
Mayor Bowen told Council that cities in the surrounding area were adopting resolutions to let the Edwards Aquifer Authority know that we are opposed to the large increase of the aquifer management fees. After discussion, Alderman Keith made the motion that Council adopt the same resolution and send letters to our legislators. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER POSSIBLE TEMPORARY STREET CLOSURES ON OCTOBER 31, 2011
Police Chief Richard Priest talked to Council about issues with N. Prairie Street and Blume Drive on Halloween night. The Chief suggested the streets be closed down this year or make Blume Drive one-way to make it safer. He said N. Prairie Street would be harder to do and asked for Council thoughts. Council discussed having people park on school property and walking on N. Prairie Street and not allowing traffic from FM 2790 North to come onto N. Prairie Street. After more discussion, Alderman Farmer made the motion that Council allow Blume Drive to be
CONSIDER POSSIBLE TEMPORARY STREET CLOSURES ON OCTOBER 31, 2011 (CONT.)
a one-way street on Halloween evening and that traffic from FM 2790 North not be allowed onto N. Prairie Street on the evening of Halloween. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER AUTHORIZING/CREATING TWO ADDITIONAL NON-PAID RESERVE PEACE OFFICER POSITIONS
Police Chief Richard Priest asked Council for permission to add two (2) non-paid reserve officers. After discussion, Alderman Sanders made the motion that Council allow Chief Priest to add two more non-paid police officer positions to his department. Seconded by Alderman Keith. Passed unanimously.

CONSIDER CONDUCTING AUDIT OF LYTLE POLICE DEPARTMENT’S SEIZURE FUND
Police Chief Richard Priest presented Council with an audit conducted on the Police Department’s Seizure Fund. After review, Alderman Keith made the motion that Council approve this audit report. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER ADVERTISING FOR NEWLY CREATED CIVILIAN POLICE DEPARTMENT POSITION
Police Chief Richard Priest told Council that he would like to offer the clerk type position in his department to current employees. He said the City Attorney had told him the standard method for doing this and asked Council’s permission to allow him to do so. Alderman Cortez made the motion that Council allow the Chief to post the clerk position internally. Seconded by Alderman Keith. Passed unanimously.

Council took a short break at 7:46 p.m. and reopened the session at 8:00 p.m.

CONSIDER APPOINTMENT OF LIAISON FOR LYTLE MUNICIPAL COURT
Alderman Farmer made the motion that Council appoint Alderman Jerry Stone as the liaison for the Municipal Court. Seconded by Alderman Keith. Passed unanimously.

CONSIDER PURCHASE OF ADDITIONAL WATER RIGHTS
City Secretary Josie Campa told Council she had not received the info needed from the Gidley family for this item. Therefore, no action was taken.

The City Secretary told Council that eleven (11) acre feet of water would be purchased in October from Clyde Haak as previously approved by City Council.
CONSIDER OPTIONS FOR FUTURE CITY ELECTIONS
City Secretary Josie Campa told Council the options that are available to the city concerning future elections held in even-numbered years due to legislation. She told Council they could either move city elections to November, unstack terms to allow all seats to be filled in odd-numbered years, buy the voting machines needed which will cost about $20,000.00 or lease this equipment for about $5,000.00 a year. She said this cost is about the same the city has been paying Atascosa County for these machines when elections are held. Alderman Keith made the motion that Council approve the leasing of the voting machines in even numbered election years. Seconded by Alderman Cortez. Passed unanimously.

UPDATE ON PLANS AND GOALS
Alderman Sanders gave Council copies of what Council had discussed at the September 26th workshop.

CODE COMPLIANCE OFFICER'S REPORT
Code Compliance Officer Mark Medbury reviewed some of the things he has worked on over the past month.

He told Council violation notices had been sent out on watering, junk vehicles and overgrown yards. Mr. Medbury told Council that four (4) court cases were set and two have been reset to December, one as a bench trial and one as a failure to appear. He said he feels some headway is being made. Mr. Medbury also gave Council a report on the property behind the Renal Care building and said he is trying to work with these people.

Mr. Medbury reported that three (3) taxpayers had given the city permission to paint over graffiti on their properties and these will be painted in time for the parade on Saturday.

LIBRARY DIRECTOR'S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.

The Director also told Council that librarians from other cities in Atascosa County were very impressed with our library.

PUBLIC WORKS DIRECTOR'S REPORT
Public Works Director James McGrath reported the following:

1 - 177 work orders completed last month;
2 - 1 new water meter was installed;
3 - 2 water meters were replaced;
4 - 3 water main breaks were fixed;
5 - 3 angle stops were replaced;
6 - 5 water service leaks were fixed;
7 - 2 leaks on customer's side were fixed;
PUBLIC WORK DIRECTOR'S REPORT (CONT.)
8 - 1 water meter was removed;
9 - H.E.B.'s new road has been completed;
10 - old fire hydrant by H.E.B. was moved to the new 12 inch line;
11 - 2 sewer main stoppages were unclogged;
12 - gas line for Best Western completed and gas meter installed; and
13 - O & M manual and monitoring plan called for by TCEQ were both delivered to them.

Alderman Keith asked about lot being cleaned up. The Director said they would work on this.

POLICE CHIEF'S REPORT
Police Chief Richard Priest reviewed his written report with Council.

The Chief told Council that the new vehicle was in, however it would probably be forty-five (45) days before it is in service.

Chief reported that National Nite Out was held at three (3) locations in town and was very successful.

CITY SECRETARY'S REPORT
City Secretary Josie Campa reviewed her written report with Council.

The City Secretary told Council that the people doing the demographics study will meet with her on October 18th and she will have them present their report to Council at the November meeting.

MAYOR'S REPORT
Mayor Bowen reported on the following:

1 - Homecoming Parade is Saturday and Council members are needed to ride on the float;
2 - The Doggone Fun Run/Walk will be held on November 19th at the shelter and the VFW is the sponsor;
3 - Lytle will formally be 60 years old on October 27th;
4 - the Revitalization/Beautification Committee is meeting October 17th;
5 - Alderman Sanders and Farmer got a few pieces of furniture from the Gidley house for the museum; and
6 - National Nite Out was the best we’ve had so far.

Meeting adjourned at 8:56 p.m.